



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Transit and Parking Commission

*Deborah Ganaway
Alderman Raymond DeHahn
John Heckenlively
Mark Kowbel
Kristin Niemiec*

Wednesday, May 16, 2012

4:30 PM

City Hall, Room 301

Call To Order

The meeting was called to order at 4:31 P.M.

PRESENT: 3 - Raymond DeHahn, John Heckenlively and Mark Kowbel

EXCUSED: 2 - Deborah Ganaway and Kristin Niemiec

Also Present: Al Stanek, Tom Eeg, Mark Yehlen, Tom Deickelman, Kathryn Carlson, John Magee, Mike Dillon, Tom Karkow

Approval of Minutes for the April 25, 2012 Meeting

The minutes of the April 25, 2012 meeting were approved as printed. Passed unanimously.

Public Comment on SE WI Commuter Bus Changes

Transit System Business

1. [12-7700](#) **Subject:** (Direct Referral) Communication from the Transit and Parking System Manager requesting a provision for a public comment opportunity on SE WI Commuter bus changes at the start of the May 16, 2012 Transit and Parking Commission meeting.

Recommendation of the Transit and Parking Commission on 05-16-12: Receive and file.

Fiscal Note: N/A

Three persons attended and two offered comments. Tom Deickelman of WI Coach Lines presented the suggested schedule adjustments. A final adjustment to better accommodate access to a late evening METRA departure in Kenosha may be instituted based on comments. Changes are scheduled to go into effect Monday, June 4, 2012.

Motion made by Kowbel, seconded by Heckenlively to receive and file. Passed unanimously.

Recommended to be Received and Filed

2. [12-7699](#) **Subject:** (Direct Referral) Communication from the Transit and Parking System Manager recommending to approve the 2012 schedule and service alterations to SE WI Commuter Bus service as the result of reduced State of Wisconsin operating assistance.

Recommendation of the Transit and Parking Commission on 05-16-12:
Approve

Fiscal Note: No City of Racine dollars are involved.

Motion made by Heckenlively, seconded by Kowbel to approve. Passed unanimously.

Recommended For Approval

3. [12-7696](#) **Subject:** (Direct Referral) Communication from the Transit and Parking System Manager submitting the BUS General Manager's monthly operations report.

Recommendation of the Transit and Parking Commission on 05-16-12: Defer

Mr. McDonald was in training with his parent firm, First Transit, in Ohio. The report will be combined with the June report.

Motion made by Kowbel, seconded by Heckenlively to defer. Passed unanimously.

Deferred

4. [12-7697](#) **Subject:** (Direct Referral) Communication from the Transit and Parking System Manager giving notification of the disposal of non-Federal surplus property (trolleys).

Recommendation of the Transit and Parking Commission on 05-16-12: Receive and file.

Fiscal Note: \$50,200 proceeds to offset City of Racine's share of transit costs.

Motion made by Kowbel, seconded by Heckenlively to receive and file. Passed unanimously.

Recommended to be Received and Filed

5. [12-7698](#) **Subject:** (Direct Referral) Communication from the Transit and Parking System Manager requesting adoption of a bus shelter placement policy.

Recommendation of the Transit and Parking Commission on 05-16-12: Approve

Fiscal Note: N/A

The Bus Shelter Policy was adopted as provided.

Motion made by Heckenlively, seconded by Kowbel to approve. Passed unanimously.

Recommended For Approval6. [12-7678](#)

Subject: (Direct Referral) Communication from the Purchasing Agent requesting to discuss the results of Official Notice #6, Bus Passenger Shelters for the City of Racine, Wisconsin.

(ALSO REFERRED TO TRANSIT AND PARKING)

Recommendation of the Finance & Personnel Committee on

5-7-12: Defer the item until the May 21, 2012 Finance & Personnel meeting.

Staff Recommendation to the Finance & Personnel Committee on

5-21-12: That the bid for Official Notice #6 be awarded to Brasco International, Inc. They being the low responsive, responsible bidder.

Fiscal Note: The amount is not to exceed \$175,000. Funds for this purchase are available in account 105.900.5030, Capital Projects - Shelter Grant.

Recommendation of the Transit and Parking Commission on

05-16-12: Approve and recommend award of contract to Brasco, Inc. in an amount not-to-exceed \$175,000.

Fiscal Note: Funds are designated for the purchase in Account 105.900.5030. The purchase is funded by an 80% Federal grant and supported by City Capital Improvements Program funding. Finance Committee to also review May 21, 2012.

Additional bus shelters will be needed at new designations (new YMCA and other developments) as well at existing locations (i.e. Social Security office on Durand, the new Careers facility and a larger shelter at WalMart). In addition, an alternative shelter arrangement at Regency Mall is being explored. As many as 25 or more shelters could be purchased in various sizes within the established budget. Shelters to include benches, schedule information displays and wind screens where appropriate.

