



# City of Racine

## Meeting Minutes - Final

### Wastewater Commission

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

*President Robert Lui, Vice President Brian Anderson, Secretary Kathy DeMatthew, Mayor Gary Becker, Alderman Thomas Friedel, Alderman Ronald D. Hart, Michael Staeck, Robert Pucely, Richard Anderson, Ronald Keland, Jeff Pellegrom, Mike Andreasen, Daryl Lynaugh, John Hewitt, John Engel*

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Tuesday, January 29, 2008

4:30 PM

City Hall Annex - Room 227

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#### 1. Roll Call

*OTHERS PRESENT: K. Haas, M. Gitter, K. Scolaro, N. Sanders, M. Klimek, R. Pace, R. Gilbreath, A. Wheeler, J. Jordan, N. Erlandson, K. Wanggaard, M. Moore*

**PRESENT:** 12 - Thomas Friedel, John M. Engel, Ronald D. Hart, Michael Staeck, Robert Pucely, Ronald Keland, Kathy DeMatthew, John Hewitt, Gary Becker, Brian Anderson, Daryl Lynaugh and Robert Lui

**EXCUSED:** 3 - Richard Anderson, Jeff Pellegrom and Mike Andreasen

#### 2. Approval of Minutes for the December 2007 Meeting

*Commissioner Hewitt made a motion, seconded by Commissioner Staeck, to approve the minutes of the regular meeting of the Board of Wastewater Commissioners held on Tuesday, December 18, 2007. The motion passed unanimously.*

**to Approve the Minutes**

#### 3. [08-1649](#)

**Subject:** Budget Expenditures for December 2007 Totaling \$1,326,426.93

**Recommendation:** Approve

*Commissioner Hart made a motion, seconded by Commissioner Staeck, to approve the budget expenditures for December 2007 totaling \$1,326,426.93. The motion passed unanimously.*

**Approved**

#### 4. [08-1650](#)

**Subject:** Project Reports

- A) Grove Ave. Storage Tank - M. Gitter
- B) Update on the Sale of CNH Foundry Property
- C) Update on the WPDES Permit for Wastewater Plant
- D) Update on Assembly Bill 649, Landlord Protection Act
- E) Coordination with S. C. Johnson on Possible Interceptor Sewer Relocation

**Recommendation:** Receive and File

*Project reports were given by staff.*

**Received and Filed**

5. [08-1651](#)      **Subject:** Request from Griswold Engineering for a Sanitary Sewer Extension for Pointers' Run in the Village of Caledonia
- Recommendation:** Approve
- The General Manager noted that the Chief Engineer has reviewed the sewer extension request from Griswold Engineering and recommends approval.*
- Commissioner Anderson made a motion, seconded by Commissioner Friedel, to approve the sanitary sewer extension for Pointers' Run in the Village of Caledonia. The motion passed unanimously.*
- Approved**
6. [08-1652](#)      **Subject:** Amendment #1 Proposal from Earth Tech for Utility Trunk Sewer Analysis Associated with Virginia St. Cost of Service Study
- Recommendation:** Approve
- The General Manager noted that he met with the Village of Mt. Pleasant on January 3. Mt. Pleasant requested that several other options be studied with regard to the Utility Trunk Sewer Analysis project associated with the Virginia Street cost of service study. He recommended approval of Amendment #1 to the subject contract.*
- Commissioner Friedel made a motion, seconded by Commissioner Hewitt, to approve Earth Tech's Amendment #1 to the Utility Trunk Sewer Analysis in the amount not to exceed \$24,200.00, bringing the total contract amount to \$62,700.00. The motion passed unanimously.*
- Approved**
7. [07-1307](#)      **Subject:** Proposal from Earth Tech for Virginia Street Sanitary Sewer and Lift Station Design
- Recommendation:** Defer
- The General Manager requested that this item be deferred.*
- Commissioner Becker made a motion, seconded by Commissioner Hart, to defer this item. The motion passed unanimously.*
- Deferred**
8. [07-1549](#)      **Subject:** Approval of Cost of Service Study for Virginia St.
- Recommendation:** Defer
- The General Manager requested that this item be deferred.*
- Commissioner Becker made a motion, seconded by Commissioner Hart, to defer this item. The motion passed unanimously.*
- Deferred**

