

MOUND CEMETERY NEW CRYPT DESIGN AND FOUNTAIN RESTORATION

SCOPE OF SERVICES

The plan should include City of Racine staff and Board of Cemetery Commissioners involvement to insure that the City's interest are addressed and community needs are met. The design plan shall at minimum include Board of Commissioners design workshops.

The design shall encompass amenities such as benches, lighting, etc.

Design fountain feature within overall concept.

Preserve the historical integrity of the Cemetery.

Build for long term need 20-25 years of crypts/niches; analyze the site to determine potential number of crypts/niches can be constructed at this location.

Crypts pre-built or built in place on site are acceptable alternative for this project.

Attend standing committee meetings with City officials to discuss preparation of the design alternatives, project budget, and project documents as required.

Develop comprehensive plan that it can be logically implemented in phases if desired or necessary based on available funding.

Prepare three (3) to four (4) concept Design plans.

Preparation of preliminary design, preparation of final design.

Board of Commissioners Design Workshops.

Provide Handicap accessibility to new Crypt/Fountain design.

Prepare specifications and bid documents for construction of the project.

The final plan to include representative costs for various conceptual recommendations.

Preparation of a project budget for submittal to City officials by May 1, 2007 for consideration in the City's 2008 budget deliberations.

Conduct any other field investigations necessary for the project.

Provide representative cost for maintenance of a the New Crypt Design and Fountain Restoration.

Preparation of preliminary design, preparation of final design.