



City of Racine Meeting Minutes

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Finance and Personnel Committee

*Chairman James T. Spangenberg, Vice Chair Thomas Friedel,
Alderman Pete Karas, Alderman Sandy Weidner,
Alderman Aron Wisneski*

Monday, September 11, 2006

5:00 PM

City Hall, Room 103

Call to Order and Roll Call.

Approval of minutes for the August 21, 2006 meeting.

1. [06-2457](#) Subject: Communication from the Mayor requesting to discuss accepting the 2006 Weed and Seed Grant.

Recommendation of the Finance & Personnel Committee 09-11-06: The Mayor and City Clerk be authorized and directed to enter into a \$200,000 agreement with the 2006 Weed and Seed Grant (Grant Control No. 2006-017) to be utilized for the south side Weed and Seed area.

Fiscal Note: There is a 25% soft match on the part of the City.
The Committee recommends approval of the \$200,000 grant from the 2006 Weed and Seed Grant.
Recommended For Approval

2. [06-2221](#) Subject: Communication from the Mayor requesting that the North Beach Oasis contract be amended to provide for payment by concessionaire for designated North Beach improvements in lieu of revenues to the City.

Recommendation of the Finance & Personnel Committee 07-24-06: The item be deferred.

Recommendation of the Board of Parks, Recreation & Cultural Services 8/9/06: The request be deferred.

Recommendation of the Finance & Personnel Committee 09-11-06: The item be deferred.

Recommendation of the Board of Parks, Recreation & Cultural Services 9/13/06: That the contract not be amended.

Fiscal note: N/A
Stephen Nenonen, City Administrator, and Paul Curtin, manager of North Beach Oasis, appeared before the Committee. Dan Wright, City Attorney, and the Mayor discussed changes they wanted incorporated into the North Beach Oasis' agreement. The Attorney's office wanted an amendment to the contract so that the individual managing the North Beach Oasis have the ability to make executive decisions and define a process by which this is done.
Deferred

3. [06-2419](#) Subject: Communication from Deputy Chief of Police Hurley, requesting permission to

apply for, and accept, the 2007-2009 Office of Justice Assistance Funding for Beat Patrol Officers. State funds in the amount of \$113,421 are available, with a 25% local match, for a total grant of \$151,228. Grant Control # 2006-037.

Recommendation of the Finance & Personnel Committee 9-11-06: The Deputy Chief of Police apply for the 2007 - 2009 Office of Justice Assistance Funding Grant (Grant Control No. 2006-037) to be utilized for Beat Patrol Officers.

Fiscal Note: There is a 25% match on the part of the City, which must be provided in the 2007 budget, for a total grant amount of \$151,228.

Art Howell, Deputy Chief, appeared before the Committee. The grant will be utilized for Beat Patrol Officers. Currently there are four positions. Two of the positions is because of the grant applied for in the past. The Police force currently has 200 sworn officers. If the grant is not given then the two officers will retain their positions through attrition.

Recommended For Approval

4. [06-2420](#)

Subject: Communication from Deputy Chief of Police Hurley, requesting permission to apply for, and accept, the 2006 Wisconsin Office of Justice Assistance Juvenile Accountability Block Grant (formerly the Wisconsin Office of Justice Assistance Juvenile Accountability Incentive Block Grant). The grant is in the amount of \$30,000, with matching funds in the amount of \$3,333 to be supplied by Racine County. Grant Control # 2006-039.

Recommendation of the Finance & Personnel Committee 9-11-06: The City apply for and accept a \$30,000 grant with the 2006 Wisconsin Office of Justice Assistance Juvenile Accountability Block Grant (Grant Control No. 2006-039) on behalf of Safe Haven.

Fiscal Note: There is a 10% match, which is the responsibility of Safe Haven and will be supplied by Racine County for a total grant amount of \$3,333.

Art Howell, Deputy Chief, appeared before the Committee. The grant is applied by the Racine Police Department on behalf of Safe Haven. The funds will be utilized for gang diversion through Safe Haven.

