



PRESERVATION-RACINE, INC

January 18, 2007

Mr. Michael Glasheen
City of Racine Transportation Division
City Hall
730 Washington Avenue
Racine, Wisconsin 53403

Dear Mr. Glasheen:

Preservation Racine, Inc. meets nine times during the year, usually in an historic space with a guest speaker talking on a topic correlated to the building or area around it. April 2, 2007, Keith Kohlmann will be our speaker, talking about the history of the C&NW depot, which has been recently renovated by our city. We would like to have permission for our organization to meet in the depot that evening. Our meetings begin promptly at 7:00 PM and are usually finished between 8:30 – 9:00PM. The anticipated attendance for that meeting should be 50 – 70 people. With your permission we would serve coffee and a sweet, with the understanding that we would clean everything up. We recognize that the building is open to the public during that time.

Thank you for your consideration.

Sincerely,

Vivian Merlo
President
Preservation Racine, Inc.