



City of Racine

Meeting Minutes - Final

Waterworks Commission

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

*President Michael Staeck, Vice President Thomas Friedel
Secretary Kathy DeMatthew, Mayor Gary Becker
Alderman Ronald D. Hart, Jeff Pellegrom, Brian Anderson*

Tuesday, October 30, 2007

4:00 PM

City Hall Annex - Room 227

1. Roll Call

OTHERS PRESENT: K. Haas, M. Gitter, K. Scolaro, N. Sanders, R. Gilbreath, M. Klimek, N. Erlandson, J. Jordan, A. Wheeler, K. Wanggaard, R. King, M. Kosterman, C. Regalia, R. Lui, R. Pucely, J. Moss, A. Lesnjak, R. Messing, M. Falaschi, D. Steinkraus, D. Walker

PRESENT: 4 - Kathy DeMatthew, Jeff Pellegrom, Ronald D. Hart and Thomas Friedel

EXCUSED: 3 - Brian Anderson, Gary Becker and Michael Staeck

2. Approval of Minutes for the September 2007 Meeting

Commissioner Pellegrom made a motion, seconded by Commissioner DeMatthew, to approve the minutes of the regular meeting of the Board of Waterworks Commissioners held on Tuesday, September 25, 2007. The motion passed unanimously.

to Approve the Minutes

3. [07-1295](#)

Subject: Budget expenditures for September 2007 totaling \$1,266,985.45

Recommendation: Approve

Commissioner Hart made a motion, seconded by Commissioner Pellegrom, to approve the budget expenditures for September 2007 totaling \$1,266,985.45. The motion passed unanimously.

Approved

4. [07-1296](#)

Subject: Project Reports

- A. Update on PSC Rate Case - Keith Haas
- B. Lead Service Study Update - Mike Kosterman

Recommendation: Receive and File

Project reports were given by staff.

Received and Filed

5. [07-1299](#)

Subject: Presentation from Unison regarding water tower cell antenna easement procurement

Recommendation: Defer

A representative from Unison was available to discuss Unison's proposal requesting to purchase access rights on the Water Utility's water towers. The Water Utility is currently in discussion with Unison, Unison's lawyers and the City's lawyer to refine an agreement. Thus far, what has been agreed upon is a specific easement for a 30-year term. The General Manager is to report back to the Commission once the agreement is finalized.

Deferred

6. [07-1185](#) **Subject:** Request from Nick Maragos for purchase of land at Spring St. and Newman Rd.

Recommendation: Defer

The General Manager requested to defer this item.

Commissioner Hart made a motion, seconded by Commissioner DeMatthew, to defer this item until a later date. The motion passed unanimously.

Deferred

7. [07-1298](#) **Subject:** Request from Heartland Development Group L.T.D. to purchase land at Spring St. & Newman Rd.

Recommendation: Receive and File

The General Manager noted that the Water Utility received a letter from Heartland Development Group requesting to purchase 45 acres of land located at Spring St. and Newman Rd. He mentioned that he discussed this matter with Mayor Becker, and he did not feel that we should sell the land at this point. The General Manager said he will send a letter back to Heartland Development stating that the Utility is not ready to sell at this time, but will keep the letter on file for possible consideration in the future.

Commissioner Hart made a motion, seconded by Commissioner DeMatthew, to receive and file the letter request from Heartland Development Group L.T.D. to purchase 45 acres of land located at Spring St. and Newman Rd. The motion passed unanimously.

Received and Filed

8. [07-1300](#) **Subject:** Change Order No. 1 on Contract W-07-3, Sheridan Road Water Main Replacement, Underground Pipeline, Inc. (contractor)

Recommendation: Approve

The General Manager submitted Change Order No. 1 on Contract W-07-3 in the amount of \$27,707.80 and recommended approval.

Commissioner Hart made a motion, seconded by Commissioner DeMatthew, to approve Change Order No. 1 on Contract W-07-3, Sheridan Road Water Main Replacement, Underground Pipeline, Inc. (contractor), bringing the total contract amount to \$704,897.80. The motion passed unanimously.

Approved

9. [07-1301](#) **Subject:** Change Order No. 2 on Contract W-07-3, Sheridan Road Water

Main Replacement, Underground Pipeline, Inc. (contractor)

Recommendation: Approve

The General Manager submitted Change Order No. 2 on Contract W-07-3 in the amount of \$4,979.00 and recommended approval.

Commissioner Pellegrum made a motion, seconded by Commissioner Hart, to approve Change Order No. 2 on Contract W-07-3, Sheridan Road Water Main Replacement, Underground Pipeline, Inc. (contractor), bringing the total contract amount to \$709,876.80. The motion passed unanimously.

