



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes Finance and Personnel Committee

Chairman Q.A. Shakoor, II
Vice Chairman Terry McCarthy
Dennis Wiser
Jeff Coe
Ronald D. Hart

Monday, July 21, 2014

5:00 PM

City Hall, Room 303

Call To Order

PRESENT: 4 - Chairman Shakoor, II, Vice Chairman McCarthy, Jeff Coe and Ronald D. Hart
EXCUSED: 1 - Dennis Wiser

Approval of Minutes for the July 9, 2014 Meeting.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, to Approve the Minutes. The motion **PASSED** by a Voice Vote.

1. [14-10394](#)

Subject: (Direct Referral) Communication from the Finance Director requesting to have a representative from Robert W. Baird & Company appear to discuss issuing note anticipation notes to fund the budgeted 2014 Capital Projects and possible refunding of prior issues.

Recommendation of the Finance & Personnel Committee on 7-21-14: Approve the issuance of note anticipation notes to fund the budgeted 2014 capital improvement projects and equipment replacements.

Fiscal Note: CIP borrowing at \$9,200,000 and equipment replacement of \$2,000,000; total borrowing of \$11,200,000.

Attachments: [14-10394](#)
[prs 2014 capital financing plan_racine 072114](#)

Bradley Viegut, Managing Director and Justin Fischer, Assistant Vice President, Robert W. Baird & Co. Incorporated, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion **PASSED** by a Voice Vote.

2. [14-10363](#)

Subject: Communication from the Racine County Economic Development Corporation requesting the semi-annual plan certification for the City Revolving Loan Fund. (Res. No. 14-0303)

Recommendation of the Finance & Personnel Committee on

7-21-14: To approve the March 31, 2014 semi-annual City Revolving Loan Fund Plan Certification.

Fiscal Note: N/A

Attachments: [Communication to Mayor and CC- March Certs](#)
[March 31 2014-Plan Certification FINAL](#)

Janell Topczewski, Portfolio Manager/Closer, RCEDC, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

3. [14-10372](#)

Subject: Communication from the Police Chief, requesting to appear before the appropriate committee to accept the Special Alarm Units from Racine Amusement and Racine Tavern League. (Res. No. 14-0304)

Recommendation of the Finance & Personnel Committee on

7-21-14: Permission be granted to the Police Chief to accept the Special Alarm Units from Racine Amusement and Racine Tavern League.

Fiscal Note: N/A

Attachments: [C2C-SpclAlrmUnits](#)

Arthel Howell, Chief of Police, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

4. [14-10339](#)

Subject: Communication from the Police Chief, requesting to apply for and accept the 2015 DOJ Youth Gang Diversion Grant in the amount of \$81,900. There is no city match required. (Grant Control #2014-030) (Res. No. 14-0305)

Recommendation of the Finance & Personnel Committee on

7-21-14: Permission be granted to the Police Chief to apply for and accept the 2015 DOJ Youth Gang Diversion Grant in the amount of \$81,900. (Grant Control #2014-030)

Fiscal Note: No City match required.

Attachments: [c2c2014DOJ-YthGngDiv](#)

Arthel Howell, Chief of Police, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

5. [14-10354](#)

Subject: Communication from the Director of Parks, Recreation and Cultural Services requesting to apply for \$100,000.00 in grant funds from the U.S. Forest Service, Great Lakes Restoration Initiative to mitigate impacts from EAB. (Grant Control #2014-033) (Res. No. 14-0306)

Staff Recommendation to the Finance & Personnel Committee on 7-21-14: Permission be granted to the Director of Parks, Recreation and Cultural Services requesting to apply for \$100,000.00 in grant funds from the U.S. Forest Service, Great Lakes Restoration Initiative to mitigate impacts from EAB. (Grant Control #2014-033)

Fiscal Note: No City match required.

Attachments: [Apply WI DNR Great Lakes Restoration Initiative](#)

Matt Koepnick, Parks, Recreation and Cultural Services, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

6. [14-10332](#)

Subject: (Direct Referral) Review of proposals to conduct the Manree Park Area Reconnaissance Survey and photographic record update. (Res. No. 14-0307)

Recommendation of the Landmarks Preservation Commission on 7-14-14: That the firm of Legacy Architecture, Inc. be retained to conduct the Manree Park area reconnaissance survey, and the Wisconsin Historical Society photograph inventory update.

Further, that the Mayor and City Clerk be authorized and directed to enter into an agreement with Legacy Architecture, Inc. to conduct the Manree Park are reconnaissance survey, and the Wisconsin Historical Society photograph inventory update.

Recommendation of the Finance & Personnel Committee on 7-21-14: To approve retention of Legacy Architecture, Inc. to conduct the Manree Park area reconnaissance survey, and the Wisconsin Historical Society photograph inventory update.

Further, that the Mayor and City Clerk be authorized and directed to enter into an agreement with Legacy Architecture, Inc. to conduct the Manree Park are reconnaissance survey, and the Wisconsin Historical Society photograph inventory update.

