



City of Racine Meeting Minutes

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Public Works and Services Committee

Tuesday, April 25, 2006

5:30 PM

Room 205

PUBLIC HEARING ON SPECIAL ASSESSMENTS FOR STREET IMPROVEMENTS

April 25, 2005

5:30 P.M.

Room 205, Council Chambers

PUBLIC WORKS AND SERVICES COMMITTEE AGENDA

6:00 P.M.

Call To Order

PRESENT: Ronald D. Hart, Thomas M. Sollman, Robert Anderson, Raymond DeHahn and Keith Fair

Also Present: Jane Key; Glenn Lampark; Cecil Mehring; Paul Brummond; Dan Clausen; Dave White; Adam Smith; William Henka

Approval of Minutes for the April 11, 2006 Meeting.

On a motion by Fair, seconded by Anderson, the minutes were approved as printed.

1. [06-1774](#) **Subject:** Communication from the owner of Inside-Out, 406 Main Street, requesting to place two columns in city-right-of way.

Recommendation: The property owner of 406 Main Street be granted permission to install two decorative columns which will extend into the public right-of-way with the stipulation that the columns not be adhered to the public sidewalk and that a hold harmless agreement be executed in accordance with State Statute 66.0425, Privileges in Street.

Further recommends that the property owner be charged a \$50.00 fee to cover administrative costs associated with filing this item with the Register of Deeds office.

Fiscal Note: There will be no cost to the City of Racine.

Jane Key requested to place two decorative columns in the City right-of-way. Rick read a

letter from Jane Key and indicated the Chief Building Inspector had no objections and noted the business would have to enter into a hold harmless agreement.

On a motion by by Fair, seconded by Anderson, the Committee approved the request.

Recommended For Approval

2. [06-1776](#)

Subject: Communication from the Racine County Department of Public Works requesting variances for the installation of canopies, doorway, intercom bollard and column caissons/pier foundations in city right-of-way, install new sidewalks, curbs and gutter, temporarily remove light pole and parking meters, and that all fees for permits, inspections and allowances on the Law Enforcement Center addition project be waived.

Recommendation of the Public Works and Services Committee

(4-25-06): Racine County be granted permission to conduct the following activities with the public right-of-way:

- A. Install a concrete bollard and loop detector at the entrance to the Law Enforcement sallyport;
- B. Place three (3) pedestrian entrance canopies cantilevered over the City sidewalk;
- C. Install drilled caissons along 8th Street which will extend below grade beyond the street right-of-way;

All with the following stipulations:

- 1. A hold harmless agreement be executed;
- 2. The County pay a \$50.00 fee for filing this item with the Register of Deeds office.
- 3. The County agrees to relocate the concrete bollard and loop detector, either on a temporary or permanent basis, if required by any street construction or utility construction project.

Further recommends that the request for the City to waive all fees associated with this project be denied.

Fiscal Note: There are certain fees which legally cannot be waived. In addition, it would not be fair to the City taxpayers to release all County taxpayers from contributing to the cost of these fees.

Recommendation from the Transit and Parking Commission

(04-26-06): Racine County be invoiced at a rate of \$0.93 per meter per day for lost meter revenue due to street closures during the term of the construction project at the Law Enforcement Center.

Fiscal Note: The Parking System will derive \$172.75 per week in replacement parking meter revenue for the term of the project.

Glenn Lampark appeared and explained the expansion of the Law Enforcement Center. Rick noted there were several items for action and went through the list. The first item was ingress and egress with the additional elimination of driveways and curb cuts. Rick indicated no approval was needed and could be handled administratively. The second item was to place 24" diameter bollards for an intercom system in the public right of way. The next request was to place wire loop detectors for the intercom system and Rick noted it would be appropriate to approve this item subject to the usual stipulations, and a waiver that would state the County is responsible for all loop detector systems if sidewalk or infrastructure of the right of way needed to be replaced. The next request was to have a canopy projecting over the city r-o-w, and Rick noted the usual stipulations and made a recommendation it be approved. The request to have an exterior door swing into the public r-o-w, was objected to by the City Attorney, and requested the item be deferred until a possible revision could be made. The request to to replace all curb and gutter, sidewalk, trees and street lighting units could be handled administratively and did not need approval from the Committee. The next item was closing 8th Street for construction and it too, did not need approval from the Committee. The waiver of parking meter fees would be addressed by the Transit and Parking Committee. The request to install 42" diameter drilled caissons that would project into the City r-o-w was addressed by Paul Brummond who illustrated how the footings would have to project under City r-o-w. Rick recommended approval. The last item is a request to waive all fees related to the the project. Rick recommended that the fees for the Building Department, Stormwater, or any other fees collected by the Dept. of Public Works not be waived.

