



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Public Works and Services Committee

*Chairman Sandy Weidner
Vice Chairman Raymond DeHahn
Michael Shields
Jim Kaplan
James Morgenroth*

Tuesday, September 11, 2012

5:30 PM

City Hall, Room 205

Revised Agenda

PUBLIC HEARING ON SPECIAL ASSESSMENTS FOR STREET IMPROVEMENTS

The meeting was called to order at 5:40 P.M.

PRESENT: 4 - Chairman Weidner, Vice Chairman DeHahn, Michael Shields and Jim Kaplan
EXCUSED: 1 - James Morgenroth

**September 11, 2012
5:30 P.M.
Room 205, Council Chambers**

PUBLIC WORKS AND SERVICES COMMITTEE AGENDA

Also Present: Mark Yehlen, Tom Eeg, Adam Nelson, Carolyn Polk, Alderman Sarrazin, Alderman Holding

6:00 P.M.

Call To Order

Approval of Minutes for the August 28, 2012 Meeting.

The minutes of the August 28, 2012 meeting were approved as printed.

1. [12-8097](#) **Subject:** Communication from the Living Light Community Center, 740 College Avenue, requesting permission to close Eighth Street from Park Avenue to College Avenue, on Saturday, September 29, 2012, for a community block party. (Res. No. 12-3322)

Recommendation of the Public Works and Services Committee

on 9-11-12: That Living Light Community Center be granted permission to close Park Avenue from 7th Street to 8th Street, on Saturday, September 29, 2012, from 8:00 a.m. to 6:00 p.m., for a community block party.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed and a \$62.50 processing fee paid..
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$250.00 special event fee.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

Tom Eeg recommended that 8th Street be left open to traffic as it is the current detour for 7th Street. He recommended closing Park Avenue from 7th Street to 8th Street which is also adjacent to their parking lot.

Motion made by DeHahn, seconded by Kaplan to approve. Passed unanimously.

Recommended For Approval

2. [12-8121](#)

Subject: (Direct Referral) Communication from the St. Paul Missionary Baptist Church, 1120 Grand Avenue, requesting permission to close the 1100 block of Center Street on Saturday, September 29, 2012, from 9 a.m. until 6 p.m. for a special event. (Res. No. 12-3323)

Recommendation of the Public Works and Services Committee

on 9-11-12: That St. Paul Missionary Baptist Church be granted permission to close 11th Street from Grand Avenue to Center Street and Center Street from 11th Street to 12th Street on Saturday, September 29, 2012, from 9:00 a.m. to 6:00 p.m., for a church event.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed and a \$62.50 processing fee paid..

- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$300.00 special event fee.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

Carolyn Polk stated she wanted permission to close this street for their special event.

Motion made by DeHahn, seconded by Kaplan to approve. Passed unanimously.

Recommended For Approval

3. [12-8106](#)

Subject: Communication from Bonnie, Dale & Adam Nelson, owner's of American Grill and Steamworks, requesting permission to set-up a hot dog cart on the sidewalk at 303 Main Street on Friday's and Saturday's from 9 p.m. to shortly after bar close. (Res. No. 12-3324)

Recommendation of the Public Works and Services Committee on 9-11-12: That Nelson & Son, LLC, dba American Grill & Steamworks, be granted permission to operate a hot dog vending cart on City sidewalk areas with the following stipulations:

- A. The applicant shall meet all requirements of the City Health Department and the City Clerk's office;
- B. The cart can only be located in front of city owned property, on the widened bump outs, or fronting other publicly owned property;
- C. Sidewalks must be a least 10' wide and vendor shall maintain at least a 5' clear zone at all times for pedestrians;
- D. The cart shall be removed nightly from the downtown area;
- E. It is permitted to stop temporarily to make a sale as requested by a customer. However, once the sale is completed, the vendor shall move the cart to its approved location.

Fiscal Note: The Peddler's License through the City Clerk's office will generate certain funds for the City of Racine.

Adam Nelson explained his request.

