



# City of Racine Meeting Minutes

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Public Works and Services Committee

*Chairman Ronald D. Hart, Vice Chair Pete Karas  
Alderman Robert Anderson, Alderman Raymond DeHahn, Alderman Jeff Coe*

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Tuesday, April 24, 2007

5:30 PM

City Hall, Room 205

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### **PUBLIC HEARING ON SPECIAL ASSESSMENTS FOR STREET IMPROVEMENTS**

April 24, 2007

5:30 P.M.

Room 205, Council Chambers

### **PUBLIC WORKS AND SERVICES COMMITTEE AGENDA**

6:00 P.M.

#### **Call To Order**

*The meeting was called to order at 6:00 p.m.*

*Members Present: Ald. Ron Hart, 14th District, Chairman; Ald. Robert Anderson, 2nd District; Ald. Ray DeHahn, 7th District; Ald. Jeff Coe, 1st District; Richard Jones, Commissioner of Public Works; Tom Eeg, Asst. Commissioner of Public Works/Operations; John Rooney, Asst. Commissioner of Public Works/Engineering*

*Excused: Ald. Pete Karas, 9th District*

*Other Aldermen: Ald. Jim Kaplan, 4th District*

*Staff: Racine Police Department; Nancy Payne, Engineering; Joe Heck, City Development*

*Others: Ola Baiyewu; Joe Majowski; Victor & Tammy Mateo; Tom Karkow, WRJN*

#### **Approval of Minutes for the April 10, 2007 Meeting.**

*On a motion by DeHahn, seconded by Anderson, the minutes were approved as printed.*

1. [07-0465](#) **Subject:** Communication from the Program Director of Pre-Apprenticeship Program requesting to apply for and accept a CMAQ grant for a share ride shuttle program.

**Recommendation:** The communication be received and filed.

Further recommend that the City of Racine support the CMAQ grant as submitted by the First Choice Pre-Apprenticeship Program.

Further recommend that the Commissioner of Public Works communicate with the Wisconsin Department of Transportation requesting that the grant application be the City's fourth priority of the grant applications that the City submitted.

**Fiscal Note:** There will be no cost to the City of Racine.

*Ola Baiyewu appeared before the Committee and explained many apprentices licenses are either suspended or revoked and if they have no transportation, they are out of luck in finding a position in the construction industry. He asked for support of the CMAQ application in the amount of \$68,000 to purchase a van to shuttle the apprentices that are not allowed to drive, to various construction projects. He noted the shuttle would be owned by the City and someone would work approximately 20 hours a week picking up and dropping off the workers. He noted CDBG funds would be used to match the CMAQ grant. Rick indicated the CMAQ applications have already been submitted to the State and they were due April 16, 2007. He asked the item be received and filed and noted he would write a letter to WisDOT asking that this CMAQ grant application be considered and be the fourth priority among the other three CMAQ applications already sent in.*

*On a motion by DeHahn, seconded by Coe, the Committee received and filed the communication.*

**Recommended to be Received and Filed**

2. [07-0414](#)

**Subject:** Communication from Victor and Tammy Mateo, 1654 Morton Avenue, regarding trucks and crime in their neighborhood.

**Recommendation:** The communication be received and filed.

Further recommend that the Commissioner of Public Works send a communication to Superior Industrial Coatings informing them that their trucks are causing damage to the driveway and sidewalk and requesting that they take action to prevent trucks from damaging the described areas.

**Fiscal Note:** Not applicable at this time.

*Victor Mateo appeared before the Committee and noted the business across from his home at 1654 Morton Avenue was damaging the driveway and sidewalk along 17th Street. He noted the trucks that back up from Superior Industrial Coatings, would back up out of their loading docks onto 17th Street and damage his sidewalk and driveway apron. He noted the City marked the sidewalk because it was broke and he was forced to make the repairs last summer. He does not want to keep repairing the damages caused by the business across the street. Rick noted photos could be taken of the area and his office would send a letter to Superior Industrial requesting they stay off the driveway apron and sidewalk when backing out. The problem may be solved in this manner and asked the item be received and filed at this time.*

*On a motion by DeHahn, seconded by Anderson, the Committee received and filed the communication.*

**Recommended to be Received and Filed**

3. [07-0500](#) **Subject:** Direct Referral. Communication from St. Richard's School requesting permission to close Villa Street from 15th Street to 16th Street on May 11, 2007 for a school event.

