

February 14, 2023

Mr. Nate Tillis
Wastewater Utility Director
Racine Water & Wastewater Utilities
800 Center Street, Room 227
Racine, WI 53403
Nate.Tillis@cityofracine.org

Re: Proposal for Construction Management Chicory Road Area Sewer Improvements
Project ID: Contract – A-22
raSmith Opportunity No.: 1231200

Dear Mr. Tillis:

Thank you for this opportunity to provide a proposal for professional services. The contents of this proposal letter spell out the Scope of Services to be performed, the proposed Completion Schedule, the Professional Fees, and the Assumptions and Conditions under which this proposal is being made.

PROJECT NAME:
Chicory Road Area Sewer Improvements

SCOPE OF SERVICES TO BE PERFORMED:

R. A. Smith, Inc. will provide construction services for this project consisting of sanitary sewer interceptor improvements within Chicory Road and Knoll Place from Lathrop Avenue to Knoll Place and from Chicory Road to Kenwood Drive. Anticipated construction services will be provided for activities including sanitary sewer pipe and related structures installation, storm sewer installation, pavement and turf restoration, and traffic control.

The proposed services include:

- Construction Administration including: coordination of the construction contract documents, general contract administration, conduct the preconstruction meeting, preparation and provide recommendations for all pay requests, review and make recommendations on proposed change orders, provide schedule updates, perform visits throughout construction to ensure work is progressing as specified in the project specifications, punch list preparation and project closeout.
- Construction observation will be provided when the contractor is on site performing work. Observations will be documented in electronic format and a pdf copy will be emailed to Utility staff.
- Staking for the sanitary sewer relay line and grade.
- Record drawings will be completed at the completion of the project including GPS coordinates of all manhole centers and laterals.



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COMPLETION SCHEDULE:

Work is anticipated to start and be completed during the 2023 construction season.

PROFESSIONAL FEES:

The above-described services will be provided for on a time and expense basis. Fees will be invoiced monthly as the project proceeds. The primary representative on site will be a Construction Technician supplied at a rate of \$99 per hour. A Construction Manager will be involved with the project at a rate of \$150 per hour.

The estimated cost to complete the above referenced activities is based on typical contractor production rates. The estimated fees for this proposal is \$224,000. Usual and customary expenses such as mileage, postage, delivery, and applicable taxes are included in the above estimate, and will be invoiced at cost.

ASSUMPTIONS AND CONDITIONS:

Our estimated fees are based on the following set of assumptions and conditions. Deviations from these may result in additional fees:

- The terms and conditions set forth herein are valid for 30 days from the date of this proposal and are conditioned upon our completion of all services within 260 days of this date.
- The hourly rates are subject to change on an annual basis.
- No additional Geotechnical work is included in this proposal.
- Our professional fees are based on full days of uninterrupted work to the extent that can reasonably be expected for this type of project. Any unanticipated mobilization resulting from requests for partial days will result in additional fees which are not included in the estimate.

The attached Standard General Contract Terms for Professional Services are hereby made part of this Agreement. If there are any questions concerning those, or the terms as presented, please contact us. To authorize R.A. Smith, Inc. to proceed please sign in duplicate and return one original to our office. We look forward to a very successful project!

Sincerely,
R.A. Smith, Inc.

Paul S. Schafer, P.E.
Director of Construction Services