9. [08-1653](#) **Subject:** Proposal from Pitts Brothers & Associates, LLC regarding Appraisal of CNH Property

**Recommendation:** Approve

*The General Manager noted that the Utility received a bid proposal from Pitts Brothers & Associates, LLC for the purpose of appraising the property owned by Case-New Holland (CNH) in the event the Wastewater Utility wishes to purchase the property. He recommended that the proposal be approved.*

*Commissioner Pucely made a motion, seconded by Commissioner Anderson, to approve the bid proposal from Pitts Brothers & Associates, LLC in the amount not to exceed \$10,000.00 for the purpose of appraising CNH lakefront property. The motion passed unanimously.*

**Approved**

10. [08-1654](#) **Subject:** Proposal from Carlson Dettmann Consultants regarding Evaluation of Performance Review System for the Water and Wastewater Utilities

**Recommendation:** Approve

*The General Manager received a proposal from Carlson Dettman for the purpose of reviewing the Water and Wastewater Utilities' performance evaluation system. He noted that a representative from Carlson Dettman will be present at the February Commission meeting. He recommended approval.*

*Commissioner Becker made a motion, seconded by Commissioner Friedel, to approve the proposal from Carlson Dettman in the amount not to exceed \$5,000.00 for the purpose of evaluating the Water & Wastewater Utilities' performance evaluation system. The motion passed unanimously.*

**Approved**

11. [08-1655](#) **Subject:** Appointment of New Racine Alternate for the Wastewater Commission

**Recommendation:** Receive and File

*The General Manager introduced John Engel as a new Alternate Commissioner from Racine for the Wastewater Commission.*

**Received and Filed**

12. [08-1688](#) **Subject:** Request to Hire a Consultant to Aid the Utility in Working on our New WPDES Permit with the Department of Natural Resources

**Recommendation:** Approve

*The General Manager requested authorization to hire a consultant of the Utility's choice to help the Wastewater Utility in working on the new WPDES permit with the Department of Natural Resources.*

*Commissioner Becker made a motion, seconded by Commissioner Hart, to authorize the General Manager to hire a consultant of choice in the amount not to exceed \$20,000.00 for the purpose of aiding the Utility in working on the new WPDES permit with the Department of Natural Resources. The motion passed unanimously.*

**Approved**

13. [08-1689](#) **Subject:** Request to Retain Sigma Consulting with Regard to Environmental Review of the CNH Property Acquisition

**Recommendation:** Approve

*The General Manager made a request to retain Sigma Consulting with regard to the environmental review of the Case-New Holland (CNH) property acquisition. He noted that the Water Utility used Sigma's services when doing an environmental review of the former Walker property.*

*Commissioner Becker made a motion, seconded by Commissioner Staeck, to approve the request of the General Manager to retain Sigma Consulting for the purpose of an environmental review of the Case-New Holland property acquisition in the not-to-exceed amount of \$20,000.00. The motion passed unanimously.*

**Approved**

14. Other Business

*A) The General Manager mentioned that he received a notice from the State that there were surplus funds from the grant money requested for our use on the Household Hazardous Waste project and was asking if the Utility could use these extra funds. The General Manager corresponded to them stating that we would be interested in the use of surplus funds to offset overages from 2007.*

15. **Adjournment**

*There being no further business, Commissioner Hewitt made a motion, seconded by Commissioner Hart, to adjourn the meeting at 5:16 p.m. The motion passed unanimously.*

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the office of the General Manager at 636-9181 at least 48 hours prior to this meeting.**