**Recommendation:** St. Richard's School be granted permission to close Villa Street, between 15th Street and 16th Street, on Friday, May 11, 2007, from 8:00 a.m. to 2:00 p.m., for a school event.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$250.00 special event fee.

Further recommends that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

**FISCAL NOTE:** There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

*Joe Majowski appeared before the Committee and explained this is the last year the school will be in operation and they would like to have an event outside with some olympic style activities. The archdiocese of Milwaukee will take care of any liability insurance required. Rick noted there is no problem with the request and explained the fee to close the road.*

*On a motion by DeHahn, seconded by Coe, the Committee approved the request subject to the usual stipulations.*

**Recommended For Approval**

4. [07-0501](#) **Subject:** Direct Referral. Communication from the Purchasing Agent requesting that formal bidding be waived and that he be authorized and directed to negotiate for air conditioning for the 911 dispatch center.

**Recommendation:** That formal bidding procedures be waived and that the Purchasing Agent be authorized and directed to negotiate with Johnson Controls, Inc., Waukesha, WI, for the purchase of a ductless split air conditioning system for the 911 dispatch area for the lump sum cost of

\$24,945.00.

Further recommend that funding the defray the cost of this work is available in Account 987.210.5020, Safety Building Server Room AC.

**Fiscal Note:** Funds are available as herein delineated.

*Rick submitted a communication from the Purchasing Agent requesting he be allowed to negotiate for air conditioning for the 911 Dispatch Center. The Purchasing Agent had taken formal bids, but was not satisfied with the results. Rick recommended the Mayor and City Clerk be authorized and directed to enter into an agreement with Johnson Controls for a lump sum price of \$24,945. Funding is available for this work.*

*On a motion by DeHahn, seconded by Coe, the Committee authorized the Mayor and City Clerk to enter into a contract with Johnson Controls for a ductless split air conditioning unit.*

**Recommended to be Awarded**

5. [07-0404](#)

**Subject:** Communication from the Alderman of the 2nd District wishing to discuss the rehabilitation of the brick pavement on College Avenue from DeKoven Avenue to 14th Street.

**Recommendation:** Long term deferral.

*Rick noted that since the limestone curb and brick pavement are a permanent street, the rehabilitation would be at the City's cost for typical replacement work used by today's standards. Upgrades, such as replacing the limestone curb with limestone curb or reusing the brick or new brick installation, would require study to compile cost estimates. There are different options that could be used for the rehabilitation of College Avenue and requested the item be put on the long term deferred agenda. John commented a report and estimate could probably be prepared in 90 days.*

*On a motion by Anderson, seconded by DeHahn, the Committee placed the item on the long term agenda.*

**Deferred**

[07-0525](#)

**Subject:** Communication from the Commissioner of Public Works/City Engineer regarding Resolution 07-0160 relating to street improvements.

**Recommendation:** That Resolution 07-0160 be received and filed.

**Fiscal Note:** Not applicable.

*John described the proposed improvements on the streets and noted all streets had petitions with the majority of property owners against the improvements. The Committee amended the resolution to delete all streets from the paving program.*

*On a motion by DeHahn, seconded by Anderson, the Committee received and filed the resolution.*

**Recommended to be Received and Filed**

6. [Res.07-0160](#) Final - Ten (10) Year Resolution  
Benefits & Damages

Whereas, the Public Works & Services Committee of the Common Council of the City of Racine, Wisconsin, held a public hearing at the Council Chambers in the City Hall at 5:30 P.M. on the 10th day of April, 2007, for the purpose of hearing all interested persons concerning the preliminary resolution and report of the Commissioner of Public Works on the proposed improvement of:

Portland Cement Concrete Paving

Kentucky Street from Shadow Lane to cul-de-sac  
English Street from N. Main Street to Michigan Boulevard.  
Echo Lane from Byrd Avenue to Sixteenth Street.  
Freeland Circle from cul-de-sac to Virginia Street.  
Indiana Street from Olive Street to the dead end.

