

Department of Public Works

City Hall
730 Washington Ave.
Racine, WI 53403
262.636.9121 - Public Works
262.636.9191 - Engineering



Richard M. Jones, P.E.
Commissioner of Public Works

Thomas M. Eeg, P.E.
Asst. Comm. of Public Works/Operations

John C. Rooney, P.E.
Asst. Comm. of Public Works/Engineering

December 8, 2009

Ald. Gregory Holding
Chairman, Public Works
and Services Committee
Racine, Wisconsin

RE: Window Replacement – City Hall Annex
Contract 52-09 (K9-053)
Softer Lite Window Company, contractor

Dear Alderman Holding:

Submitted for your review and approval is Change Order No. 1 on the subject contract. Change Order No. 1 is in the amount of \$35,210.00 is to renovate the door on the northwest corner of the Annex, replace 4 insulated glass units, and replace caulking of windows at south elevation and curtain wall at west entrance.

Sincerely,

Thomas M. Eeg
Asst. Comm. of Public Works/Operations

TME:das

cc: Richard M. Jones