

Department of Public Works

City Hall
730 Washington Ave.
Racine, WI 53403
262.636.9121 - Public Works
262.636.9191 - Engineering



Mark H. Yehlen, P.E.
Commissioner of Public Works

Thomas M. Eeg, P.E.
Asst. Commissioner of Public Works/Operations

John C. Rooney, P.E.
Asst. Commissioner of Public Works/City Engineer

October 7, 2013

Ald. Sandy Weidner
Chairwoman, Public Works
and Services Committee
Racine, Wisconsin

Dear Ald. Weidner:

Submitted for your review and approval is Amendment No. 4 to Contract 32-13 (K3-035), Professional Services-Design City Hall Chiller Replacement, Angus Young Associates, consultant.

Angus Young Associates is currently designing the replacement of the chiller unit at City Hall and Steam Piping Evaluation at the Central Heating Plant. This amendment, in the amount of \$19,200.00, is for the design and development of construction documents for the renovations to the Street Maintenance Garage.

Funding for these professional services is available in Account 993.100.5040, City Hall Chiller Replacement.

Sincerely,

A handwritten signature in blue ink, appearing to read "Tom Eeg", is written over a faint, larger blue signature.

Thomas M. Eeg
Asst. Comm. of Public Works/Operations

TME:das

Agreement Change Request

Wednesday, October 02, 2013

Mr. Thomas Eeg, P.E., Assistant Commissioner of Public Works/Operations
City of Racine
730 Washington Avenue
Racine, WI 53403

**Re: CoRacine Chiller Repl & Heating Eval
Additional Services Request**

Page 1 of 2

This letter acknowledges a request for additional professional services to be provided by Angus Young based on the original understanding of the project scope and services to be provided. The following information indicates our understanding of the additional services being requested and our estimate of the cost of the additional professional services anticipated.

Requested Project Scope Change:

The additional fees include the design and development of construction documents for the renovations at the Street Department Garage. The scope of this work is based on our initial discussions and preliminary budgeting.

Our services include the upgrading of HVAC and electrical systems in the existing garage and office areas. Our fees include minor modifications architecturally to the building along with verification of structural systems. Major renovations the building architecture or new structural design would be added scope. It is our intent to work on the design this fall to have documents complete for bidding in early 2014. At 95% complete we will schedule a review meeting with the City of Racine prior to bidding.

During bidding process we shall coordinate issuing of bidding documents with the county, attend a preconstruction walk through, respond to bidder's questions and issue addenda required to answer bidder's questions and clarify project requirements. Upon receipt of bids, we shall review the bids with you, and request any clarifications needed.

During construction we will work with the county to set up a preconstruction meeting to review the staging of the project and help identify the project schedule. We will be available throughout the construction process to answer questions and help with any conflicts that arise. We will attend construction meetings (4) as required during the construction process. Upon completion of the construction, we shall conduct and issue a final punch list and final paperwork for completion of the project

Contract Reference for request:

3.3.2 Providing services required because of significant changes in the Project including, but not limited to, size, quality, complexity, the Owner's schedule, or the method of bidding or negotiating and contracting for construction, except for services

**Re: CoRacine Chiller Repl & Heating Eval
Additional Services Request**

Professional Services Fees:

| | |
|---|-------------|
| Previously approved professional service fees to date | \$31,950.00 |
| Additional fees requested | \$19,200.00 |
| <hr/> | |
| Total Fees after change of scope | \$51,150.00 |

Sincerely,

Accepted By:

Signature

Jason LaRosh, Mechanical Engineer, PE, LEED
Mechanical Engineer

Printed Name

Date