Sewer and Water

English Street from N. Main Street to Michigan Boulevard.

Now, therefore, be it resolved by the Common Council of the City of Racine as follows:

1. That the report of the Commissioner of Public Works pertaining to the construction of the above described public improvements, including plans and specifications therefore, as modified, is hereby adopted and approved.
2. That the Commissioner of Public Works is directed to advertise for bids and to carry out the work of such improvement in accordance with the report of the Commissioner of Public Works.
3. That payment for said improvements be made by assessing the cost to the property benefited as indicated in said report.
4. That benefits and damages shown on the report, as modified, are true and correct, have been determined on a reasonable basis; do not exceed the value accruing to the property therefrom; and are hereby confirmed.
5. That the assessments for all projects included in said report are hereby combined as a single assessment, but any interested property owner shall be entitled to object to each assessment separately or both assessments jointly for any purpose or purposes.
6. That the assessments may be paid in cash or if any assessments are over \$200.00 it may be paid in ten (10) annual installments to the City Treasurer, deferred payments to bear interest at the rate of 8% per annum on the unpaid balance. Installments or assessments not paid when due shall bear additional interest on the amount due at the rate of 9.6% per annum.

7. The City Clerk is directed to publish this resolution in the official newspaper of the City of Racine as a Class I notice in the assessment district.

8. The Clerk is further directed to mail a copy of this resolution and a statement of the final assessment against his property, to every property owner whose name appears on the assessment roll, whose post office address is known or can with reasonable diligence be ascertained.

Dated \_\_\_\_\_

Signed \_\_\_\_\_

Mayor

Published \_\_\_\_\_

Attest: \_\_\_\_\_

City Clerk

*John went over each street and noted that every street has a petition with the majority of property owners against the paving. The Committee amended the resolution to delete all the streets from the paving program.*

*On a motion by DeHahn, seconded by Anderson, the Committee received and filed the communication.*

**Recommended to be Received and Filed**

07-0526

**Subject:** Ordinance No. 10-07 to create Secs. 82-44, 82-45, 82-46 and 82-47 of the Municipal Code relating to Streets.

**Recommendation:** Recommends that Ordinance No. 10-07 to create Secs. 82-44, 82-45, 82-46 and 82-47 of the Municipal Code of the City of Racine, Wisconsin relating to Streets, be adopted.

**Fiscal Note:** There will be no cost to the City of Racine.

*Rick explained the ordinance and went through the details.*

*On a motion by DeHahn, seconded by Coe, the Committee moved to adopt the ordinance.*

**Recommended For Approval**

7. Ord.10-07 Ordinance No. 10-07

To create Secs. 82-44, 82-45, 82-46 and 82-47 of the Municipal Code of the City of Racine, Wisconsin relating to Streets.

The Common Council of the City of Racine do ordain as follows:

Part 1:

Sections 82-44 through 82-47 of the Municipal Code of the City of Racine are hereby created to read as follows:

"Sec. 82-44. Definitions.

*Lateral clearance area* is defined as an obstruction free area as measured from the edge of a shoulder for roadways without a curb and as measured from the face of curb for roadways with a curb.

Sec. 82-45. Purpose.

The purpose of this article is to enhance the safety of pedestrian crosswalks and city streets by creating an obstruction free area adjacent to all arterial and collector streets. The setback of obstructions from the city streets will improve visibility for pedestrians crossing the streets as well as for bicyclists and drivers who traverse the street system.

Sec. 82-46. Requirements.

Lateral clearance requirements pertain to all arterial and collector streets within the City of Racine. Within the lateral clearance area, no fixed objects are allowed including, but not limited to, light poles, sign posts, sign faces, trees, or shielded objects.

