



City of Racine, Wisconsin
Agenda BRIEFING MEMORADUM

AGENDA DATE:

August 28, 2023 – Finance and Personnel
September 5, 2023 – Common Council

SUBJECT:

Communication sponsored by Alder Horton, requesting permission to award contract #2023228 with Complex Security Solutions for Fiber Contracting Services.

PREPARED BY:

Adele Edwards, Chief Information Officer

EXECUTIVE SUMMARY:

The Management Information Services (MIS) Department is requesting permission to award the contract with Complex Security Solutions for Fiber Contracting Services.

PROJECT BACKGROUND & ANALYSIS:

The City of Racine owns approximately 28 fiber route miles. We are in need of a contractor to do three things. 1) Conduct a comprehensive site survey and analysis of the city's existing fiber optic infrastructure and provide documentation of the same, 2) Provide repair and maintenance support of the fiber optic cable network, and 3) routine additions to the network.

The contract is a combination of a fixed price for the survey and hourly rates for equipment and staff. On July 27, 2023 by 10:00 am (local Time) the Management Information System (MIS) received bids for Contract #2023228. After a thorough review of the bids, we have selected one company that best meets the needs of the city.

It is recommended that this contract be awarded to Complex Security Solutions.

BUDGETARY IMPACT:

The estimated cost for 2023 is \$165,760. Funds are available in account #70113-57355 for FY 2023 and costs for subsequent years will be appropriated during the annual budget process.

RECOMMENDED ACTION:

The Mayor and City Clerk be authorized to execute and sign a contract, #2023228, with Complex Security Solutions for Fiber Contracting Services.