On a motion by Fair, seconded by Anderson, the requests were approved subject to the usual stipulations, with the one item deferred and one going to the Transit and Parking Committee, and the request for waiving the fees be denied.

Recommended For Approval

3. [06-1790](#)

Subject: Communication from Michael's Signs requesting to install a projecting sign over the right-of-way at 606 Sixth Street.

Recommendation: The property owner of 606 Sixth Street be granted permission to install a stationary, projecting sign, as requested, with the stipulation that a hold harmless agreement be executed in accordance with State Statute 66.0425, Privileges in Street.

Further recommends that the property owner be charged a \$50.00 fee to cover administrative costs association with filing this item with the Register of Deeds office.

Fiscal Note: There will be no cost to the City of Racine.

Rick read the communication and noted the internally lit sign as been approved by the Downtown Review Committee and the Building Inspector has no objections.

On a motion by Fair, seconded by Anderson, the Committee approved the request.

Recommended For Approval

4. [06-1795](#) **Subject:** Communication from River Bend Nature Center requesting that the sidewalk and one lane of the northbound traffic on the east side of the Main Street Bridge be blocked for the first annual River Bend Derby Duck Race on June 24, 2006.

Recommendation of the Public Works and Services Committee

(4-25-06): The River Bend Nature Center be granted permission to close the sidewalk and one lane of the north bound traffic along the east side of the Main Street Bridge for the 1st Annual River Bend Derby Duck Race which will be held on Saturday, June 24, 2006, with the following stipulations:

- A. A hold harmless agreement be executed;
- B. A certificate of liability be filed with the City Attorney's office;
- C. Department of Public Works staff review and approve the means and methods for placing the rubber ducks in the river so as to not damage the Main Street Bridge.
- D. Sponsor shall be responsible for placement of all traffic control devices.

Fiscal Note: Not applicable.

Recommendation of the Board of Harbor Commissioners (4-27-06):

Receive and file.

Dave White noted that portions of Main Street near the Main Street Bridge would need to be blocked for the 1st Annual River Bend Derby Duck Race. He noted he would like to close a lane to allow the dispensing of rubber ducks in the river for a fund raiser. Rick noted if a piece of equipment was needed to be used on the bridge to dispense the objects into the river, a hold harmless agreement, etc., would have to be filed and the event sponsors would be responsible for traffic control. Dave White commented approvals have been given by the DNR and Coast Guard for this event as well.

On a motion by Fair, seconded by Anderson, the Committee approved the request.

Recommended For Approval

5. [06-1797](#) **Subject:** Communication from Redline Tavern Corporation requesting to close North Wisconsin Street, between Hamilton and Hubbard, for the 3rd Annual "Cruz in for the Cause" benefit for the non-profit organization "SafeHaven of Racine".

Recommendation: Permission be granted to Redline Tavern Corporation, 1200 N. Wisconsin Street, to close N. Wisconsin Street from Hamilton Street to Hubbard Street, on Saturday, July 15, 2006, for the 3rd annual "Cruz in for the Cause" benefit for Safehaven of Racine, with the following stipulations:

- A. A hold harmless agreement be executed;

- B. A liability insurance certificate be filed prior to this event;
- C. Any overtime costs incurred by any City department be charged to the sponsor;
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. No alcoholic beverages will be sold and/or dispensed within the street right-of-way.
- F. Any tents placed on the public right-of-way shall not be anchored by any means to the roadway surface.
- G. The sponsor shall pay a \$250.00 special event fee.

Further recommends that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

FISCAL NOTE: There will be nominal costs to various City departments, on a regular shift basis, in implementing this event.

William Henka appeared before the Committee requesting a road closure for the 3rd Annual "Cruz for the Cause" benefit. Rick noted the \$250 closing fee and indicated the item could be approved subject to the usual stipulations.

On a motion by Fair, seconded by Anderson, the Committee approved the request.

Recommended For Approval

6. [06-1794](#)

Subject: Communication from the Sales/Marketing Director of the Racine County Convention and Visitors Bureau requesting permission to use city right-of-way on July 22, 2006, for the Spirit of Racine Triathlon.

Recommendation: The Racine County Convention and Visitors Bureau and HFP Racing be granted permission to close Michigan Boulevard from High Street to Goold Street and Goold Street from Michigan Boulevard to Main Street, and to utilize certain other City streets as indicated on their race map, for the Spirit of Racine Triathlon to be held on Saturday, July 23, 2006, from 3:00 a.m. to noon, and on Sunday, July 24, 2006, from 3:00 a.m. to 7:00 p.m., with the following stipulations:

- A. A hold harmless agreement be executed.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$450.00 special event fee.
- F. Sponsor shall be responsible for placement of all traffic control devices.

