



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Finance and Personnel Committee

Chairman Q.A. Shakoor II
Vice Chair James Morgenroth
Mary Land
Henry Perez

Monday, July 24, 2017

5:00 PM

City Hall, Room 307

Call To Order

PRESENT: 4 - Q.A. Shakoor II, James Morgenroth, Mary Land and Henry Perez

Chairman Comments

Also present: David Brown, Finance Director, Emelia Roso, Human Resources Assistant, Marisa Kasriel, Assistant City Attorney.

Approval of Minutes for the July 10, 2017 Meeting.

A motion was made by Vice Chair Morgenroth, seconded by Land, that this be to Approve the Minutes.

[698-17](#)

Subject: Communication from the Finance Director requesting to have Brad Viegut, our representative from Robert W. Baird & Company, appear before the Finance and Personnel Committee at their next scheduled meeting on Monday, July 24, 2017 to discuss our 2017 borrowing for budgeted Capital Projects.

Recommendation of the Finance & Personnel Committee on 7/24/2017: To approve the financing plan for 2017 Capital Projects and issuance of note anticipation notes as presented.

Fiscal Note: Note anticipation notes of approximately \$11,800,000 will be issued to fund projects and equipment as adopted in the 2017 budget.

Attachments: [Scan-14-Jul-2017:04:17:43](#)
[698-17 \(2\).pdf](#)

Brad Viegut, Representative from Robert W. Baird & Company, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Land, that this file be Recommended For Approval

[681-17](#)

Subject: Communication from the Director of City Development representing the Racine County Economic Development Corporation (RCEDC) requesting semi-annual plan certifications for the period ending March 31, 2017 for the City Revolving Loan Fund (City-RLF).

Recommendation of the Finance & Personnel Committee on 7/24/2017: To approve semi-annual plan certifications for the period ending March 31, 2017 for the City Revolving Loan Fund (City-RLF).

Fiscal Note: N/A

Attachments: [City of Racine March 2017 Plan Certification](#)

Amy Connolly, Director of City Development, and Janelle Topczewski, Compliance/Closing Specialist, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Land, that this file be Recommended For Approval

[692-17](#)

Subject: Communication from the Public Health Administrator requesting permission to accept grant funding from the Division of Intergovernmental Relations, Department of Administration, representing the State of Wisconsin / Wisconsin Coastal Management Program in the amount of \$49,765 for installation of a rain garden at Samuel Myers Park. (Grant Control #00138)

Recommendation of the Finance & Personnel Committee on 7/24/2017: To approve the Public Health Administrator to accept grant funding from the Division of Intergovernmental Relations, Department of Administration, representing the State of Wisconsin/Wisconsin Coastal Management Program in the amount of \$49,765.

Fiscal Note: There is a City match of \$79,745. There are sufficient funds in the Parks CIP Funds.

Attachments: [2017 WCMP-Rain Garden & Paving at Samuel Myers Park](#)

Dr. Julie Kinzelman, Lab Director, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Land, that this file be Recommended For Approval

[707-17](#)

Subject: Communication from the Public Health Administrator requesting permission to allow the Finance Department to make a 2017 budget amendment allowing the transfer of \$35,000 from the Laboratory Department's Fund Balance Reserves account to the Professional Services account.

Recommendation of the Finance & Personnel Committee on

7/24/2017: To approve the Finance Department to make a 2017 budget amendment allowing the transfer of \$35,000 from the Laboratory Department's Fund Balance Reserves account to the Professional Services account. The funds will be used to construct the ADA compliant picnic area at Samuel Myers Park.

Fiscal Note: There are sufficient funds in the Laboratory Department's Fund Balance Reserves account.

Attachments: [2017 Lab Funds Transfer Rqst \(\\$35000\) 2017 07-17](#)

Dr. Julie Kinzelman, Lab Director, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Land, that this file be Recommended For Approval

[658-17](#)

Subject: Communication from the City Attorney submitting the claim of Brian Winch for consideration.

Recommendation of the Finance & Personnel Committee on

7/24/2017: To approve the City Attorney's settlement agreement with Brian Winch in the amount of \$60.00.

Fiscal Note: Sufficient funds are available in account 11202-53500 Misc-Judgments and Claims.

Attachments: [winch_001](#)

Marisa Kasriel, Assistant City Attorney, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Perez, that this file be Recommended For Approval

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 5:27 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, August 7th, 2017 at City Hall, Room 307.

Respectfully submitted,

**Ald. Q.A. Shakoor II, Chairman
Finance & Personnel Committee**