



City of Racine Meeting Minutes

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Finance and Personnel Committee

*Chairman Thomas Friedel, Vice Chair Sandy Weidner
Alderman James T. Spangenberg, Alderman Aron Wisneski, Alderman Michael Shields*

Monday, October 22, 2007

5:00 PM

City Hall, Room 301

Call to Order and Roll Call

Approval of Minutes for the October 8, 2007 meeting. to Approve the Minutes

1. [07-1263](#) Subject: Communication from Mayor Becker requesting to appear before the Finance & Personnel Committee to discuss the non-rep employee bumping rights.

Recommendation of the Finance & Personnel Committee on 10-22-07: The item be deferred to continue discussion with the Mayor and that all department heads and non-represented employees be informed of the next meeting.

Fiscal Note: N/A

Ben Hughes, City Administrator, appeared before the Committee to discuss the non-represented employee bumping rights. The existing ordinance provides for bumping rights recognizing longevity for the non-represented employees. The Mayor's request is to rescinded the ordinance. The Committee recommends the item be deferred for further discussion with the Mayor and that all department heads and non-represented employees be informed of the next meeting.

Deferred

2. [07-1264](#) Subject: Communication from the Public Health Administrator requesting permission to apply for grant funding from the Department of Health and Family Services for Consolidated Contract #15835. (Grant Control #2007-046)

Recommendation of the Finance & Personnel Committee on 10-22-07: Permission granted for the Public Health Administrator to apply for funding in an amount up to \$265,000 with the State of Wisconsin Department of Health and Family Services, Grant Control No. 2007-046, to be utilized for Consolidated Contract # 15835.

Fiscal Note: \$61,837 soft match required from Maternal Child Healthcare.

Janelle Grammer, Public Health Administrator, appeared before the Committee requesting permission to apply for the State of Wisconsin Department of Health and Family Services grant to be utilized for Consolidate Contract #15835. The consolidated grants covers Immunization, Childhood Lead, Maternal Child Healthcare, Wisconsin Well Women Program, Preventive Health Services and Radon.

Recommended For Approval

3. [07-1265](#) Subject: Communication from the Public Health Administrator requesting permission to apply for funding from the Department of Health and Family Services for Tobacco Prevention and Control (#15984). (Grant Control #2007-047)

Recommendation of the Finance & Personnel Committee on 10-22-07: Permission

granted for the Public Health Administrator to apply for \$880 grant with the Department of Health and Family Services to be utilized for Tobacco Prevention and Control, Grant Control No. 2007-047.

Fiscal Note: No match required on the part of the City.

Janelle Grammer, Public Health Administrator, appeared before the Committee requesting permission to apply for the Department of Health and Family Services grant to be utilized for Tobacco Prevention and Control, Grant Control #2007-047.

Recommended For Approval

4. [07-1266](#)

Subject: Communication from the Public Health Administrator requesting permission to accept funding from the Division of Employment and Training on behalf of the Department of Workforce Development for refugee screening and education. (Grant Control #2007-048)

Recommendation of the Finance & Personnel Committee on 10-22-07: The Mayor and City Clerk be authorized and directed to enter into a \$20,250 agreement with the Division of Employment and Training on behalf of the Department of Workforce Development to be utilized for screening and education for eligible refugees.

Fiscal Note: No match required on the part of the City.

Janelle Grammer, Public Health Administrator, appeared before the Committee requesting permission to enter into a \$20,250 agreement with the Division of Employment and Training.

Recommended For Approval

5. [07-1251](#)

Subject: Communication transmitting the 2008 operating plan and assessments for the West Racine business improvement district (BID No. 2).

Recommendation of the Finance & Personnel Committee on 10-22-07: Approval of the 2008 Operating Plan and proposed special assessments for Business Improvement District No. 2, West Racine.

Fiscal Note: It is estimated \$21,250 will be raised through B.I.D. assessments to be placed into the West Racine B.I.D.'s revenue account.

Brian O'Connell, City Development Director, appeared before the Committee to discuss the West Racine Business Improvement District Spending Plan.

Recommended For Approval

6. [07-1249](#)

Subject: Communication transmitting the 2008 operating plan and assessments for the downtown business improvement district (BID No. 1).

Recommendation of the Finance & Personnel Committee on 10-22-07: Approval of the 2008 Operating Plan and proposed special assessments for Business Improvement District No. 1, Downtown Racine.

