



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final

### Board of Park, Recreation and Cultural Services

*Chairman Kristen Kaprelian*  
*Amy Schaal*  
*Alderman Melissa Lemke*  
*Keith Hemmig*  
*Vice Chairman Christina Mueller*  
*Kiana Johnson*  
*Alderman Mary Land*  
*Pamala Handrow*  
*Alderman Terry McCarthy*  
*Cathi DeGroot*  
*Roy Carter*

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Wednesday, January 13, 2016

5:15 PM

City Hall Annex, Room 130

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#### 1. Call To Order

*Chair Kaprelian called the meeting to order at 5:15 p.m.*

*Staff Present: Tom Molbeck, Mike Willis & Jena Kohlman*

*Guests: Danny D'Acquisto*

**PRESENT:** 8 - Kristen Kaprelian, Amy Schaal, Melissa Lemke, Keith Hemmig, Mary Land, Pamala Handrow, Cathi DeGroot and Roy Carter

**ABSENT:** 1 - Kiana Johnson

**EXCUSED:** 2 - Christina Mueller and Terry McCarthy

#### 2. Approval of the December 9, 2015 Meeting Minutes

**A motion was made by Handrow seconded by Land to approve the meeting minutes. The motion PASSED by voice vote. Unanimous.**

#### 3. Public Input

*No Public Input.*

#### 4. Director's Report

*Director Molbeck welcomed new board member Roy Carter.*

*Roy Carter introduced himself to the board.*

*Director Molbeck advised the members 2015 attendance and registration reports will be distributed at the February meeting.*

**A motion was made by Schaal seconded by Hemmig to receive and file the report. The motion PASSED by voice vote. Unanimous.**

5. **Approval of the Cemetery Commission's December 14, 2015 Meeting Minutes**

A motion was made by Handrow seconded by Lemke to approve the meeting minutes. The motion PASSED by voice vote. Unanimous.

6. **Zoological Report**

A motion was made by Schaal seconded by Hemmig to receive and file the report. The motion PASSED by voice vote. Unanimous.

7. [15-01043](#)

**Subject:** Communication the Alderman of the 9th District to repeal and recreate Section 70-37. - Composition; appointments; terms in Chapter 70, Article II. - Administration of the Municipal Code regarding the appointment of Board of Parks Commissioners. (Ord. 13-15)

**Recommendation of the Board of Parks, Recreation & Cultural Services on 12-9-15:** To have "one such member from the public safety and licensing committee" repealed from the ordinance.

**Recommendation of the Board of Parks, Recreation & Cultural Services on 1-13-16:** That this be adopted as amended.

**Attachments:** [Legislative Report Ord. 13-15 - Board of Parks Commissioners Sec. 70 37. Composition appointments terms.](#)

A motion was made by Hemmig seconded Handrow to adopt the amendments. The motion PASSED by voice vote. Unanimous.

8. [15-01091](#)

**Subject:** (Direct Referral) Communication from Grace Church requesting use of Franklin Park for the Convoy of Hope Event from Thursday, September 15, 2016 through Saturday, September 17, 2016.

**Recommendation from the Board of Parks, Recreation & Cultural Services on 1-13-16:** To allow Grace Church use of Franklin Park for the Convoy of Hope event scheduled for Saturday, September 17, 2016. Further allow over night security to begin Thursday, September 15, 2016 for event set up.

**Attachments:** [Convoy of Hope Grace Church Request](#)

*Danny D'Acquisto, Director of Mission of Grace Church, presented the proposal to hold a Convoy of Hope event at Franklin Park on Saturday, September 17, 2016.*

*Lemke questioned how transportation would be handled. D'Acquisto indicated the area was chosen because it was centrally located in an area of need and therefore they are expecting foot traffic and others traveling via City bus. He advised there will be approximately 1,000 volunteers for the event. These volunteers would park at Grace Church and be shuttled to the event.*

*Hemmig inquired if the area residents, especially those directly surrounding Walden School and Franklin Park have been made aware of this event. D'Acquisto said they have not been. Molbeck recommended the residents be notified of this event by letter or flyer.*

*Molbeck expressed safety concern of street crossings, traffic at intersections, etc. due to the expected high attendance. D'Acquisto indicated Jim Vass will be handling the logistics of the event and contact has been made with the police department to assist with some of these concerns. Molbeck requested Vass reach out to the Parks department to discuss the logistics of the event.*

*DeGroot expressed participants should be made aware pets would not be permitted at Franklin Park.*

**A motion was made by Lemke seconded by Schaal to approve Grace Church use of Franklin Park for the Convoy of Hope event from Thursday, September 15, 2016 through Saturday, September 17, 2016 and further a allow security on-site overnight.**

## **9. Adjournment**

*There being no further business the meeting adjourned at 5:40 p.m.*