Recommended For Approval

5. [06-2460](#)

Subject: Development agreement with Key Bridge Group for the Pointe Blue redevelopment project.

Recommendation of the Finance & Personnel Committee 09-11-06: Permission granted for the Director of City Development continue the negotiations for the development agreement between Key Bridge Group and the City for the Pointe Blue redevelopment project and the item be referred to the September 19, 2006 Common Council meeting.

Fiscal Note: N/A

Brian OConnell, Director of City Development, appeared before the Committee. A formal contract between Key Bridge Group and the City of Racine for the Pointe Blue redevelopment project has not been completed. The Attorney's office and Quarls and Brady are working on the contract. Brian would like this approved by the September 19th Council meeting because of closing of the sale with the developer at the end of September. A scheduled emergency meeting of the Finance & Personnel Committee will reconvene on Tuesday, September 12, 2006 at City Hall, Council Chambers, Room 205 at 7:30 p.m.

Recommended For Approval

6. [06-2425](#)

Subject: Request of the Wellness Committee to modify the City's group benefits plan.

Recommendation of the Finance & Personnel Committee 09-11-06: The item be deferred.

Fiscal Note: N/A
Deferred

7. **06-2421**

Subject: Communication from the City Attorney submitting the claim of Joan Christofferson for consideration.

Recommendation of the Finance & Personnel Committee 09-11-06: The claim of Joan Christofferson, 2307 Hansen Avenue, be denied.

Joan Christofferson, 2307 Hansen Avenue, claims reimbursement in the amount of \$50,000 for alleged unlawful arrest and unreasonable force during the arrest for an incident that occurred on January 27, 2006. The City denies the actions of the officers' rise to the level of a constitutional violation under either the United States Constitution or the Wisconsin Constitution.

Fiscal Note: N/A

Scott Letteney, Deputy City Attorney, appeared before the Committee. The Christoffersons called the Police regarding trouble with their son. The Police decided to arrest the son. The parents tried to prevent the arrest from occurring and were arrested for obstructing. Scott recommends denial of the claim.

Recommended For Denial

8. **06-2422**

Subject: Communication from the City Attorney submitting the claim of Harry Christofferson for consideration.

Recommendation of the Finance & Personnel Committee 09-11-06: The claim of Harry Christofferson, 2307 Hansen Avenue, be denied.

Harry Christofferson, 2307 Hansen Avenue, claims reimbursement in the amount of \$50,000 for alleged unlawful arrest and unreasonable force during the arrest for an incident that occurred on January 27, 2006. The City denies the actions of the officers' rise to the level of a constitutional violation under either the United States Constitution or the Wisconsin Constitution.

Fiscal Note: N/A

Recommended For Denial

9. **06-2399**

Subject: Communication from the City Attorney submitting the claim of Charlotte Brown-Miller, Hilda Brown, LaParsha Sullivan and Michael Brown for consideration.

Recommendation of the Finance & Personnel Committee 09-11-06: The claim of Charlotte Brown-Miller, Hilda Brown, LaParsha Sullivan and Michael Brown be denied.

Fiscal Note: N/A

Scott Letteney, Deputy City Attorney, appeared before the Committee. The claim is regarding passengers on a City bus that rear-ended another City bus. The claim was sent to Transit Mutual Insurance to review and their recommendation is to deny the claim.

Recommended For Denial

10. **06-2426**

Subject: A communication from the Director of Information Systems requesting to waive

the bidding process and sole source the procurement for Storage Area Network (SAN) equipment.

Recommendation of the Finance & Personnel Committee 09-11-06: The formal bidding procedures be waived and that the Purchasing Agent be authorized and directed to purchase Storage Area Network (SAN) equipment from Genesis Imaging, LLC with the stipulation that the equipment be competitively priced.

Fiscal Note: Funds are available in Account 984.120.5010, Document Imaging and Storage.