Fiscal Note: It is estimated \$204,466 will be raised through B.I.D. assessments to be placed into the Downtown B.I.D.'s revenue account.

Brian O'Connell, City Development Director, and Devin Sutherland, Executive Director of Downtown Racine Corporation, appeared before the Committee to discuss the Downtown Business Improvement District Spending Plan.

Recommended For Approval

7. [07-1269](#) Subject: Communication from the City Attorney submitting the claim of Leilani Bento for consideration.
- Recommendation of the Finance & Personnel Committee on 10-22-07: Claim of Leilani Bento, 5224 Spring Street, requesting reimbursement of \$967.41 for auto repairs be denied.
- Fiscal Note: N/A
- Nicole Loop, Assistant City Attorney, appeared before the Committee to describe the circumstances surrounding the claim and recommended that it be denied.*
- Recommended For Denial**
8. [07-1270](#) Subject: Communication from the City Attorney submitting the claim of Ace Stamping & Machine Co, Inc. for consideration.
- Recommendation of the Finance & Personnel Committee on 10-22-07: Claim of Ace Stamping & Machine Co, Inc., 2801 South Memorial Drive, requesting reimbursement of \$1,813.22 for auto repairs be denied.
- Fiscal Note: N/A
- Nicole Loop, Assistant City Attorney, appeared before the Committee to describe the circumstances surrounding the claim and recommended that it be denied.*
- Recommended For Denial**
9. [07-1271](#) Subject: Communication from the City Attorney submitting the claim of Becky & Damion Knudtson for consideration.
- Recommendation of the Finance & Personnel Committee on 10-22-07: Claim of Becky and Damion Knudtson, 313 Mertens Avenue, requesting reimbursement of \$5,923 for repairs due to sewer backup be denied.
- Fiscal Note: N/A
- Nicole Loop, Assistant City Attorney, appeared before the Committee to describe the circumstances surrounding the claim and recommended that it be denied.*
- Recommended For Denial**
10. [07-1273](#) Subject: Communication from the City Attorney submitting the claim of R&D Fashions Inc. for consideration.
- Recommendation of the Finance & Personnel Committee on 10-22-07: Claim of R & D Fashions, Inc., 1144 South Memorial Drive, and landlords Roger and Dwana Carson and Willie Johnson Jr. requesting reimbursement of \$5,388.81 for repairs and damaged goods due to sewer backup be denied.
- Fiscal Note: N/A
- Nicole Loop, Assistant City Attorney, appeared before the Committee to describe the circumstances surrounding the claim and recommended that it be denied.*
- Recommended For Denial**
11. [07-1274](#) Subject: Communication from the City Attorney submitting the claim of Andrew & Amanda Jordan-Heinowski for consideration.
- Recommendation of the Finance & Personnel Committee on 10-22-07: Claim of Andrew

and Amanda Jordan-Heinowski, 800 Crab Tree Lane, requesting reimbursement of \$6,798 for repairs due to sewer backup be denied.

Fiscal Note: N/A

Nicole Loop, Assistant City Attorney, appeared before the Committee to describe the circumstances surrounding the claim and recommended that it be denied.

Recommended For Denial

12. [07-1275](#)

Subject: Communication from the City Attorney submitting the claim of James & Amy Ketchum for consideration.

Recommendation of the Finance & Personnel Committee on 10-22-07: Claim of James and Amy Ketchum, 123 Virginia Street, requesting reimbursement of \$20,000 for repairs due to sewer backup be denied.

Fiscal Note: N/A

Nicole Loop, Assistant City Attorney, appeared before the Committee to describe the circumstances surrounding the claim and recommended that it be denied.

Recommended For Denial

13. [07-1277](#)

Subject: Communication from the City Attorney submitting the claim of Carla Ward for consideration.

Recommendation of the Finance & Personnel Committee on 10-22-07: Claim of Carla Ward of Mt. Pleasant is requesting reimbursement of \$547.58 for the purchase of a tire and alignment be denied.

Fiscal Note: N/A

Nicole Loop, Assistant City Attorney, appeared before the Committee to describe the circumstances surrounding the claim and recommended that it be denied.

Recommended For Denial

14. [07-0779](#)

Subject: Update of Crypt Design with Mr. Mekus

Recommendation of the Board of the Cemetery Commissioners 6-18-07: that the Crypt Design Plan be deferred.