The desired lateral clearance distance shall be 2.0 feet measured from the face of the curb.

The desired lateral clearance distance shall be 6.0 feet measured from the finished shoulder width.

The minimum lateral clearance distance shall be 1.5 feet as measured from the face of the curb.

The minimum lateral clearance distance shall be 2.0 feet as measured from the finished shoulder width.

Above ground utility features such as poles, guy wires, pedestals, hydrants, etc., shall be relocated outside the minimum lateral clearance area.

Trees in urban areas shall only be removed from the lateral clearance area for identified safety concerns.

Sec. 82-47. Sign and light supports.

Break away supports shall be used for signs and lights located within the lateral clearance area.

In addition to lateral clearance requirements, there may be other required minimum offsets from the edge of shoulder or face of curb, including, but not restricted to, the following:

- Manual on Uniform Traffic Control Devices (MUTCD) requirements for sign placement.
- Wisconsin Manual on Uniform Traffic Control Devices - supplement to the Manual on Uniform Traffic Control Devices (WMUTCD) requirements for sign placement.
- Traffic Guidelines Manual (TGM), Chapter 11 requirements for the placement of light poles.
- Traffic Signal Design Manual (TSDM), Chapter 5-1-3 guidance on offsets for traffic signal supports.

To the extent the required lateral clearance exceeds any other required offset, the lateral clearance distance shall govern.”

Part 2:

This ordinance shall take effect upon passage and the day after publication.

Passed by the Common Council

\_\_\_\_\_

Approved: \_\_\_\_\_

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
City Clerk

Fiscal Note: N/A

*Rick explained the ordinance and went through the details.*

*On a motion by DeHahn, seconded by Coe, the Committee adopted the ordinance.*

**Recommended For Approval**

8.     [07-0439](#)     **Subject:** Communication from the Commissioner of Public Works/City Engineer requesting to appropriate funds to repair the Solid Waste Garage which was damaged in a traffic accident.

**Recommendation:** The bid for the repair of the damage to the Solid Waste Garage caused by an uninsured motorist be awarded to Rossi Construction Co., Inc., Racine, WI, at their price of \$10,559.00.

Further recommend that since this was an unanticipated accident and



funding was not provided, that this item be referred to the Finance Committee for funding.

**Fiscal Note:** Not applicable at this time.

*Rick noted the garage was struck and damaged by a vehicle driven by an uninsured driver. The low bid was submitted by Rossi Construction at a price of \$10,559 for the repair. He recommended the proposal be accepted and be referred to Finance and Personnel for funding.*

*On a motion by DeHahn, seconded by Anderson, the Committee approved the bid of the low bidder and authorized the Mayor and City Clerk to enter into the agreement and referred the item to the Finance and Personnel Committee.*

**Recommended For Approval**

9. [07-0345](#) **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting bid results on Contract 15-07 (K7-018), Racine Public Library Interior Remodeling.

**Recommendation:** The communication be received and filed.

**Fiscal Note:** Not applicable.

*Rick noted the Racine Library requested the item be received and filed as they did not have the funding for the project.*

*On a motion by DeHahn, seconded by Coe, the Committee received and filed the item.*

**Recommended to be Received and Filed**

10. [07-0426](#) **Subject:** Direct Referral. Communication from the Assistant Commissioner of Public Works/Operations submitting a proposal for professional services on Contract 35-07 (K7-041), Tuckpoint Renovations at City Hall.

**Recommendation:** The Mayor and City Clerk be authorized and directed to enter into an agreement with Fischer-Fischer-Theis, Inc. for professional engineering services to proceed with Part 1 of the Scope of Services for the evaluation of the entire exterior of City Hall at a price not-to-exceed \$3,800.00.

Further recommends that funds to defray the cost of these professional services are available in Account 987.100.5020, City Hall Tuckpoint/Limestone Replacement.