Dennis John, Director of Management Information Systems, appeared before the Committee. Genesis Imaging, LLC is the company the document imaging system is being utilized by the City. They proposed an electronic storage solution as well as document imaging that worked and priced well together. The Police Department has implemented a new statute that requires all minors be recorded both verbal and video regarding charges that will result in a felony that must be stored until the individual's claim has been released or out of jail. Currently the City has run out of storage for the Police Department since implementation. Because the bid is at \$99,792.00, which is cost effective on the market competitively, Dennis request the waiver of formal bidding and accept the bid.

Recommended For Approval

11. [06-2376](#)

Subject: The Fire Chief requests to accept a donation from S.C. Johnson & Son, Inc. in the amount of \$1,000 to be utilized for the Public Education Fund.

Recommendation of the Finance & Personnel Committee 09-11-06: Permission granted to accept \$1,000 from S.C. Johnson, Inc. to be utilized for the Racine Fire Department's Public Education fund and that an appropriate letter of thanks be sent.

Recommendation of the Public Safety & Licensing Committee of 09-11-06: That permission be granted to accept \$1,000 from S.C. Johnson, Inc., to be utilized for the Racine Fire Department's Public Education fund.

Fiscal Note: \$1,000 donation to be utilized for the Fire Department's Public Education fund.

Steve Hansen, Fire Chief, appeared before the Committee. The funds donated will be utilized for the Public Education fund.

Recommended For Acceptance

12. [06-2373](#)

Subject: Communication from the Fire Chief requesting to enter into a professional service agreement for one year with J.H. Meyer and Associates for consulting services.

Recommendation of the Finance & Personnel Committee 09-11-06: The Mayor and City Clerk be authorized and directed to sign a professional services agreement with J.H. Meyer and Associates to enable the City to receive consulting services related to the Wisconsin Regional Hazardous Materials Response Team.

Recommendation of the Public Safety & Licensing Committee of 09-11-06: That the Mayor and City Clerk be authorized and directed to sign a professional services agreement with J.H. Meyer and Associates, to enable the City to receive consulting services related to the Wisconsin Regional Hazardous Materials Response Team.

Fiscal Note: The cost of the one-year extension is \$6,000 in Account 268.000.5610 State Haz Mat Consulting Fees.

Steve Hansen, Fire Chief, appeared before the Committee. The ongoing contract with J.H. Meyer and Associates, for the last 10 years, has been providing contract services for the Level A Regional Haz Mat Team for the City of Racine with Wisconsin Emergency Management in Madison.

Recommended For Acceptance

13. [06-2465](#) Subject: Communication from Fire Chief Hansen to request permission to appear before the License and Welfare Committee to request that formal bidding be waived and that the Purchasing Agent be authorized and directed to negotiate with Jefferson Fire and Safety for the procurement of a Bauer Breathing Air Compressor. Funds for this purchase are available in account 101.300.5770, Machinery and Equipment, Fire.

Recommendation of the Finance & Personnel Committee 09-11-06: The formal bidding procedures be waived and that the Purchasing Agent be authorized and directed to purchase a Bauer Breathing Air Compressor from Jefferson Fire and Safety.

Recommendation of the Public Safety & Licensing Committee of 09-11-06: That formal bidding procedures be waived and that the Purchasing Agent be authorized and directed to purchase a Bauer Breathing Air Compressor from Jefferson Fire and Safety.

Fiscal Note: Funds are available in Account 101.300.5770, Machinery and Equipment, Fire.

Steve Hansen, Fire Chief, and Jay Wuerker, Division Chief, appeared before the Committee. The compressor is utilized for self-containing breathing apparatus and dive gear. Jay Wuerker and Sam Aiello, Purchasing Agent, have worked on the project and the bids have come in close. Jay Wuerker discussed numerous reasons for selecting the Bauer Breathing air compressor that is listed at \$57,058.

Recommended For Approval

14. [06-2441](#) Subject: Communication from Fire Chief Hansen requesting permission to accept \$122,500 from the State of Wisconsin - Wisconsin Emergency Management for services to be rendered as part of the State of Wisconsin Level A Regional Hazardous Materials Team. Funds are to be deposited into the State Revenue Funds account 268.000.6810.

