



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Draft Civic Centre Commission

*Nicholas Yackley*  
*John J. McAuliffe*  
*Gary Anderson*  
*Chairman Jim DeMatthew*  
*Krystyna Sarrazin*  
*Anna LeGath*  
*Dave Blank*  
*Rebecca Strommen*  
*Sara Nicholson*

---

Wednesday, February 27, 2013

6:00 PM

Festival Hall-Green Room

---

### Call To Order

**PRESENT:** 7 - John J. McAuliffe, Jim DeMatthew, Krystyna Sarrazin, Gary Anderson, Anna LeGath, Dave Wohlgemuth and Sara Nicholson  
**EXCUSED:** 2 - Nicholas Yackley and Rebecca Strommen

### Approval of Minutes for the 12-19-12 Meeting

*Minutes of the previous meeting were approved as printed on motion of Gary Anderson.*

### New Business

#### 13-8706

Subject: (Direct Referral) Financial Report -2012 Year End, and January 2013.

Recommendation of the Civic Centre Commission on February 27, 2013: That the item be received and filed.

Fiscal Note: N/A

*Rik Edgar reported coming in approximately \$3,000 under budget per January 2013 financial statements.*

**Received and Filed**

#### 13-8707

Subject: (Direct Referral) Attendance Report - 2012 and January 2013

Recommendation of the Civic Centre Commission on February 27, 2013: That the item be received and filed.

Fiscal Note: N/A

*Rik Edgar reported attendance of 4, 846 for the month of December and 2,305 for the month of January 2013.*

*Motion to receive and file.*

**Received and Filed**

**13-8710**

Subject: (Direct Referral) CIP Projects - Update on current projects and presentation of upcoming projects.

Recommendation of the Civic Centre Commission on February 27, 2013: That the item be received and filed.

Fiscal Note: N/A

*Rik Edgar presented the tiered seating for Memorial Hall, which consists of eight rows, allowing a total of 250 seats. The seating presented would match the current staging.*

*Gary Anderson made a motion; seconded by Sara Nicholson to purchase the risers through Stage Right to match existing staging and to follow through with the purchase of the same. Item referred to finance and personnel committee.*

*Received and filed.*

**Received and Filed**

**13-8708**

Subject: (Direct Referral) Event Report

- a.) January and February
- b.) Upcoming Events

Recommendation of the Civic Centre Commission on February 27, 2013: That the item be received and filed.

Fiscal Note: N/A

*Rik Edgar reported in addition to the reoccurring annual events, Lightwire Theater presented the Ugly Duckling & The Tortoise and the Hare and also reported a successful kids-oriented rummage sale in February.*

*Future events included the self-promoted Fabulously Faux Wedding being held at Memorial Hall to showcase wedding options. Also noted were the Journal Times Home and Craft shows, as well as the reoccurring Pancake Day. Post Prom will be returning to Festival Hall as well.*

*Motion to receive and file.*

**Received and Filed**

**13-8709**

Subject: (Direct Referral) 2012 End of Year Report

Recommendation of the Civic Centre Commission on February 27, 2013: That the item be received and filed.

Fiscal Note: N/A

*Rik Edgar gave a general summary of 2012 and referred members to the December 2012 financial statements attached under item number 13-8706.*

*Motion was made to receive and file.*

**Received and Filed**

**12-7655**

Subject: Civic Centre Commission requests that board members of the Hispanic Business Professional Association (HBPA) meet with the Civic Centre Commission regarding the outstanding debt related to the 2011 Fiesta Mexicana Event.

Recommendations of the Civic Centre Commission on 5-2-2012: To defer this item

to a future meeting.

Recommendations of the Civic Centre Commission on 6-27-2012: To advise the HBPA in the spirit of cooperation, that interest would be suspended as long as a minimum payment of \$500 per month was received as payment on the existing balance each month. If 30 days passed without the minimum payment interest would then be reinstated until the balance is paid off in full.

Recommendation of the Civic Centre Commission on August 22, 2012: That the Board be kept apprised of the ongoing progress of the repayment plan.

Recommendation of the Civic Centre Commission on November 7, 2012: That the Board be kept apprised of the ongoing progress of the repayment plan.

Recommendation of the Civic Centre Commission on December 27, 2012: That the Board be kept apprised of the ongoing progress of the repayment plan.

Recommendation of the Civic Centre Commission on February 27, 2013: That the Board be kept apprised of the ongoing progress of the repayment plan.

Fiscal Note: The Civic Centre Commission is currently working with HBPA for collection of outstanding funds due.

**Deferred**

Next Meeting Date April 24th, 6:00 PM

### **Adjournment**

**If you are disabled and have accessibility needs or need information interpreted for you, please contact 262-636-9229 at least 48 hours prior to this meeting.**