



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final Finance and Personnel Committee

*Chairman Q.A. Shakoor, II*  
*Vice Chair Terry McCarthy*  
*Alderman Dennis Wiser*  
*Alderman Ronald Hart*  
*Alderman Melissa Lemke*

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Monday, October 26, 2015

5:00 PM

City Hall, Room 307

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### Call To Order

**PRESENT:** 4 - Chairman Q.A. Shakoor II, Dennis Wiser, Ronald Hart and Melissa Lemke

**EXCUSED:** 1 - Vice Chair Terry McCarthy

### Approval of Minutes for the October 12, 2015 Meeting.

A motion was made by Alderman Hart, seconded by Alderman Wiser, that this file be to Approve the Minutes

1. [15-00957](#)

**Subject:** Communication from Devin Sutherland, representing Business Improvement District No. 1, Downtown, for approval of its proposed 2016 Operating Plan.

**Recommendation of the Finance & Personnel Committee on 10-26-15:** Approve the 2016 operating plan for Business Improvement District No. 1, Downtown Racine as adopted by the Board on October 14, 2015 and that the Finance Director be directed to include \$197,600 on the 2015 property tax bills of affected parcels as delineated in the plan.

**Fiscal Note:** N/A

**Attachments:** [Downtown BID PLAN 2016](#)  
[Downtown Bid Budget 2016](#)

*Devin Sutherland, Executive Director of Downtown Racine Corporation, appeared before the Committee to speak on the item.*

A motion was made by Alderman Hart, seconded by Alderman Wiser, that this file be Recommended For Approval

2. [15-00958](#)

**Subject:** Communication from Devin Sutherland, representing Business Improvement District No. 3, Uptown, for approval of its proposed 2016 Operating Plan.

**Recommendation of the Finance & Personnel Committee on**

**11-10-14:** Approve the 2016 operating plan for Business Improvement District No. 3, Uptown as adopted by the Board on October 14, 2015 and that the Finance Director be directed to include \$37,000 on the 2015 property tax bills of affected parcels as delineated in the plan.

**Fiscal Note:** N/A

**Attachments:** [Uptown BID Plan 2016](#)  
[Uptown Assessments 2016](#)

*Devin Sutherland, Executive Director of Downtown Racine Corporation, appeared before the Committee to speak on the item.*

**A motion was made by Alderman Hart, seconded by Alderman Wisner, that this file be Recommended For Approval**

3. [15-00959](#)

**Subject:** Communication from Devin Sutherland, representing Business Improvement District No. 4, Douglas Avenue, for approval of its proposed 2016 Operating Plan.

**Recommendation of the Finance & Personnel Committee on**

**11-10-14:** Approve the 2016 operating plan for Business Improvement District No. 4, Douglas Avenue as adopted by the Board on October 8, 2015 and that the Finance Director be directed to include \$60,000 on the 2015 property tax bills of affected parcels as delineated in the plan.

**Fiscal Note:** N/A

**Attachments:** [Douglas BID Plan 2016](#)  
[Douglas Assessments 2016](#)

*Devin Sutherland, Executive Director of Downtown Racine Corporation, appeared before the Committee to speak on the item.*

**A motion was made by Alderman Hart, seconded by Alderman Wisner, that this file be Recommended For Approval**

4. [15-00938](#)      **Subject:** Communication from the Finance Director requesting to have a representative from Robert W. Baird appear before the Finance and Personnel Committee at their next scheduled meeting on Monday, October 26, 2015 to discuss refunding the City's 2015 Anticipation Note that was issued for our Capital Projects.

**Recommendation of the Finance & Personnel Committee on 10/26/2015:** Recommend refunding the City's 2015 Anticipation Note that was issued for our Capital Projects.

**Fiscal Note:** Maturities are structured over 14 years, from 2016 thru 2029. Resolution to be presented to the Council on November 17, 2015.

**Attachments:**      [10202015080233](#)  
[prs financing plan racine finance committee 102615](#)

*Steve Kornetzke, Vice President of Baird, appeared before the Committee to speak on the item.*

**A motion was made by Alderman Hart, seconded by Alderman Wisner, that this file be Recommended For Approval**

5. [15-00943](#)      **Subject:** Communication from the Chief of Police requesting to accept a \$5,715.55 donation from Peace Fest.

**Recommendation of the Finance & Personnel Committee on 10/26/2015:** Defer until the next Finance & Personnel Meeting on 11/9/2015.

**Fiscal Note:** N/A

**Attachments:**      [Peace Fest](#)

**A motion was made by Alderman Hart, seconded by Alderman Wisner, that this file be Deferred**

6. [15-00870](#) **Subject:** (Direct Referral) Communication from the Department of City Development submitting a request of the Racine Neighborhood Watch for an amendment to the 2014 Community Development Block Grant Agreement for the 2014 Group Workcamp program.

This item was on the agenda for the October 1st and October 15th meeting of the Community Development Committee. However, the committee was unable to act due to a lack of a quorum.