**Fiscal Note:** Funds are available as herein delineated.

*Tom submitted the proposal and noted this is an evaluation for the exterior tuckpointing work on the building. The agreement is in the not-to-exceed amount of \$3,800 and funding is available.*

*On a motion by DeHahn, seconded by Coe, the Committee approved the proposal and authorized the Mayor and City Clerk to enter into the agreement.*

**Recommended For Acceptance as a Professional Services Agreement**

11. [07-0452](#) **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 5-06 (K6-005), 2006 Pavement Inspections, Earth Tech, Inc., consultant.

**Recommendation:** The professional services provided by Earth Tech, Inc. under Contract 5-06 (K6-005), 2006 Pavement Inspections, be accepted and final payment authorized for a total contract amount of \$82,619.84, from funds heretofore appropriated.

**Fiscal Note:** This contract was approved by Resolution 6853, dated January 17, 2006.

*John Rooney noted the consultant has satisfactorily completed the work and is requesting final payment in the amount of \$82,619.84. Alderman Anderson and Alderman Coe questioned what type of work is done for pavement inspections. John and Rick explained the methodology used to determine pavement condition index of city roads and the frequency of inspections made. John further explained the agreement also includes the evaluation of that data and the recommendations made to the Public Works and Engineering Departments, such as what streets need to be brought up for public hearing and what streets need to be included in our CIP for paving.*

*On a motion by DeHahn, seconded by Anderson, the Committee approved final payment.*

**Recommended For Approval**

12. [07-0453](#) **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 7-06 (K6-007), 2006 CCTV Services and Manhole Inspections, Green Bay Pipe & TV, contractor.

**Recommendation:** The communication be received and filed.

**Fiscal Note:** The request for final payment was approved at the April 17, 2007 Council meeting.

*John requested this item be received and filed as it has already been approved at a previous meeting.*

*On a motion by DeHahn, seconded by Coe, the Committee received and filed the communication.*

**Recommended to be Received and Filed**

13. [07-0454](#) **Subject:** Direct Referral. Communication from the Commissioner of

Public Works/City Engineer submitting a request for final payment on Contract 42-05 (K5-049), 2005 Parking Ramp Improvements, CMR, contractor.

**Recommendation:** The work done by CMR, under Contract 42-05 (K5-049), 2005 Parking Ramp Improvements, be accepted and final payment authorized for a total contract amount of \$154,547.88, from funds heretofore appropriated.

**Fiscal Note:** This contract was approved by Resolution 6600, dated August 8, 2005.

*John explained the contractor has completed the work satisfactorily and is requesting final payment in the amount of \$154,547.88.*

*On a motion by DeHahn, seconded by Coe, the Committee approved final payment.*

**Recommended For Approval**

### Miscellaneous Business

[07-0512](#)

**Subject:** Direct Referral. Communication from the Assistant Commissioner of Public Works/Engineering submitting Amendment No. 2 to State Contract ID: 2703-03-05, Ohio Street from 16th Street to 21st Street, Clark Dietz, Inc., consultant.

**Recommendation:** That Amendment No. 2 to State Contract ID: 2703-03-05, Ohio Street from 16th Street to 21st Street, Clark Dietz, Inc., consultant, be approved in the amount of \$87,767.54, with the City's share being \$17,553.51.

Further recommend that funding to defray the cost of the City's share of these professional services be appropriated from Account 987.908.5050, Ohio St., 16th to 21st.

**Fiscal Note:** Funds are available as herein delineated.

*John explained the amendment is for environmental investigation, title searches for parcels that require easements, additional traffic studies and design, and a feasibility study of a round-a-bout option at Byrd Avenue and Ohio Street as required by WisDOT. The amendment is in the amount of \$87,767.54, with the City's share being \$17,557.51 and funding is available.*

*On a motion by DeHahn, seconded by Coe, the Committee approved the amendment and authorized the Mayor and City Clerk to enter into the agreement.*

**Recommended For Approval**

14. Alderman DeHahn requested that the area of Three Mile Road and LaSalle Street street be looked at where the edge of road drops off. Rick indicated DPW would look at it and see if their crews would be able to take care of the problem, and, if not, put it on a City contract by change order.

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at 262.636.9121 at least 48 hours prior to this meeting.**