

**CITY OF RACINE BOARD OF HEALTH  
MAY 14, 2024**

**DEPARTMENT: Administrative Division**

**PREPARED BY:** *Dottie-Kay Bowersox, MSA – Public Health Administrator*

**MONTH:** *April 2024*

**Highlights**

<b>Date</b>	<b>Meeting</b>	<b>Purpose</b>	<b>Outcome</b>
Ongoing 2024	Committees and Board	Establishment of the Racine Community Health Center (RCHC)	Continued discussions on the Center's operational status and plans.
Ongoing 2024	Lincoln King Community Center/Clinic	Construction of the New Building/Facility	Discussions on process, timeline, expectations, stakeholder and public engagement.
Ongoing 2023	Healthy Babies Grant	Program Development and Submission	Position descriptions have been completed and submitted for evaluation. Posting of positions should occur within the next three to four weeks. PHD personnel are developing internal and external documents and staff will begin training.
Ongoing 2024	Development of Process	PHD's Health Improvement Plan	Per State statute, every five years, the PHD's Health Improvement Plan is to be revised and 2023 marks the end of another five-year cycle. A draft layout of the plan has been initiated.
Ongoing 2024	Transfer of Technical Assistant and Assignments	Consolidation of City Payments to Office of Customer Satisfaction	Several licensing and retail payments have been transferred. It is anticipated that clerical staff will be transferred in the weeks ahead.
Ongoing 2024	City Administrative Request	Carlson/Dettmann	PHD will meet with consultants to answer additional questions on the internal process and materials which were submitted. Salary recommendations will be forwarded to City Administration for consideration in the 2025 City Budget.
Ongoing 2024	City Administration Request	Request For Proposals Consolidation Request	City of Racine and Racine County representatives reviewed and scored responses to the consolidation request. Additional information has been requested and we are waiting for a response.