Motion made by DeHahn, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

4. [12-8135](#)

Subject: Communication from St. Edward Parish requesting to close 15th Street and the alley between West Blvd. and Grove Avenue for their Fall Fun Fest from September 21, 2012 to September 23, 2012. (Res. No. 12-3325)

Recommendation of the Public Works and Services Committee

on 9-11-12: That St. Edward's Parish be granted permission to close 15th Street and the alley from West Boulevard to Grove Avenue, from 3:00 p.m. Thursday, September 20, 2012, to 2:00 p.m. Sunday, September 23, 2012, for a church festival.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed and a \$62.50 processing fee paid..
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$300.00 special event fee.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

Motion made by DeHahn, seconded by Kaplan to approve. Passed unanimously.

Recommended For Approval

5. [12-8072](#)

Subject: Communication from the Alderman of the 9th District, on behalf of Kristin Wilson (2819 1/2 Washington Ave.) requesting a preliminary resolution for paving of the alley bounded by Washington Ave. to Wright Ave; Quincy Ave. to Thurston Ave. (N-S). This is to be considered in the 2013 Public Hearings. (Res. No. 12-3326)

Recommendation of the Public Works and Services Committee

on 9-11-12: That the prayer of the petitioners be granted and that a preliminary resolution be introduced for the paving of the north-south alley bounded by Washington Avenue, Quincy Avenue, Thurston

Avenue and Wright Avenue.

Fiscal Note: This is an assessable alley project and, therefore, all costs will be paid for by the abutting property owners.

Motion made by DeHahn, seconded by Kaplan to approve. Passed unanimously.

Recommended For Approval

6. [12-8129](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Change Order No. 1 to Contract 43-12 (K2-052), Masonry Restoration - City Hall and City Hall Annex, RAZA LLC, contractor. (Res. No. 12-3327)

Recommendation of the Public Works and Services Committee on 9-11-12: That Change Order No. 1 on Contract 43-12 (K2-052), Masonry Restoration - City Hall and City Hall Annex, RAZA LLC, contractor, be approved in the amount of \$10,010.00.

Fiscal Note: Funding to defray the cost of this change order be appropriated from the following accounts:

\$ 6,930.00 - Account 991.210.5010, Safety Building-Structural Leak Repairs

\$ 3,080.00 - Account 255.992.5010, Library HVAC Upgrade

\$ 10,010.00 - Total

Tom Eeg explained the change order.

Motion made by DeHahn, seconded by Kaplan to approve. Passed unanimously.

Recommended For Approval

7. [12-8132](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Change Order No. 1 to Contract 46-12 (K2-057), Festival Hall Roof Replacement (R1), Carlson Racine Roofing & Sheet Metal, Inc., contractor. (Res. No. 12-3328)

Recommendation of the Public Works and Services Committee on 9-11-12: That Change Order No. 1 on Contract 46-12 (K2-057), Festival Hall - Roof Replacement (R1), Carlson Racine Roofing & Sheet Metal, Inc., contractor, be approved in the amount of \$6,400.00.

Fiscal Note: Funding to defray the cost of this change order be appropriated from Account 991.913.5040, Railroad Depot - West Platform.

Tom Eeg explained the change order.

Motion made by DeHahn, seconded by Kaplan to approve. Passed unanimously.

Recommended For Approval

8. [10-5185](#)

Subject: Communication from the Aldermen of the 1st and 2nd Districts requesting that bricks found during public construction projects be retained by the Department of Public Works for future repairs/maintenance of brick streets within the City.

Recommendation of the Public Works and Services Committee on 6-8-10: That the item be referred to the Committee of the Whole.

Recommendation of the Public Works and Services Committee on 9-11-12: That the communication be received and filed.

Fiscal Note: N/A

Alderman Sarrazin asked if the City has adequate backup bricks to repair College Avenue and the Assistant Commissioner of Public Works indicated that reserve bricks do exist for repairs.

Motion Made by DeHahn, seconded by Shields to receive and file. Passed unanimously.

Recommended to be Received and Filed

9. [10-5813](#)

Subject: (Direct Referral) Request from the Affirmative Action Human Rights Commission to increase the Racine First Provisions from 15% of work hours be conducted by residents of Census Tracts 1 through 5 in the City of Racine, to 30% of hours worked under qualifying programs with a minimum of 15% to be from Census Tracts 1 through 5, and that the affected contract amount be lowered from \$200,000.00 to \$150,000.00. Chapter 46 Finance, Article II, Section 46 - 41.