**Recommendation of the Finance & Personnel Committee on 10/26/2015:** That the request of Racine Neighborhood Watch to transfer \$416.11 from “Postage” and “Other Itemized Expenses” to “Salaries” be approved and that the Mayor and City Clerk be authorized to execute an amended grant agreement consistent with that of the revised budget.

**Fiscal Note:** The total 2014 Community Development Block Grant allocation to Racine Neighborhood Watch will remain \$30,000.00.

**Attachments:** [Neighborhood Watch amend memo Oct 1](#)  
[Work Camp Revised Budget](#)

*Laura Detert, Community Development Compliance Specialist, appeared before the Committee to speak on the item.*

**A motion was made by Alderman Hart, seconded by Alderman Wiser, that this file be Recommended For Approval**

7. [15-00849](#) **Subject:** Communication from the Assistant Finance Director regarding the 2014 Audited Financial Statements, Report on Federal and State Awards, and Communication to those Charged with Governance and Management.

**Recommendation of the Finance & Personnel Committee on 10/12/2015:** The 2014 Audited Financial Statements, Report on Federal and State Awards, and Communication to those Charged with Governance and Management be received and file.

**Fiscal Note:** N/A

**Attachments:** [FINANCE COMMITTEE COMMUNICATION](#)

*David Brown, Finance Director, appeared before the Committee to speak on the item.*

**A motion was made by Alderman Hart, seconded by Alderman Wiser, that this file be Recommended to be Received and Filed**

8. [15-00900](#) **Subject:** Communication from the City Attorney submitting the claim of Veronica Belcher for consideration.

**Recommendation of the Finance & Personnel Committee on 10/26/2015:** That the claim of Veronica Belcher be denied.

**Fiscal Note:** N/A

**Attachments:** [belcher\\_001](#)

*Scott Letteney, City Attorney, appeared before the Committee to speak on the item.*

**A motion was made by Alderman Hart, seconded by Alderman Wisner, that this file be Recommended For Denial**

9. [15-00571](#) **Subject:** (Direct Referral) Communication from the Alderman of the 9th District recommending the implementation of a Paid Time Off program for all General Employees.

**Recommendation of the Finance & Personnel Committee on 6-22-15:** That the item be deferred until the July 27, 2015 Finance & Personnel Meeting.

**Recommendation of the Finance & Personnel Committee on 8-10-15:** That the item be deferred until the August 24, 2015 Finance & Personnel Meeting.

**Recommendation of the Finance & Personnel Committee on 08-24-15:** That the item be deferred until the October 26, 2015 Finance & Personnel Meeting.

**Recommendation of the Finance & Personnel Committee on 10-26-15:** The item be deferred.

**Fiscal Note:** N/A

**A motion was made by Alderman Hart, seconded by Alderman Wisner, that this file be Deferred**

10. [15-00928](#)      **Subject:** Communication from the Alderman of the 6th District requesting to meet with the Finance & Personnel Committee to discuss separating the duties of Human Resource Administrator from the City Attorney's office and hiring a full time Human Resource Administrator.

**Recommendation of the Finance & Personnel Committee on 10/26/15:** Receive and File.

**Fiscal Note:** N/A

*Sandy Weidner, Alderman of the 6th District, appeared before the Committee to speak on the item.*

**A motion was made by Alderman Hart, seconded by Alderman Wisner, that this file be Recommended to be Received and Filed**

### CLOSED SESSION

It is intended that the Finance & Personnel Committee will convene into closed session pursuant to Sec. 19.85 (1)(c) of the Wisconsin Statutes, for the purpose of considering employment or performance evaluation data of a particular public employee over whom the governmental body has jurisdiction or exercises responsibility.

Roll Call Taken:

Ayes: Chairman Q.A. Shakoor II, Alderman Hart, Wisner, and Lemke.

Excused: Vice Chairman McCarthy

The Chairman then announced that the Committee would convene in closed session for the reason stated in the motion and pursuant to Wisconsin Statue Sec. 19.85 (1)(c) and (e).

Also present: David Brown, Finance Director, Scott Letteney, City Attorney, Tom Friedel, City Administrator, Sandy Weidner, Alderman, and Mollie Jones, Alderman.

11. [15-00929](#)      **Subject:** Communication from the Alderman of the 6th District asking to meet in closed session with the Finance and Personnel Committee, pursuant to Wisconsin Statute § 19.85(1)(c), for the purpose of considering employment or performance evaluation data of a particular public employee over whom the governmental body has jurisdiction or exercises responsibility.

**Recommendation of the Finance & Personnel Committee on 10/26/2015:** Receive and File.

**Fiscal Note:** N/A

**A motion was made by Alderman Hart, seconded by Alderman Wisner, that this file be Recommended to be Received and Filed**

**Adjournment**

**There being no further business to come before the Committee, the meeting adjourned at 6:38 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, November 9, 2015 at City Hall, Room 307.**

**Respectfully submitted,**

**Ald. Q.A. Shakoor II, Chairman  
Finance & Personnel Committee**