Further recommends that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

FISCAL NOTE: There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

Adam Smith appeared before the Committee and described the event and stated a road closure would be needed between High and Gould Street on Michigan Boulevard. Adam Smith noted there would be a sprint triathlon on Saturday and a half triathlon on Sunday.

On a motion by Fair, seconded by Anderson, the Committee approved the request.

Recommended For Approval

7. [06-1722](#)

Subject: Communication from the residents of the 2000 blocks of Carmel and Kinzie requesting the installation of a light in the alley.

Recommendation: The lighting in the 2000 block of Carmel Avenue be upgraded from 50 watt high pressure sodium lights to 100 watt high pressure sodium lights.

Fiscal Note: There will be minimal cost to implement these changes.

John went over the lighting layout and noted the two existing 50 watt high pressure sodium fixtures should be upgraded to 100 watt fixtures and asked the Committee for approval.

On a motion by Fair, seconded by Anderson, the Committee approved the request.

Recommended For Approval

[06-1822](#)

Subject: Direct Referral. Communication from the Asst. Comm. of Public Works/Operations submitting a proposal from HNTB for professional services for Railing Replacement at Memorial Hall and the Safety Building.

Tom Eeg requested this item be deferred.

On a motion by Fair, seconded by Anderson, the Committee deferred the item.

Deferred

8. [06-1796](#)

Subject: Communication from the Asst. Commissioner of Public Works/Engineering requesting to apply for the Wisconsin Department of Transportation 2007-09 Local Transportation (TE) Program grant. This reimbursement grant, in the amount of \$362,250, is for streetscape amenities for the reconstruction of Sixth Street and requires a city match of 20%, or \$72,450.

Recommendation: The Commissioner of Public Works/City Engineer be authorized and directed to submit a grant application to the Wisconsin Department of Transportation for the 2007-09 Local Transportation

Enhancements program.

Fiscal Note: The total amount of the grant is \$362,250.00 and is for streetscape amenities as part of the reconstruction of Sixth Street which is scheduled for 2008.

John noted the grant was for local transportation aids and is in the amount of \$362,250 and is for streetscaping for 6th Street and requires a 20% match.

On a motion by Fair, seconded by Anderson, the Committee authorized the Commissioner of Public Works to apply for the grant.

Recommended For Approval

9. [06-1823](#)

Subject: Communication from the Assistant Commissioner of Public Works/Engineering submitting a request for final payment on Contract 21-05 (K5-028), Maiden Lane Storm Sewer Improvements, Willkomm Excavating & Grading, Inc., contractor.

Recommendation: The work performed by Willkomm Excavating & Grading, Inc., on Contract 21-05 (K6-028), Maiden Lane Storm Sewer Improvements, be accepted and final payment authorized for a total contract amount of \$236,217.92.

FISCAL NOTE: Contract was authorized under Resolution No. 6495 of May 15, 2005.

John noted the contractor has satisfactorily completed the work and is requesting final payment in the amount of \$236,217.92.

On a motion by Fair, seconded by Anderson, the Committee authorized final payment.

Recommended For Approval

10. [06-1788](#)

Subject: Ordinance No. 13-06 to amend Secs. 46-26, 46-28(a) and 46-31 of the Municipal Code relating to Finance - Bidding procedure.

Recommendation: Recommends that Ordinance No. 13-06 of April 17, 2006, to amend Secs. 46-26, 46-28(a) and 46-31 of the Municipal Code of the City of Racine, Wisconsin relating to Finance - Bidding procedure, be adopted.

Fiscal Note: Not applicable.

Rick explained the ordinance change noting state statutes allowed formal bidding be waived up to \$25,000. He noted that before, the limit was \$15,000 and this ordinance is to be in compliance with state statutes.

On a motion by Fair, seconded by Anderson, the Committee moved to adopt the ordinance change.

Approved

Miscellaneous Business

Request by All Sports Pub to close portions of the 3300 block of Rapids Drive. The request was for a fundraiser and this would be the area of Rapids Drive for right hand turns from west bound Rapids to north bound Green Bay Road. Rick noted the request could be approved subject to the usual stipulations.

On a motion by Fair, seconded by Anderson, the Committee approved the request.

Rick informed the Committee members of a TDA meeting in Madison on Thursday, May 25th, and invited the Committee members to attend. The topic is the loss of gas tax indexing for public transportation funding. He noted the City would cover the cost for the meeting if any members would like to attend. This was informational only and no action was required.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at 262-636-9121 at least 48 hours prior to this meeting.