Approved

10. [07-1302](#)

Subject: Final Payment on Contract W-07-3, Sheridan Road Water Main Replacement, Underground Pipeline, Inc. (contractor)

Recommendation: Approve

The General Manager submitted final payment on Contract W-07-3. He recommended that the work performed by Underground Pipeline, Inc. be accepted and final payment be authorized.

Commissioner Pellegrum made a motion, seconded by Commissioner Hart, to approve final payment on Contract W-07-3, Sheridan Road Water Main Replacement, Underground Pipeline, Inc. (contractor), for a total contract amount of \$709,876.80. The motion passed unanimously.

Approved

11. [07-1297](#)

Subject: Proposal from Clifton-Gunderson to perform 2007 audit

Recommendation: Approve

The General Manager introduced Renee Messing, a representative from Clifton-Gunderson who explained the new audit standards. Ms. Messing distributed a chart showing estimated hours and fees for their auditing services. She noted that the Utility would save time and money by combining Water and Wastewater's audit reports.

Commissioner Hart made a motion, seconded by Commissioner DeMatthew, to approve combining the Water and Wastewater audit reports for 2007. The motion passed unanimously. Furthermore, Commissioner Pellegrum made a motion, seconded by Commissioner Hart, to approve the fee of \$18,250.00 for Clifton-Gunderson's audit services for year 2007. The motion passed unanimously.

Approved

12. [07-1196](#)

Subject: Request from Midwest Professional to install a free-standing, electronic, monument sign over a water and sewer easement crossing their property at 1 Main Street (1 Main Centre).

The placement of the sign was approved by the Downtown Design Review Committee, upon compliance with certain conditions, under File # 07-1007.

Also refer to Board of Waterworks and Board of Wastewater**Recommendation of the Public Works and Services Committee on**

10-9-07: The property owner of 1 Main Street be granted permission to install a free-standing, electronic monument sign over a water and sewer easement, as requested, with the following stipulations:

- A. A hold harmless agreement be executed, in accordance with State Statute 66.0425, Privileges in Streets.
- B. In the event of required repairs, the property owner gives permission to the City of Racine to disconnect electrical connections and to remove the sign for the performance of such work.
- C. Any damages caused to said sign shall be the responsibility of the abutting property owner.

Further recommends that the property owner be charged a \$50.00 fee to cover costs associated with filing this item with the Register of Deeds office.

Fiscal Note: There will be no cost to the City of Racine.

Recommendation of the Board of Wastewater Commissioners on 10/30/07: Receive and file.

Recommendation of the Board of Waterworks Commissioners on 10/30/07: The property owner at 1 Main Street be granted permission to install a free-standing, electronic monument sign over a water and sewer easement, as requested, with the same stipulations noted above by the Public Works and Services Committee.

Fiscal Note: N/A

The General Manager noted that the Department of Public Works and the Water Utility received a request from Midwest Professional to install a free-standing sign over a water and sewer easement crossing their property at 1 Main Street. He noted that he did not have any problem with that as long as the Water Utility can move the sign when, and if, work needed to be done by the Utility. He also mentioned that if the sign were damaged while the Utility was working on the site, it would be the owner's responsibility for the repair.

Commissioner Hart made a motion, seconded by Commissioner Pellegrom, to approve the request from Midwest Professional to install a free-standing, electronic, monument sign over a water and sewer easement crossing their property at 1 Main Street (1 Main Centre) with the same stipulations as recommended by Public Works and Services. The motion passed unanimously.

Recommended For Approval

13. [07-1375](#) **Subject:** Ordinance No. 20-07

To repeal and recreate Chapter 98, Article III, Division 4 of the Municipal Code of the City of Racine, Wisconsin relating to Water Utility - Impact Fee.

Recommendation of the Board of Waterworks Commissioners on 10/30/07: Adopt Ordinance No. 20-07

The General Manager noted that City Ordinance No. 20-07 has been changed relating to Water Utility - Impact Fee. The General Manager said it was changed to read "Impact Fee" in place of "Residential Equivalent Connection (REC)". He also noted that a public hearing will have to be held regarding this subject. He requested that the Commission approve this ordinance with said changes.

Commissioner Hart made a motion, seconded by Commissioner Pellegrom, to approve Ordinance No. 20-07 to repeal and recreate Chapter 98, Article III, Division 4 of the Municipal Code of the City of Racine, Wisconsin relating to Water Utility - Impact Fee and refer the item to the Common Council for public hearing and subsequent adoption. The motion passed unanimously.

Recommended For Adoption

14. [07-1321](#) **Subject:** Authorization to enter into an agreement with Cricket Communications, Inc. to install antennas on two Utility water towers

Recommendation: Approve

The General Manager received a request from Cricket Communications, Inc. to install antennas on two Water Utility water towers. He noted that the annual revenue from Cricket would be \$40,776.00 for both sites. The General Manager requested authorization from the Commission to enter into an agreement with Cricket Communications, Inc.