Recommendation of the Finance & Personnel Committee on 11-22-10: That this communication be referred to Public Works and Services Committee.

Recommendation of the Public Works and Services Committee on 1-1-11: Defer

Recommendation of the Public Works and Services Committee on 9-11-12: That the communication be received and filed.

Fiscal Note: N/A

This request is not supported by the current Affirmative Action Officer.

Motion made by DeHahn, seconded by Shields to receive and file. Passed unanimously.

Recommended to be Received and Filed

10. [11-6278](#) **Subject:** Communication from Doris Jacobson, 1631 C.A. Becker Drive and the 14th District Alderman regarding the water drainage problems causing ice build up on C.A. Becker.

Recommendation of the Public Works and Services Committee on 4-26-11: Defer

Recommendation of the Public Works and Services Committee on 9-11-12: That the communication be received and filed.

Fiscal Note: N/A

Motion made by DeHahn, seconded by Kaplan to receive and file. Passed unanimously.

Recommended to be Received and Filed

11. [11-6375](#) **Subject:** Communication from the Aldermen of the 2nd, 3rd, 7th and 14th Districts wishing to discuss a moritorium on sidewalk jobs for 2011.

Recommendation of the Finance & Personnel Committee on 5-9-11: That this item be received and filed.

Recommendation of the Public Works and Services Committee on 5-10-11 and 5-31-11: Defer

Recommendation of the Public Works and Services Committee on 9-11-12: That the communication be received and filed.

Fiscal Note: N/A

Motion made by DeHahn, seconded by Shields to receive and file. Passed unanimously.

Recommended to be Received and Filed

12. [11-6379](#) **Subject:** Communication from the Alderman of the 2nd District asking that sidewalk and street maintenance assessments to a specific property be made no sooner than five (5) years apart so that property owners are not overly burdened with multiple assessments.

Recommendation of the Public Works and Services Committee on 5-10-11 and 5-31-11: Defer

Recommendation of the Public Works and Services Committee on 9-11-12: That the communication be received and filed.

Fiscal Note: N/A

Motion made by DeHahn, seconded by Kaplan to receive and file. Passed unanimously.

Recommended to be Received and Filed

13. [11-6805](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 24-11 (K1-024), Spring Street Bridge Restoration, Lunda Construction Company, contractor.

Recommendation of the Public Works and Services Committee on 9-11-12: That the communication be received and filed.

Fiscal Note: N/A

John Rooney stated the final payment was already approved by Res.12-2999 of March 6, 2012.

Motion made by DeHahn, seconded by Kaplan to receive and file. Passed unanimously.

Recommended to be Received and Filed

14. [11-6879](#)

Subject: Preliminary Resolution 11-2712, dated August 30, 2011, for paving the alley between Jerome Boulevard to 20th Street; Taylor Avenue to Kearney Avenue (W).

Recommendation of the Public Works and Services Committee on 1-25-11: That the communication be deferred until after the 2012 public hearings.

Recommendation of the Public Works and Services Committee on 9-11-12: That the communication be received and filed.

Fiscal Note: N/A

John Rooney indicated this item was already acted on.

Motion made by DeHahn, seconded by Kaplan to receive and file. Passed unanimously.

Recommended to be Received and Filed

15. [11-6892](#)

Subject: Communication from the Alderman of the 2nd District requesting to discontinue sidewalk assessments and to create a Special Revenue Fund for sidewalk maintenance and improvement.

Recommendation of the Public Works and Services Committee on 9-27-11 and 11-8-11: Defer

**Recommendation of the Public Works and Services Committee
on 9-11-12:** That the communication be received and filed.

Fiscal Note: N/A

*Motion made by DeHahn, seconded by Kaplan to receive and file. Passed
unanimously.*

Recommended to be Received and Filed

PUBLIC COMMENT PERIOD

Adjournment

The meeting adjourned at 6:49 P.M.

**If you are disabled and have accessibility needs or need information interpreted for
you, please contact the Department of Public Works at 262.636.9121 at least 48 hours
prior to this meeting.**