



Bane NELSON Inc.

Industrial & Commercial Contractor
"Known by the customers we keep"

September 05, 2006

e-mail: dsnow@cityofracine.org

Department of Parks, Recreation and Cultural Services
Attn: Mr. Donnie Snow
800 Center Street, Rm 127
Racine, WI 53403

**RE: Monument Square Site and Landscape Improvements
Request for Reduction of Retainage
Bane-Nelson Job # 000369
City of Racine Job # 27-05 (K5-034)**

Dear Mr. Snow,

Bane-Nelson, Inc. requests to reduce the retainage on the above mentioned project to \$5,000.00 per the reasons listed below.

1. Our work and our subcontractors/suppliers work has been 100% complete since June 02, 2006, which was the final completion date. The facility has been in use by The City of Racine, even prior to this completion date.
2. We know there are some small issues on the landscaping which we have been monitoring bi-weekly since completion. We have listed the questionable plantings per the attached layout and list. The retainage of \$5,000.00 should be adequate to cover any plant replacement. The plant replacement would be in the Spring of 2007 unless requested otherwise.
3. We noticed on our last inspection that an area of sod was shaved or stripped out. We will be replacing the area with sod removed from the Laurel Clark Memorial Fountain project at no additional cost to the City of Racine.

If you have any questions regarding this, please contact me at 262-552-8960.

Respectfully submitted,

Henry J. Wilkens, PE
Sr. Project Manager

Attachments

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