Commissioner Hart made a motion, seconded by Commissioner Pellegrom, to authorize the General Manager to enter into an agreement with Cricket Communications, Inc. to install antennas on Summit Avenue and Regency Mall water towers. The motion passed unanimously.

Approved

15. [07-1339](#) **Subject:** Authorization to enter into an agreement with E-Vergent to extend the lease for wireless internet service on the Sturtevant water towers

Recommendation: Approve

The General Manager noted that he received a request from E-Vergent to extend the lease for wireless internet service on the Sturtevant water towers. He requested authorization from the Commission to enter into an agreement from E-Vergent to extend their lease.

Commissioner Hart made a motion, seconded by Commissioner DeMatthew, to authorize the General Manager to enter into an agreement with E-Vergent to extend their lease for wireless internet service on the Sturtevant water towers for a 10% increase over their last

agreement, which equates to \$330.00 per month for each tower. The motion passed unanimously.

Approved

16. [07-1303](#) **Subject:** Submission of the 2008 adopted Operations & Maintenance Budget and the adopted 2008-2012 Capital Improvement Plan

Recommendation: Receive and File

The General Manager distributed the 2008 adopted Operations & Maintenance Budget and the adopted 2008-2012 Capital Improvement Plan as approved at the meeting of the Board of Waterworks Commissioners on September 25, 2007.

Received and Filed

17. [07-1322](#) **Subject:** Request from New Berlin regarding obtaining Lake Michigan water

Recommendation: Approve

The General Manager received a request from the Mayor of New Berlin to obtain Lake Michigan water. He noted that New Berlin believes it will be costly for them to continue to maintain community wells. Therefore, the General Manager requested permission to continue discussions with New Berlin regarding this matter.

Commissioner Hart made a motion, seconded by Commissioner DeMatthew, to authorize the General Manager to continue discussions with New Berlin regarding obtaining Lake Michigan Water. The motion passed unanimously.

Approved

18. [07-1360](#) **Subject:** Change Order No. 2 on Contract W-07-2, 2007 Water Main Replacements, Reesman's Excavating & Grading (contractor)

Recommendation: Approve

The General Manager submitted Change Order No. 2 on Contract W-07-2 in the amount of \$124,655.59 and recommended approval.

Commissioner Hart made a motion, seconded by Commissioner Pellegrom, to approve Change Order No. 2 on Contract W-07-2, 2007 Water Main Replacements, Reesman's Excavating & Grading, Inc. (contractor), bringing the total contract amount to \$1,171,204.91. The motion passed unanimously.

Approved

19. [07-1361](#) **Subject:** Change Order No. 3 on Contract W-07-2, 2007 Water Main Replacements, Reesman's Excavating & Grading (contractor)

Recommendation: Approve

The General Manager submitted Change Order No. 3 on Contract W-07-2 in the amount of \$20,468.05 and recommended approval.

Commissioner DeMatthew made a motion, seconded by Commissioner Hart, to approve Change Order No. 3 on Contract W-07-2, 2007 Water Main Replacements, Reesman's Excavating & Grading, Inc. (contractor), bringing the total contract amount to \$1,191,672.96. The motion passed unanimously.

Approved

20. [07-1362](#) **Subject:** Final Payment on Contract W-07-2, 2007 Water Main Replacements, Reesman's Excavating & Grading (contractor)

Recommendation: Approve

The General Manager submitted final payment on Contract W-07-2. He recommended that the work performed by Reesman's Excavating & Grading, Inc. be accepted and final payment be authorized.

Commissioner Pellegrum made a motion, seconded by Commissioner DeMatthew, to approve final payment on Contract W-07-2, 2007 Water Main Replacements, Reesman's Excavating & Grading, Inc. (contractor), for a total contract amount of \$1,191,672.96. The motion passed unanimously.

Approved

21. Other Business

A. The General Manager received an award letter from the State regarding a grant for homeland security.

Commissioner Hart made a motion, seconded by Commissioner DeMatthew, to authorize the Mayor and the Chief of Operations to enter into a grant agreement for homeland security. Furthermore, the Commission authorized that the General Manager can issue purchase orders in accordance with specific procurement requirements on behalf of the Commission. The motion passed unanimously.

B. The General Manager noted that he will submit a list of proposed election of officers at the November Commission meeting.

22. **Adjournment**

There being no further business, Commissioner Hart made a motion, seconded by Commissioner DeMatthew, to adjourn the meeting at 5:12 p.m. The motion passed unanimously.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the office of the General Manager at 636-9181 at least 48 hours prior to this meeting.