

Department of Public Works

City Hall
730 Washington Ave.
Racine, WI 53403
262.636.9121 - Public Works
262.636.9191 - Engineering



Mark H. Yehlen, P.E.
Commissioner of Public Works

Thomas M. Eeg, P.E.
Asst. Comm. of Public Works / Operations

John C. Rooney, P.E.
Asst. Comm. of Public Works / City Engineer

August 8, 2013

Ald. Sandy Weidner
Chairperson, Public Works
and Services Committee
Racine, WI

Dear Ald. Weidner:

I am requesting that formal bidding be waived for emergency repairs to the HVAC equipment at the Safety Building and City Hall. This system is currently on the Johnson Control Metasys system and the intent is to replace failing air handler components that service the entire second floor area of the Safety Building and to install heating system shutoff valves at the Safety Building and City Hall. The shutoff valve replacement will allow us to shut off a failed radiator area while the balance of the radiators are still in operation to maintain heating operations at the site. In the existing condition, we would need to shut the heat off on the entire floor if a single radiator failed. These repairs will allow a means to keep the facility heated during a radiator failure.

Since this system is currently on the Johnson Control Metasys system, this repair requires that formal bidding be waived and that a contract be entered into with Johnson Controls, Inc. to provide this service.

The cost for this project is \$43,910.00. Funding is available in Account 404.000.5670, Building Complex-Building Maintenance and Repairs.

Sincerely,

A handwritten signature in blue ink, appearing to read "Tom Eeg", is written over the printed name of Thomas M. Eeg.

Thomas M. Eeg
Asst. Commissioner of Public Works/Operations

TME:das

cc: Mark Yehlen
Bill Miller