Recommendation of the Finance & Personnel Committee 09-11-06: The City apply for and accept \$122,500 grant from the State of Wisconsin, Wisconsin Emergency Management (Grant Control No. 2006-040) for services to be rendered as part of the State of Wisconsin Level A Regional Hazardous Materials Team.

Recommendation of the Public Safety & Licensing Committee 09-11-06: That the City apply for and accept \$122,500 grant from the State of Wisconsin - Wisconsin Emergency Management, for services to be rendered as part of the State of Wisconsin Level A Regional Hazardous Materials Team.

Fiscal Note: No match required on the part of the City.

Steve Hansen, Fire Chief, appeared before the Committee. The funds are utilized to replace and acquire additional equipment to up the level of response of the Fire Department to operate as a Regional Haz Mat Team. One-third of the funds is utilized for training.

Recommended For Approval

15. [06-2442](#) Subject: Communication from Fire Chief Hansen to request permission to accept the Homeland Security/Mutual Aid Interoperability OJA Grant HS-05-IC-0399 dated August 18, 2006. Also requesting permission for the Mayor and City Clerk to be authorized to

sign on behalf of the City for the grant. This grant will provide funding to reprogram radios in the police and fire department with SIEC interoperability frequencies, and to purchase new radio equipment replacing outdated equipment. Total for the grant is \$97, 290 after applying the local match. Grant Control #2006-25.

Recommendation of the Finance & Personnel Committee 09-11-06: The Mayor and City Clerk be authorized and directed to enter into a \$97,290 agreement with the Office of Justice Assistance, Homeland Security/Mutual Aid Interoperability Grant (Grant Control No. 2006-025) to be utilized to reprogram and purchase radios for the Racine Fire and Police Departments.

Recommendation of the Public Safety & Licensing Committee of 09-11-06: That the Mayor and City Clerk be authorized and directed to enter into a \$97, 290 agreement with the Office of Justice Assistance, Homeland Security/Mutual Aid Interoperability Grant to be utilized to reprogram and purchase radios for the Racine Fire and Police Departments.

Fiscal Note: 10% match required on \$20,000 and 25% match required on \$77,290 on the part of the City.

Steve Hansen, Fire Chief, appeared before the Committee. The grant is a joint application with the Fire and Police Department to purchase new radios that is replacing old and outdated radios and re-program existing radios. with inner-operativity radio frequencies that allows to talk with surrounding jurisdictions.

Recommended For Approval

16. [06-2311](#)

Subject: Communication from City Administrator requesting to present a proposed processing fee for City Development bonds.

Recommendation of the Finance & Personnel Committee 08-07-06: The item be deferred.

Recommendation of the Finance & Personnel Committee 09-11-06: The proposed processing fee for Industrial Revenue Bonds refer to West Allis fees and approve as proposed.

Processing Fees for Industrial Revenue Bonds, Redevelopment Revenue Bonds and Multi-Family Revenue Bonds

Size of Bond Issue	Fee
\$500,000 or less	\$3,000
\$500,001 thru \$1,000,000	\$4,000
\$1,000,001 thru \$1,500,000	\$5,000
\$1,500,001 thru \$2,000,000	\$6,000
\$2,000,001 thru \$3,500,000	\$8,000
Over \$3,500,000	\$10,000

This fee structure is inclusive of all costs, including the City Attorney's review of the bond documents and all publication fees.

Terms of payment are 50% prior to the Common Council's adoption of the initial resolution (if the initial resolution is adopted by the Common Council, this 50% installment payment is non-refundable). The remaining 50% is due at the time of closing (or pre-closing) on the bond sale.

Fiscal Note: N/A

Stephen Nenonen, City Administrator, and Brian O'Connell, Director of City Development, appeared before the Committee. Milwaukee, West Allis, Hartford, and Delafield are cities in Wisconsin that charge a processing fee for Industrial Revenue Bonds. The fees are at a sliding scale except for Hartford. Proposing a charge for processing Industrial Revenue Bonds is to recover the City's in-house cost being the City Administrator, Interim Finance Director, Director of City Development and the Attorney's office. The builder, developer or business will also utilize private entities incurring their fees.