Fiscal Note: All consulting costs are to be reimbursed by a Wisconsin Historical Society sub-grant totaling \$19,000.00. (Grant Control Number: 2013-33, Manree Park, 798 fund)

Brian O'Connell, Director of City Development, appeared before the committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED

7. [14-10111](#)

Subject: (Direct Referral) Communication from the Assistant Executive Director of the Redevelopment Authority requesting authorization to apply for a Wisconsin Economic Development Corporation Site Assessment Grant for the property at 1505 High Street. (Grant Control # 2014-018) (Res. No. 14-0208)

Recommendation of the Redevelopment Authority on 5-5-14: That the Authority requests funds and assistance available from the WEDC under the assessment grant and complies with rules for the program.

Further, that Brian F. O'Connell, Executive Director, or his authorized agent, act on the behalf of the Authority to: submit an application to Wisconsin Economic Development Corporation to aid in the site assessment of 1505 High Street, sign all documents, and take necessary action to undertake, direct, and complete approved grant activities.

Recommendation of the Finance & Personnel Committee on 5-12-14: Permission be granted to the Assistant Executive Director of City Development to apply for a Wisconsin Economic Development Corporation Site Assessment Grant for the property at 1505 High Street. (Grant Control # 2014-018) Further, that Brian F. O'Connell, Executive Director, or his authorized agent, act on the behalf of the Authority to: submit an application to Wisconsin Economic Development Corporation to aid in the site assessment of 1505 High Street, sign all documents, and take necessary action to undertake, direct, and complete approved grant activities.

Recommendation of the Finance & Personnel Committee on 6-9-14: The item be referred to the Redevelopment Authority.

Recommendation of the Redevelopment Authority on 7-7-14: That the Authority requests funds and assistance available from the WEDC under the assessment grant, subject to the amended fiscal note, and complies with the rules for the program.

Further, that Brian F. O'Connell, Executive Director, or his authorized agent, act on the behalf of the Authority to: submit an application to Wisconsin Economic Development Corporation to aid in the site

assessment of 1505 High Street, sign all documents, and take necessary action to undertake, direct, and complete approved grant activities.

Further, that this item be referred to the Finance and Personnel Committee for their review and recommendation.

Recommendation of the Finance & Personnel Committee on

7-21-14: Permission be granted to the Redevelopment Authority to request funds and assistance available from the WEDC under the assessment grant, subject to the amended fiscal note, and complies with the rules for the program.

Further, that Brian F. O'Connell, Executive Director, or his authorized agent, act on the behalf of the Authority to: submit an application to Wisconsin Economic Development Corporation to aid in the site assessment of 1505 High Street, sign all documents, and take necessary action to undertake, direct, and complete approved grant activities.

Fiscal Note: The grant request is for \$100,000 with a match requirement between 20% and 50%. The City's portion of the project's match will be from the City's new FY14 EPA Site Assessment Grant. City General Revenue funds of \$2,000 will be used for preparation of the site workplan and to fulfill the technical reporting under the grant.

Attachments: [RDA Res. 14-12 \(1505 High Street\)](#)
[WEDC 1505 High grant request-submit 14-10111](#)

Karen Frost, Marketing/Redevelopment Specialist for Racine County Economic Development Corporation (RCEDC), appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

8. [14-10359](#)

Subject: Communication from the City Attorney submitting the claim of Leslie Brown for consideration.

Recommendation of the Finance & Personnel Committee on

7-21-14: The claim of Leslie Brown for alleged damages to her parked car after an incident involving a recycling cart on June 24, 2014 be denied.

Fiscal Note: N/A

Attachments: [brown_001](#)

Scott Letteney, Deputy City Attorney, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Denial. The motion PASSED by a Voice Vote.

9. [14-10049](#)

Subject: Communication from the City Attorney submitting the claim of John Longo for consideration.

Recommendation of the Finance & Personnel Committee on 7-21-14: Receive and file.

Fiscal Note: N/A

Attachments: [longo_001](#)

Scott Letteney, Deputy City Attorney, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended to be Received and Filed. The motion PASSED by a Voice Vote.

10. [14-10047](#)

Subject: Communication from the Deputy City Attorney and Human Resources Manager requesting to present information in response to the request of the Aldermen of the 9th and 11th Districts that staff develop a cafeteria benefits plan including vacation and sick time, providing flexibility to employees and cost certainty to the City. (Res. No. 14-0308)

Recommendation of the Finance & Personnel Committee on 5-12-14: Defer the item until the July 21, 2014 Finance & Personnel meeting.

Recommendation of the Finance & Personnel Committee on 7-21-14: To authorize the Human Resources Department, effective January 1, 2015, to offer a choice of health insurance programs, including the base plan and buy-down plan as presented, to provide basic dental coverage to eligible City employees at City cost with the option for employees to purchase additional coverage at employee cost, and to offer vision insurance at employee cost.

Fiscal Note: Savings associated with health care plan is dependent upon how many employees retain the base plan and how many choose the buy-down plan.

Scott Letteney, Deputy City Attorney and Rae Anne Beaudry, The Horton Group, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 5:57 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, August 11, 2014 at City Hall, Room 303.

**Respectfully submitted,
Ald. Q.A. Shakoor II, Chairman
Finance & Personnel Committee**