Motion made by Kowbel, seconded by Heckenlively to approve. Passed unanimously.

Recommended For Approval**Parking System Business**

7. [12-7689](#) **Subject:** (Direct Referral) Communication from the Executive Director of the Racine Civic Centre requesting to rent Lakefront Lot No. 4/Festival Hall Lot and Lakefront Lot No. 5 on Wednesday, June 13, 2012 from 10:00 A.M. - 2:30 P.M.

Recommendation of the Transit and Parking Commission on 05-16-12: Approve

Fiscal Note: \$300 of revenue to the Parking Utility Fund.

Motion made by Heckenlively, seconded by Kowbel to approve. Passed unanimously.

Recommended For Approval

8. [12-7693](#) **Subject:** (Direct Referral) Communication from the Transit and Parking System Manager giving an update on the parking ramp improvement schedule work beginning June 1, 2012.

Recommendation of the Transit and Parking Commission on 05-16-12: Approval of additional items to be paid for by contract let savings.

Fiscal Note: Parking Ramp Improvements budget of \$650,000 approved in Parking Utility budget, Account 106.992.5760. No taxpayer funds involved.

The lumping together of parking ramp maintenance and improvements all into a single contract has resulted in a let savings of \$116,467 from the engineer's initial estimate. The savings allow for adding additional items that have been requested by various interest groups. Additional items and their high estimated cost range include; placement of credit card capable kiosks at the entrances to all City ramps and surface lot #5 (no more than \$60,000, with the Library Lot kiosk moved to Gaslight or Civic Center for cost savings), a uniform signage plan for all ramps (not more than \$20,000), and replacement of obsolete ramp and lot gates and overhead guidance beams (no more than \$5,000).

Motion made by Heckenlively, seconded by Kowbel to approve. Passed unanimously.

Recommended For Approval

9. [12-7694](#) **Subject:** (Direct Referral) Communication from the Transit and Parking System Manager giving an update on parking accommodations for the May 19, 2012 Color Run.

Recommendation of the Transit and Parking Commission on 05-16-12: Receive and file.

Fiscal Note: \$2,300 of revenue for Parking Utility Fund.

Provisions to speed up access to City parking facilities for the anticipated 7,500 participants of the Racine Color Run, Saturday, May 19, 2012, have already been

approved by the Common Council.

Motion made by Kowbel, seconded by Heckenlively to receive and file. Passed unanimously.

Recommended to be Received and Filed

10. [12-7695](#)

Subject: (Direct Referral) Communication from the Transit and Parking System Manager giving an update on the six-month evaluation of the parking kiosk demonstration project and recommendation to move the kiosk to the Gaslight or Civic Centre Ramp and return the Library lot to metered parking.

Recommendation of the Transit and Parking Commission on 05-16-12: Approve

Fiscal Note: N/A

A survey of Library lot users clearly indicated that a single pay station is something that residents are willing to accept, but the Library lot location was not the best place for the technology for various reasons. The Library often has events and meetings that draw large numbers of participants. A return to individually metered spots will eliminate the logjam of users that periodically occurred. The placement of the kiosk in an open area exposed to strong winds and the elements caused both mechanical failures and customer inconvenience. The existing machine can easily be relocated to an existing parking ramp and equipped with credit card capability to speed up access. The Gaslight or Civic Center Ramps were designated as the preferred spot for relocation.

Motion made by Heckenlively, seconded by Kowbel to approve. Passed unanimously.

Recommended For Approval

11. [12-7692](#)

Subject: (Direct Referral) Communication from the Transit and Parking System Manager recommending that the parking meters in Uptown Lot No. 5, in the 1300 block of Washington Avenue, be removed and the area be designated "Two Hour" limited parking and an evaluation of improved parking options in the remaining portions of Uptown be undertaken.

Recommendation of the Transit and Parking Commission on 05-16-12: Approve.

Fiscal Note: Total revenue for the month of April from the lot was \$5.30.

An independent consultant's report distributed last August indicated that the City of Racine could eliminate as many as 500 low revenue generating parking meters. The Uptown Lot No. 5 in the 1300 block of Washington Avenue has 31 meters. 20 of the 31 generated no revenue in the month of April. The existing meter heads can be removed and used as spares which will allow the Parking Utility to put off buying replacement meters. Other areas will be brought to the Transit and Parking

Commission and Common Council's attention for consideration of elimination monthly.

Motion made by Heckenlively, seconded by Kowbel to approve. Passed unanimously.

Recommended For Approval

Adjournment

The meeting was adjourned at 5:21 P.M.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Engineering Department, 636-9166, at least 48 hours prior to this meeting.