



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Agenda - Final Finance and Personnel Committee

Chairman Q.A. Shakoor II
Vice Chair James Morgenroth
Mary Land
Henry Perez

Monday, August 21, 2017

5:00 PM

City Hall, Room 307

Call To Order

Chairman Comments

Roll Call

Approval of Minutes for the August 7, 2017 Meeting.

1. [806-17](#) **Subject:** (Direct Referral) Communication from the Director of Parks, Recreation & Cultural Services requesting to apply & accept Wisconsin DNR 2018 Urban Forestry Grant funds in the amount of \$12,000 for the purposes of hiring a consultant to perform tree ordinance review and revision (Grant Control #00140).

Staff Recommendation to the Finance & Personnel Committee on 8/21/2017: To apply for and accept Wisconsin DNR 2018 Urban Forestry Grant funds in the amount of \$12,000 for the purposes of hiring a consultant to perform tree ordinance review and revision (Grant Control #00140).

Fiscal Note: City match of \$12,000 is required and available through 2018 CIP - Emerald Ash Borer Management Funds (Grant Control #00140).

Attachments: [2018 Wisconsin DNR Urban Forestry Grant Request for Ordinance Review and](#)

2. [792-17](#) **Subject:** Communication from the Director of City Development requesting adoption of a Tax Increment Finance (TIF) Assistance Policy and a TIF Assistance application process.

Staff Recommendation to the Finance & Personnel Committee on 8/21/2017: To adopt the proposed policy and application and direct staff to implement the new policy effective on September 6, 2017.

Fiscal Note: We propose a fee of 1% of total TIF Assistance Request for a maximum of \$25,000 for “pay-as-you-go” requests and a fee of 1.5% of total TIF Assistance Requests for a maximum of \$30,000 for projects that use loans or bonds. The increased fee for loans and bonds takes into account the extra work required by bond counsel and financial analysts.

Attachments: [792-17 \(1\).pdf](#)
[792-17 \(2\).pdf](#)
[792-17 \(3\).pdf](#)

3. [771-17](#) **Subject:** Communication from the Chief of Police requesting to apply for and accept the 2017/2018 OJA Gang Grant (Grant Control #11943).

Staff Recommendation to the Finance & Personnel Committee on 8/21/2017: To apply for and accept the 2017/2018 OJA Gang Grant (Grant Control #11943).

Fiscal Note: There is no City match required.

Attachments: [OJA Gang Grant Request](#)

4. [774-17](#) **Subject:** Communication from the Chief of Police to apply for and accept the 2017 Bureau of Justice Assistance (BJA) Edward Byrne Justice Assistance Grant (JAG) (grant control number 00139).

Staff Recommendation to the Finance & Personnel Committee on 8/21/2017: To apply for and accept the 2017 Bureau of Justice Assistance (BJA) Edward Byrne Justice Assistance Grant (JAG) (Grant Control #00139).

Fiscal Note: There is no City match required.

Attachments: [Bureau of Justice Assistance Grant Request](#)

5. [782-17](#) **Subject:** Communication from the City Administrator requesting that the Common Council and Mayor schedule and conduct a 2-day, Work Session Retreat using a professional facilitator, on Friday, November 10th, 2017, and Saturday, November 11th, 2017, at The Johnson Foundation at Wingspread.

Staff Recommendation to the Finance & Personnel Committee on 8/21/2017: To schedule and conduct a 2-day, off-site strategic planning Work Session of the Common Council on November 10th, 2017 and November 11th, 2017 at the Johnson Foundation at Wingspread Conference center; and to approve the expenditure of \$8,150.00 from

the FY2017 Contingency Account to cover the professional facilitation thereof.

Fiscal Note: Sufficient funds are available in the FY2017 Contingency Account.

Attachments: [CITY OF RACINE ABM - Retreat.pdf](#)
[782-17 \(2\).pdf](#)

6. [773-17](#) **Subject:** Communication from the City Attorney submitting the claim of Jeffrey House for consideration.

Staff Recommendation to the Finance & Personnel Committee on 8/21/2017: That the claim of Jeffrey House be denied.

Fiscal Note: N/A

Attachments: [house deny_001](#)

7. [780-17](#) **Subject:** Communication from the City Attorney requesting authorization to enter into a contract with TerraVenture Advisors for relocation services.

Staff Recommendation to the Finance & Personnel Committee on 8/21/2017: That the City Attorney be authorized to enter into a contract with TerraVenture Advisors for relocation services.

Fiscal Note: N/A

8. [783-17](#) **Subject:** Communication from the City Attorney requesting authorization to accept a monetary gift from the Estate of Nickolas Willing for the purchase and maintenance of defibrillators for placement in public municipal facilities throughout the city, and that an appropriate letter of appreciation be sent.

Staff Recommendation to the Finance & Personnel Committee on 8/21/2017: That the City Attorney be authorized to accept a monetary gift from the Estate of Nickolas Willing for the purchase and maintenance of defibrillators for placement in public municipal facilities throughout the city, and that an appropriate letter of appreciation be sent.

Fiscal Note: There is no City match required.

Closed Session

It is intended that the Finance and Personnel Committee convene in closed session pursuant to Wisconsin Statutes Sec. 19.85(1g), to confer with legal counsel concerning

strategy with respect to litigation in which the City of Racine is or is likely to become involved.

9. [816-17](#)

Subject: (Direct Referral) Communication from the City Attorney requesting to meet with the Finance and Personnel Committee in Closed Session pursuant to Wisconsin Statutes section 19.85(1)(g), to confer with legal counsel concerning *Wilson v. Smetana*, et al., U.S. District Court, Eastern District of Wisconsin Case No. 16-CV-913.

Staff Recommendation to the Finance & Personnel Committee on 8/21/2017: To be discussed.

Fiscal Note: To be discussed.

Open Session

The Finance and Personnel Committee may return to Open Session to take action on items discussed in Closed Session.

Adjournment

If you are disabled and have accessibility needs or need information interpreted for you, please contact Human Resources (262) 636-9176 at least 48 hours prior to this meeting.