



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final Transit and Parking Commission

---

Wednesday, January 15, 2014

4:30 PM

City Hall, Room 306

---

### Call To Order

*The meeting was called to order at 4:30 P.M.*

Present: Ray DeHahn, John Heckenlively, Mark Kowbel, Dustin Balkcom, Debby Ganaway

Also Present: Al Stanek, Willie McDonald, Mark Yehlen, Kathy Kasper, Alderman Kaplan, John Magee, Rick Wilson, Erik Elo, John Dahms, Sunny Havn, Dr. Aboygee, Sam Christianson, Todd Kile, Tom Karkow

### Approval of Minutes for the November 6, 2013 Meeting

*The minutes of the November 6, 2013 meeting were approved as printed. Passed unanimously.*

### Parking System Business

1. [13-9525](#) **Subject:** (Direct Referral) Communication from the Transit and Parking System Manager wishing to discuss the 2014 extension of the Juror Parking Agreement with Racine County Clerk of Courts.

**Recommendation of the Transit and Parking Commission on 01-15-14:** That the Transit and Parking System Manager be directed to enter into an agreement with Racine County to provide Juror parking at the rate of \$720.00 per month in 2014.

**Fiscal Note:** \$8,640.00 in revenue will go into the Parking Utility fund.

*Motion made by DeHahn, seconded by Kowbel to approve. Passed unanimously.*

**Recommended For Approval**

2. [14-9704](#) **Subject:** (Direct Referral) Communication from the Transit and Parking System Manager reviewing a request from Lake Avenue Dental for an alteration meter timing in select spots on 4th Street and Lake Street.

**Recommendation of the Transit and Parking Commission on 01-15-14:** As many as three lower level parking spaces (currently

metered) in the Lake Avenue Ramp shall be allowed to be rented at the standard rate to accommodate the Lake Avenue Dental Group.

**Fiscal Note:** \$40 monthly rental per stall to go to the Parking Utility.

*Motion made by DeHahn, seconded by Heckenlively to approve. Passed unanimously.*

**Recommended For Approval**

3. [13-9681](#)

**Subject:** (Direct Referral) Communication from the Purchasing Agent requesting to discuss the results of Official Notice #7, Request for Proposal, Parking Facility Management.

**Recommendation of the Transit and Parking Commission on 01-15-14:** That the Common Council authorize negotiations with a professional parking management firm for installation of new technology ramp equipment, revenue management and potential security for downtown ramps and large surface lots. Parking meter collection and maintenance and general ramp and surface lot maintenance activities are not to be subject to a potential contract award.

**Fiscal Note:** Funding for new revenue control equipment was budgeted in the 2012 Parking Utility budget.

*Motion made by DeHahn, seconded by Kowbel to approve. Passed unanimously.*

**Recommended For Approval**

### Transit System Business

4. [14-9701](#)

**Subject:** (Direct Referral) Communication from Assistant Fire Chief John Dahms, Kansasville Fire & Rescue Department, requesting the use of City buses to shelter citizens and responders at emergency scenes in the Town of Dover.

**Recommendation of the Transit and Parking Commission on 01-15-14:** Defer

*Motion made by DeHahn, seconded by Balkcom to defer and request to be revisited after staff research. Passed unanimously.*

**Deferred**

5. [14-9705](#)

**Subject:** (Direct Referral) Communication from the Transit and Parking System Manager providing notice of the Racine Transit Task Force establishment meeting scheduled for Sunday, January 26, 2014 from 1:15 PM to 3:00 PM at the Corrine Reid Owens Transit Center.

**Recommendation of the Transit and Parking Commission on**

**01-15-14:** Receive and file.

**Fiscal Note:** N/A

*Motion made by Kowbel, seconded by DeHahn to receive and file. Passed unanimously.*

**Recommended to be Received and Filed**

6. [14-9702](#)

**Subject:** (Direct Referral) Communication from the Transit and Parking System Manager requesting authorization from the Common Council to enter into agreements for distribution of BUS local share funding obligations based on fixed route mileage in each community with a provision for assessing the local share costs of Dial A-Ride Transit (DART) para-transit services to each unit of government based on actual monthly para-transit rides provided. The local partner communities are Mount Pleasant, Sturtevant, Caledonia and the Town of Yorkville.

**Recommendation of the Transit and Parking Commission on**

**01-15-14:** That the Common Council be authorized to enter into cooperative funding agreements with partner communities for 2014 BUS operational funding including direct charges for 21.8% of the average cost to provide DART trips actually provided.

**Fiscal Note:** Local shares are budgeted in the 2014 Transit budget.

*Motion made by DeHahn, seconded by Kowbel to approve. Passed unanimously.*

**Recommended For Approval**

7. [14-9707](#)

**Subject:** (Direct Referral) Communication from the BUS General Manager submitting for review the BUS operations reports for October and November 2013 and update on roll-out of the "Day-Pass".

**Recommendation of the Transit and Parking Commission on**

**01-15-14:** Receive and file.

**Fiscal Note:** N/A

*The Day Pass rate for non-profits is to be \$3.00, and \$4.00 to the General Public.*

*Motion made by Dehahn, seconded by Balkcom to receive and file. Passed unanimously.*

**Recommended to be Received and Filed**

8. [14-9703](#)

**Subject:** (Direct Referral) Communication from the Transit and Parking System Manager providing a report of Holiday Shopping Season "Free Rides" provided and adoption of a revised methodology for crediting the ridership and revenue from the program.

**Recommendation of the Transit and Parking Commission on 01-15-14:** That the Transit and Parking Commission approve of crediting rides paid for by a third party as "revenue passengers" as allowed by WisDOT regulations.

**Fiscal Note:** N/A

*Motion made by Kowbel, seconded by Heckenlively to approve. Passed unanimously.*

**Recommended For Approval**

### **Adjournment**

*The meeting adjourned at 5:55 P.M.*

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the Engineering Department, 636-9166, at least 48 hours prior to this meeting.**