



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Finance and Personnel Committee

Chairman Q.A. Shakoor II
Vice Chair James Morgenroth
Mary Land
Henry Perez

Monday, August 21, 2017

5:00 PM

City Hall, Room 307

Call To Order

PRESENT: 3 - Q.A. Shakoor II, James Morgenroth and Mary Land

EXCUSED: 1 - Henry Perez

Chairman Comments

Also Present: David Brown, Finance Director, Emelia Roso, Human Resources Assistant, Marisa Kasriel, Assistant City Attorney.

Approval of Minutes for the August 7, 2017 Meeting.

A motion was made by Vice Chair Morgenroth, seconded by Land, that this file be to Approve the Minutes

[806-17](#)

Subject: (Direct Referral) Communication from the Director of Parks, Recreation & Cultural Services requesting to apply & accept Wisconsin DNR 2018 Urban Forestry Grant funds in the amount of \$12,000 for the purposes of hiring a consultant to perform tree ordinance review and revision (Grant Control #00140).

Recommendation of the Finance & Personnel Committee on 8/21/2017: The Director of Parks, Recreation & Cultural Services apply & accept Wisconsin DNR 2018 Urban Forestry Grant funds in the amount of \$12,000 for the purposes of hiring a consultant to perform tree ordinance review and revision (Grant Control #00140).

Fiscal Note: City match of \$12,000 is required and available through 2018 CIP - Emerald Ash Borer Management Funds (Grant Control #00140).

Attachments: [2018 Wisconsin DNR Urban Forestry Grant Request for Ordinance Review and Revision](#)

Tom Molbeck, Director of Parks, Recreation, and Cultural Services, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Land, that this file

be Recommended For Approval

[792-17](#)

Subject: Communication from the Director of City Development requesting adoption of a Tax Increment Finance (TIF) Assistance Policy and a TIF Assistance application process.

Recommendation of the Finance & Personnel Committee on 8/21/2017: To adopt the proposed policy and application and direct staff to implement the new policy effective on September 6, 2017.

Fiscal Note: We propose a fee of 1% of total TIF Assistance Request for a maximum of \$25,000 for “pay-as-you-go” requests and a fee of 1.5% of total TIF Assistance Requests for a maximum of \$30,000 for projects that use loans or bonds. The increased fee for loans and bonds takes into account the extra work required by bond counsel and financial analysts.

Attachments: [792-17 \(1\).pdf](#)
[792-17 \(2\).pdf](#)
[792-17 \(3\).pdf](#)

Amy Connolly, Director of City Development, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Land, that this file be Recommended For Approval

[771-17](#)

Subject: Communication from the Chief of Police requesting to apply for and accept the 2017/2018 OJA Gang Grant (Grant Control #11943).

Recommendation of the Finance & Personnel Committee on 8/21/2017: Item to be deferred.

Fiscal Note: There is no City match required.

Attachments: [OJA Gang Grant Request](#)

A motion was made by Vice Chair Morgenroth, seconded by Land, that this file be Deferred

[774-17](#)

Subject: Communication from the Chief of Police to apply for and accept the 2017 Bureau of Justice Assistance (BJA) Edward Byrne Justice Assistance Grant (JAG) (grant control number 00139).

Recommendation of the Finance & Personnel Committee on 8/21/2017: Item to be deferred.

Fiscal Note: There is no City match required.

Attachments: [Bureau of Justice Assistance Grant Request](#)

A motion was made by Vice Chair Morgenroth, seconded by Land, that this file be Deferred

[782-17](#)

Subject: Communication from the City Administrator requesting that the Common Council and Mayor schedule and conduct a 2-day, Work Session Retreat using a professional facilitator, on Friday, November 10th, 2017, and Saturday, November 11th, 2017, at The Johnson Foundation at Wingspread.

Recommendation of the Finance & Personnel Committee on 8/21/2017: To schedule and conduct a 2-day, off-site strategic planning Work Session of the Common Council on November 10th, 2017 and November 11th, 2017 at the Johnson Foundation at Wingspread Conference center; and to approve the transfer of \$8,150.00 from the FY2017 Contingency Account to cover the professional facilitation thereof.

Fiscal Note: \$8,150 will be transferred from 11202-56200, Misc-Contingency to 11001-52100, Cncl-Professional Services.

Attachments: [CITY OF RACINE ABM - Retreat.pdf](#)
[782-17 \(2\).pdf](#)

James Palenick, City Administrator, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Land, that this file be Recommended For Approval

[773-17](#)

Subject: Communication from the City Attorney submitting the claim of Jeffrey House for consideration.

Recommendation of the Finance & Personnel Committee on 8/21/2017: That the claim of Jeffrey House be denied.

Fiscal Note: N/A

Attachments: [house deny_001](#)

Marisa Kasriel, Assistant City Attorney, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Land, that the claim be denied. The motion was APPROVED on a voice vote in consent.

[780-17](#)

Subject: Communication from the City Attorney requesting

authorization to enter into a contract with TerraVenture Advisors for relocation services.

Recommendation of the Finance & Personnel Committee on 8/21/2017: That the City Attorney be authorized to enter into a contract with TerraVenture Advisors for relocation services.

Fiscal Note: The cost to contract with TerraVenture Advisors for relocation services will be an estimated \$150,000. Funding sources are TID 18 and the Intergovernmental Revenue Sharing Fund.

Nicole Larsen, Deputy City Attorney, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Land, that this file be Recommended For Approval

[783-17](#)

Subject: Communication from the City Attorney requesting authorization to accept a monetary gift from the Estate of Nickolas Willing for the purchase and maintenance of defibrillators for placement in public municipal facilities throughout the city, and that an appropriate letter of appreciation be sent.

Recommendation of the Finance & Personnel Committee on 8/21/2017: That the City Attorney be authorized to accept a monetary gift from the Estate of Nickolas Willing for the purchase and maintenance of defibrillators for placement in public municipal facilities throughout the city, and that an appropriate letter of appreciation be sent.

Fiscal Note: There is no City match required.

Marisa Kasriel, Assistant City Attorney, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Land, that this file be Recommended For Approval

Closed Session

[816-17](#)

Subject: (Direct Referral) Communication from the City Attorney requesting to meet with the Finance and Personnel Committee in Closed Session pursuant to Wisconsin Statutes section 19.85(1)(g), to confer with legal counsel concerning *Wilson v. Smetana*, et al., U.S. District Court, Eastern District of Wisconsin Case No. 16-CV-913.

Recommendation of the Finance & Personnel Committee on 8/21/2017: To approve the settlement of *Wilson v. Smetana*, et al., U.S. District Court, Eastern District of Wisconsin Case No. 16-CV-913, in the amount of \$7,000. \$5,000 will be taken from 11202-53500,

Misc-Judgements and Claims and \$2,000 will be paid by Gunta Law Offices.

Fiscal Note: There are sufficient funds available in account 11202-53500, Misc-Judgements and Claims for the settlement.

A motion was made by Vice Chair Morgenroth, seconded by Land, that this file be Recommended For Approval

Open Session

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 5:40 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, September 11, 2017 at City Hall, Room 307.

Respectfully submitted,

Ald. Q.A. Shakoor II, Chairman
Finance & Personnel Committee