



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Board of Cemetery Commissioners

*Sharon Baldukas
Jim Fiene
Kristine Reisdorf
Sandy Weidner*

Monday, November 17, 2014

4:30 PM

City Hall Annex, Room 130

Call To Order

Meeting was called to order at 4:36 p.m.

*Staff Present: Tom Molbeck, Steve Bedard, Becky Spika
Guest: Kathryn Kasper, City of Racine Purchasing Agent*

PRESENT: 3 - Sharon Baldukas, Jim Fiene and Kristine Reisdorf

EXCUSED: 1 - Sandy Weidner

Approval of Minutes for October 20, 2014 Meeting

A motion was made by Jim Fiene, seconded by Sharon Baldukas, to Approve the Minutes. The motion PASSED by a Voice Vote.

Public Input

There was no Public Input.

Cemetery Supervisor Report

Supervisor Bedard distributed financial reports for Mound and Graceland Cemetery. Year to date totals are reported at \$199,160.00 (\$66,080.00 less than 2013 year to date totals.)

The Report was Received and Filed

[14-10763](#)

Subject: (Direct Referral) Communication from the Purchasing Agent submitting bid results on Official Notice #11, Provision of Ground Maintenance, Snow Removal, and Burial Services for Racine Cemeteries.

Recommendation of the Board of Cemetery Commissioners on 11/17/14: to award to Reliable Property Services at their unit costs outlined in their Ground Maintenance, Snow & Ice Removal and Burial Services Bidder's Proposal for Official Notice #11 for a one-year term.

Fiscal Note: Unit costs outlined are estimated to be \$313,155.00 for 2015. Funds for these services are available in account 207.000.5600,

Cemetery Contracted Services.

Attachments: [14-10763 Communication from Kathy Kasper](#)

Commission members are asked to email Kathryn Kasper or Director Molbeck as soon as possible with any concerns about specific bid proposal amounts.

A motion was made by Kristine Reisdorf, seconded by Jim Fiene, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

Old Business

Director Molbeck asked for clarification from the committee on fees and charges for "Back View" Crypts. A draft of proposed 2015 fees and charges will be emailed to the committee.

Chairman Baldukas reported that Preservation Racine has agreed to partner with the Board of Cemetery Commissioners on a grant proposal for placement of a new entrance sign at Mound Cemetery.

Adjournment

Meeting was adjourned at 5:55 p.m.

If you are disabled and have accessibility needs, or if you need information interpreted for you, please call the Parks, Recreation and Cultural Services Department at (262) 636-9453 at least 48 hours prior to this meeting.