



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
[www.cityofracine.org](http://www.cityofracine.org)

## Meeting Minutes - Draft

### Community Development Block Grant Advisory Board

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Monday, February 26, 2024

6:00 PM

Room 303

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**The meeting will commence either immediately following the conclusion of the Finance & Personnel meeting or at 6 p.m., whichever comes first.**

#### Call To Order

*Mayor Mason called the meeting to order at 6:30 p.m.*

**PRESENT:** 6 - Helm, Chair Mason, McCarthy, West, Jones and Peete

#### Approval of Minutes for the November 13, 2023 Meeting.

A motion was made by McCarthy, seconded by Helm, to approve the November 13, 2023 meeting minutes. The motion **PASSED** by a voice vote.

#### 0122-24

Subject: Communication sponsored by Mayor Mason to provide the Board an update on the mandatory HUD Consolidated Annual Performance Evaluation Report (CAPER) planning process and timeline.

Staff Recommendation: To receive and file as this is an update only and does not require board action.

Fiscal Note: There is no fiscal impact.

Attachments: [CAPER Timeline 2024](#)

A motion was made by McCarthy, seconded by Jones, to receive and file the CAPER planning process and timeline. The motion **PASSED** by a voice vote.

#### 0123-24

Subject: Communication sponsored by Mayor Mason requesting the approval of a Neighborhood Revitalization Strategy Area (NRSA) in the Lincoln King Neighborhood.

Staff Recommendation: To adopt the proposed creation of a Neighborhood Revitalization Strategy Area (NRSA) in the Lincoln King Neighborhood.

Fiscal Note: No budgetary impact is associated with this request.

Attachments: [ABM\\_NRSA](#)  
[NRSA Lincoln-King Draft 2024 FEB](#)

A motion was made by West, seconded by Peete, to approve the proposed creation of the Neighborhood Revitalization Strategy Area (NRSA) in the Lincoln King Neighborhood, with an amendment to include an updated map. The motion PASSED by a voice vote.

## CLOSED SESSION

It is intended that the Community Development Block Grant Advisory Board will meet in closed session pursuant to Wisconsin Statutes Sec. 19.85 (1) (e), regarding deliberating or negotiating the purchase of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and Wisconsin Statutes Sec. 19.85 (1)(f), regarding consideration of financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

*Discussion of item #'s 0124-24 and 0125-24.*

A motion was made by McCarthy, seconded by Jones, to convene into closed session. The motion PASSED by the following vote:

AYES - Helm, Jones, Mason, McCarthy, Peete, West

The Community Development Block Grant Advisory Board will return to open session and may take action on items discussed in closed session.

## OPEN SESSION

A motion was made by McCarthy, seconded by Helm, to convene into open session. The motion PASSED by the following vote:

AYES - Helm, Jones, Mason, McCarthy, Peete, West

### [0124-24](#)

Subject: Request from the Homeowner of 601 Lombard Avenue for a CDBG Home Repair Loan with a match forgivable grant.

Recommendation of the Community Development Block Grant Advisory Board on 02-26-24: That the CDBG Home Repair Loan with a match forgivable grant for 601 Lombard Avenue be approved.

Fiscal Note: There are sufficient CDBG funds. Loan payments will be paid to the CDBG revolving loan fund.

**Attachments:**     [#0124-24 Resolution](#)

A motion was made by McCarthy, seconded by Peete, to recommend approval of the CDBG Home Repair Loan and forgivable match grant for 601 Lombard Ave. The motion PASSED by a voice vote.

[0125-24](#)

Subject: Consideration of applications to operate as the City's CHDO (Community Housing Development Organization).

Recommendation of the Community Development Block Grant Advisory Board on 02-26-24: That Habitat for Humanity's application to operate as the City of Racine's Community Housing Development Organization (CHDO) be approved.

Fiscal Note: There are sufficient HOME funds available to support Habitat for Humanity as the City's CHDO.

**Attachments:**     [#0125-24 Resolution](#)  
                              [chdo-abm](#)

A motion was made by McCarthy, seconded by Peete, to approve Habitat for Humanity's application to operate as the City of Racine's Community Housing Development Organization (CHDO). The motion PASSED by the following vote:

**AYES:**    5 -    Helm, Chair Mason, McCarthy, West and Peete

**ABSTENTIONS:**    1 -    Jones

**Adjournment**

*There being no further items to discuss, Mayor Mason adjourned the meeting at 7:11 p.m.*

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the City Development Office at (262) 636-9151 at least 48 hours prior to this meeting.**