



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Transit and Parking Commission

*Deborah Ganaway
Alderman Raymond DeHahn
John Heckenlively
Mark Kowbel
Kristin Niemiec*

Wednesday, September 28, 2011

4:30 PM

City Hall, Room 301

Call To Order

The meeting was called to order at 4:34 P.M.

PRESENT: 3 - Deborah Ganaway, Raymond DeHahn and Kristin Niemiec

EXCUSED: 2 - John Heckenlively and Mark Kowbel

Also Present: Al Stanek, John Myers, Christine Won, Tom Karkow

Approval of Minutes for the August 31, 2011 Meeting

The minutes of the August 31, 2011 meeting were approved as printed. Passed unanimously.

Parking System Business

1. [11-6748](#) **Subject:** Communication from the Transit and Parking System Manager submitting the final version of the City of Racine Parking Utility Financial Analysis Report.

Recommendation of the Transit and Parking Commission on 07-31-11: Defer

Recommendation of the Transit and Parking Commission on 09-28-11: Approve the final version of the City of Racine Parking Utility Financial Analysis Report.

Fiscal Note: N/A

The report recommends increased parking rates beginning in 2013 and an analysis aimed at designating potential parking meters to remove.

Motion made by DeHahn, seconded by Niemiec to approve. Passed unanimously.

Recommended For Approval

2. [11-6907](#) **Subject:** Communication from the Transit and Parking System

Manager requesting to discuss the targeted parking meter removal and an update on the "pay-by-space" demonstration in the Library parking lot.

Recommendation of the Transit and Parking Commission on 09-28-11: Receive and file.

Fiscal Note: N/A

Commissioners were advised that the "pay-by-space" parking demonstration project will begin next Monday in the City parking lot east of the Library. A six to eight month evaluation period will be conducted to determine how receptive City of Racine residents are to the new technology.

Motion made by DeHahn, seconded by Niemiec to receive and file. Passed unanimously.

Recommended to be Received and Filed

Transit System Business

3. [11-6903](#) **Subject:** Communication from the BUS Transit Manager submitting the August BUS monthly operating report.

Recommendation of the Transit and Parking Commission on 09-28-11: Receive and file.

Fiscal Note: N/A

John Myers indicated that ridership was up significantly in August. Much of that could be attributable to an earlier than usual start of school.

Motion made by DeHahn, seconded by Niemiec to receive and file. Passed unanimously.

Recommended to be Received and Filed

4. [11-6904](#) **Subject:** Communication from the Transit and Parking System Manager requesting the review and approval of bid documents for bus service provided by WI Coach Lines.

Recommendation of the Transit and Parking Commission on 09-28-11: Defer

The bid documents have not yet been reviewed by WisDOT staff and were not available for review.

Motion made by DeHahn, seconded by Niemiec to defer this item. Passed unanimously.

Deferred

5. [11-6905](#) **Subject:** Communication from the Transit and Parking System

Manager requesting to review the public hearing schedule on October 20, 2011 regarding transit service reductions.

Recommendation of the Transit and Parking Commission on 09-28-11: Receive and file.

Fiscal Note: N/A

Commissioners were advised that October 20, 2011 at 6:00 P.M. has been set for a public comment opportunity on the proposal to cut back late evening service and Saturday night service and eliminate Trolley and Sunday service. The hearing will be in the Common Council Chambers. The proposed cuts are in response to a 10% cut in State operating assistance.

Motion made by DeHahn, seconded by Niemiec to receive and file. Passed unanimously.

Recommended to be Received and Filed

6. [11-6906](#)

Subject: Communication from the Transit and Parking System Manager requesting proposed meeting changes for 2011 and 2012 Transit and Parking Commission meetings.

Recommendation of the Transit and Parking Commission on 09-28-11: Approve revising the remaining 2011 Transit and Parking Commission meeting schedule to include on October 26th, November 16th and tentative December 7th meeting with next year's meetings to be scheduled on the third Wednesday of the month as opposed to the current fourth Wednesday. All meetings to be at 4:30 P.M.

Fiscal Note: N/A

To accommodate review of public comments on proposed cuts and to streamline the 2012 meeting schedule the Commission agreed to revise the remaining 2011 Transit and Parking Commission meeting schedule to include an October 26, November 16 and tentative December 7 meeting with 2012 meetings to be scheduled on the third Wednesday of the week as opposed to the current fourth Wednesday. All meetings to be at 4:30 P.M.

Motion made by DeHahn, seconded by Niemiec to approve the change in meeting dates. Passed unanimously.

Recommended For Approval

7. [11-6943](#)

Subject: (Direct Referral) Communication from the Transit and Parking System Manager regarding a revision to the US Federal Transit Administration (FTA) Grant No. WI-04-0037-00.

Recommendation of the Transit and Parking Commission on 09-28-11: Approve a final revision in FTA Grant WI-04-0037-00 to include funding for transit center roof and masonry improvements, bus shelters, service building roof repairs, a required radio system

upgrade, cameras and AVL equipment for paratransit vehicles and repair or replace needed shop equipment.

Fiscal Note: N/A. Federal funding previously approved at 80% and local share provided for in CIP.

A final revision in FTA Grant WI-04-0037-00 is needed to include funding for transit center roof and masonry improvements, bus shelters, service building roof repairs, a required radio system upgrade, cameras and AVL equipment for paratransit vehicles and repair or replace needed shop equipment. The grant had previously been only to replace bus shelters and upgrade them with real time schedule information.

Motion made by DeHahn, seconded by Niemiec to approve. Passed unanimously.

Recommended For Approval

Adjournment

The meeting adjourned at 5:31 P.M.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Engineering Department, 636-9166, at least 48 hours prior to this meeting.