Recommended For Approval

Alderman Peter Karas departed the meeting at 6:20 p.m.

17. [06-2471](#) Subject: (Direct Referral) Communication from the City Administrator requesting that the City enter into an agreement with Virchow Krause, Health Department Auditors, to amend their contract to evaluate the Cemetery operations in depth on a time and material basis or by fixed fee.
- Recommendation of the Finance & Personnel Committee 09-11-06: Authorize audit of the Cemetery operations and management to be included as part of an addendum to the Health Department's Audit. Further recommends that the Assessor's audit for 2006 be deferred and utilize the funds for the Cemetery's audit.
- Fiscal Note: The Cemetery's audit cost will be less than \$10,000.
- Stephen Nenonen, City Administrator, appeared before the Committee. Three years ago the Mayor requested that every department be audited and then to utilize the management recommendations in the audit to improve the operations and efficiency of each department. There has not been a formal process of identifying the priorities. A work program is then implemented to insure the management recommendations. Virchow Krause is currently auditing the Health Department and suggested because of the small size of the Cemetery department and focus of the audit being charge, it would be economical to do the audit on time and material basis to do an analysis of the management operations.*
- Recommended For Approval**
18. [06-2448](#) Subject: Communication from the Interim Finance Director requesting to discuss refunding the \$7,000,000 note anticipation notes dated June 26, 2006 and due on December 28, 2006. These notes funded the 2006 Capital Improvements.
- Recommendation of the Finance & Personnel Committee 09-11-06: That a resolution be adopted providing for the refunding of the \$7,000,000 June 26, 2006 Note Anticipation Notes.
- Fiscal Note: \$7,000,000 Note Anticipation Notes funded the 2006 Capital Improvements. *David Brown, Interim Finance Director, appeared before the Committee.*
- Recommended For Approval**
19. [06-2449](#) Subject: Communication from the Interim Finance Director requesting to discuss refunding the \$2,000,000 note anticipation notes dated July 30, 2003 and the \$2,000,000 note anticipation notes dated August 10, 2004, both of which are due on December 1, 2006. These notes are funding projects in TIF 10, the former Jacobson-Textron property.
- Recommendation of the Finance & Personnel Committee 09-11-06: That a resolution be adopted providing for the refunding of the \$2,000,000 July 30, 2003 TIF 10 Note Anticipation Notes and \$2,000,000 August 10, 2004 TIF 10 Note Anticipation Notes.

Fiscal Note: The grant total of \$4,000,000 Note Anticipation Notes funded projects in TIF 10, the former Jacobson-Textron property.

David Brown, Interim Finance Director, appeared before the Committee.

Recommended For Approval

Miscellaneous Business

06-1978 Subject: Communication from Ed Possing, 2625 Lathrop Ave., requesting to purchase the property at 504 Hawthorne Drive.

Recommendation of the Finance & Personnel Committee 09-11-06: That the item be received and filed.

On August 8, 2006 the Board of Parks, Recreation & Cultural Services recommended that the file be received and filed. The file was mistakenly removed from the Legistar flow. This is brought before the Committee so that it can be typed with the Finance & Personnel Committee's recommendation to receive and file.

There being no further business to come before the Committee, the meeting recessed at 6:56 p.m. The next scheduled meeting of this Committee is at 7:30 p.m. on Tuesday, September 12, 2006 at City Hall, Council Chambers, Room 205 for the purpose of discussing file 06-2460, the development agreement with Key Bridge Group and the City.

The meeting re-convened by Alderman Spangenberg at 7:52 p.m., on September 12, 2006, City Hall, Council Chambers, Room 205. In attendance was Aldermen Spangenberg, Friedel, Karas, Weidner and Wisneski. Brian O'Connell, Stephen Nenonen and Scott Letteney partook in further discussion of the Pointe Blue development agreement. No action was taken.

There being no further business to come before the Committee, the meeting adjourned at 8:15 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, September 25, 2006 at City Hall, Room 103.

Respectfully submitted,

Alderman James Spangenberg, Chairman
Finance and Personnel Committee