Recommendation of the Board of the Cemetery Commissioners 7-16-07: that the item be deferred.

Recommendation of the Board of Cemetery Commissioners 8-20-07: that the request be approved.

Recommendation of the Committee of the Whole 10-02-2007: Phase 1 be approved. Further recommends that the item be referred to the Finance and Personnel Committee.

Recommendation of the Finance & Personnel Committee on 10-22-07: Funding for the crypt project be approved out of the Crypt fund.

Fiscal Note: Sufficient funds are available for the project as presented at this time.

Donnie Snow, Parks and Recreation Director, appeared before the Committee and explained the scope and timeline of the project.

Recommended For Approval

15. [07-1279](#) Subject: Communication from Chief of Police Wahlen, requesting to waive formal bidding for the purchase of four Panasonic Toughbook Arbitrator in-squad video cameras.
- Recommendation of the Finance & Personnel Committee on 10-22-07: Formal bidding procedures be waived and the purchasing agent be authorized and directed to negotiate with authorized Panasonic vendors for the purchase of (4) four Panasonic Toughbook Arbitrator in-squad video cameras.
- Recommendation of the Public Safety & Licensing Committee on 10-22-07: That permission be granted to purchase four Panasonic Toughbook Arbitrator in-squad video cameras.
- Fiscal Note: Total cost of equipment shall not exceed \$20,000 and the cost defrayed from 2007 Bureau of Justice Assistance Grant.
- Sergeant Michael Polzin appeared before the Committee to discuss the rational for waiving formal bidding.*
- Recommended For Approval**
16. [07-1285](#) Subject: Communication from Police Chief Wahlen, requesting permission to apply for, and accept, the 2008 Wisconsin Office of Justice Assistance Juvenile Accountability Block Grant (Grant Control #2007-049).
- Recommendation of the Finance & Personnel Committee on 10-22-07: Permission granted for the Chief of Police to apply for and accept a \$30,000 grant, from the 2008 Wisconsin Office of Justice Assistance Juvenile Accountability Block Grant, Grant Control No. 2007-049.
- Recommendation of the Public Safety & Licensing Committee on 10-22-07: That permission be granted to accept the 2008 Wisconsin Office of Justice Assistance Juvenile Accountability Grant.
- Fiscal Note: \$15,000 match is required and will be supplied by Safe Haven.
- Sergeant Michael Polzin appeared before the Committee requesting permission to apply and accept the 2008 Wisconsin Office of Justice Assistance Juvenile Accountability Block Grant (Grant Control #2007-049).*
- Recommended For Approval**
17. [07-1280](#) Subject: Communication from Police Chief Wahlen, requesting permission to negotiate and sign an agreement with Automated Pawn System, to provide a collective, searchable database of pawn transactions, in order to comply with Ordinance No. 1-07.
- Recommendation of the Finance & Personnel Committee on 10-22-07: Permission granted for the Chief of Police to negotiate and sign an agreement with Automated Pawn System of Minneapolis Minnesota to provide a database of pawn transactions.
- Recommendation of the Public Safety & Licensing Committee on 10-22-07: That permission be granted to enter into an agreement with Automated Pawn System, Minneapolis, Minnesota for a database for pawn transactions.
- Fiscal Note: There will be no financial impact on the City.
- Sergeant Michael Polzin appeared before the Committee to discuss the ramifications of Municipal Ordinance Number 1-07 and the rational for waiving formal bidding.*

Recommended For Approval18. [07-0261](#)

Subject: Communication from the Director of Human Resources requesting an opportunity to discuss updating employment status and allocation of benefits for Non-represented employees.

Recommendation of the Finance & Personnel Committee on 3-12-07: Item to be deferred.

Recommendation of the Finance & Personnel Committee on 08-27-07: The item to be deferred.

Recommendation of the Finance & Personnel Committee on 10-22-07: The part-time non-represented employee benefit allocation plan be adopted as submitted.

Fiscal Note: Sufficient funds have been allocated to cover the plan.

Nicole Loop, Assistant City Attorney, appeared before the Committee and presented the non-represented part-time employee benefit plan.

Recommended For Approval**Miscellaneous Business****None****Adjournment**

There being no further business to come before the Committee, the meeting adjourned at 6:33 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday November 12, 2007 at City Hall, Room 301.