



# City of Racine Meeting Minutes

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Transit and Parking Commission

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Wednesday, May 31, 2006

4:30 PM

Room 301, City Hall

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### 1. Call To Order

**PRESENT:** Timothy Craft, Deborah Ganaway and Laurie Kell

**ABSENT:** Thomas M. Sollman

**EXCUSED:** Mark Kowbel

### 2. Approval of Minutes for the April 26, 2006 Meeting

*The minutes of the meeting held on April 26, 2006 were approved as printed.*

**A motion was made by that this file be to Approve the Minutes .**

### 3. Parking System Business

#### 4. [06-1844](#)

**Subject:** Communication from 13th District Alderman wishing to discuss and receive permission to landscape the entrances to the parking lots in West Racine.

**Recommendation:** The request to landscape the entrances to the parking lots in West Racine be approved.

**Fiscal Note:** There will be no cost to the Parking System or the City for the landscaping.

*Mr. Rooney explained that the West Racine Business and Professional Association would use their own money to landscape the entrance islands to the parking lots north and south of Washington Avenue. There would be no cost to the City and work would be coordinated with the Parking System.*

*Mr. Craft moved that the request to landscape the entrances to the parking lots in West Racine be approved. Ms. Kell seconded and the motion passed.*

**A motion was made by that this file be Recommended For Adoption .**

#### 5. [06-1870](#)

**Subject:** Communication from the Mayor asking to discuss parking restrictions on the SW corner of 13th Street and Washington Avenue.

**Recommendation:** Defer

*Mayor Becker was unable to attend the meeting due to a conflict. The item was deferred to the next meeting.*

**A motion was made by that this file be Deferred .**

## 6. Miscellaneous Parking System Business

7. [06-2025](#) **Subject:** (Direct Referral) Communication from a representative of Harbor Fest, Inc., requesting permission to rent parking lots # 4 & # 5 on June 15 - 18, 2006, in connection with their upcoming event.

**Recommendation:** Harbor Fest, Inc. be granted permission to lease Lakefront Parking Lots 4 & 5 from June 15 - 18, 2006, subject to payment of lease costs of \$1.50 per space for parking lots in accordance with existing City policies, and subject to the execution of a hold harmless agreement with the City.

**Fiscal Note:** This lease will provide approximately \$1,200.00 from the event.

*A communication dated March 30, 2006, but only received by fax on May 31, 2006, was distributed to the members. Mr. Rooney noted that this was an annual request and that last year it was approved subject to execution of a hold harmless agreement and payment of \$1.00 per space. He reminded members that the new rate is \$1.50 per space, and advised that the rental would generate about \$1,200 for the Parking System. Lakefront #4 would be rented for three days, and Lakefront #5 for four days, due to the gate on Lakefront #5.*

*Ms. Kell moved that Harbor Fest, Inc. be granted permission to lease Lakefront Parking Lots 4 & 5 from June 15 - 18, 2006, subject to payment of lease costs of \$1.50 per space for parking lots in accordance with existing City policies, and subject to the execution of a hold harmless agreement with the City. Mr. Craft seconded and the motion passed.*

**A motion was made by that this file be Recommended For Adoption .**

## 8. Transit System Business

9. [06-1845](#) **Subject:** Communication from William Van Offeren wishing to discuss proposal for increase in transit fare.

**Recommendation:** Receive and file.

**Fiscal Note:** N/A

*Mr. Van Offeren stated that the gaps in service in the morning to early afternoons on weekdays caused him problems getting around the City, since he does not drive. His*

*letter expressed the need for returning the missing service and that perhaps selective fare increases could be instituted to pay for it.*

*Mr. Glasheen distributed a very basic analysis of the suggestions proposed by Mr. Van Offeren. The analysis showed that the raised fares, under the best possible scenario of no loss of ridership, would net less than half of the needed funds, leaving over \$125,000 in taxpayer support for the replaced service. Mr. Glasheen indicated that the City was in no position to generate those funds at this time.*

*Mr. Glasheen asked if going to a 45-minute service would be helpful to bus riders. Mr. Van Offeren stated that he thought it would be better for bus riders after they would get used to it. He could see his situation being bettered with additional service during the period.*

*Ms. Ganaway stated that when the service was cut, the Commission had high hopes for reinstating it at the earliest possible time, funding permitted. She also indicated that the Commission was committed to providing bus service with minimal fare increases in the future.*

*After a general discussion, Mr. Craft moved that the communication be received and filed. Ms. Kell seconded and the motion passed.*

**A motion was made by that this file be Recommended to be Received and Filed .**

10. [06-1861](#)

**Subject:** Communication from the Deliverance Crusaders Church regarding a bus shelter honoring Mrs. Bonnie Ray Fleming.

**Recommendation:** Receive and file.

**Fiscal Note:** N/A

*Mr. Glasheen distributed a report showing that between January 2 and May 5, 2006, there was an average of only 1.5 people per day boarding at the stop at Douglas Avenue and St. Patrick Street. He stated that he could not justify the use of a bus shelter for so few people daily.*

*Ms. Kell moved that the communication be received and filed. Mr. Craft seconded and the motion passed.*

**A motion was made by that this file be Recommended to be Received and Filed .**

11. [06-1862](#)

**Subject:** Communication from Michael Mlsna, owner of The Drink, 961 Dr. Martin Luther King Jr. Drive requesting to include The Drink in the 2006 Pub & Grub Trolley Route.

**Recommendation:** Receive and file.

**Fiscal Note:** N/A

*Mr. Glasheen explained to Commission members that adding the Drink to the Pub & Grub service would add about 10 minutes per trip, increasing the headways from 45 minutes to one hour, and decreasing the service provided from 12 trips to 8. He also indicated that he could not support the request due to the distance away from the downtown corridor that is currently being served.*

*Mr. Raclin indicated that he understood the logistics and indicated that he and Mr. Mlsna wanted to promote their establishment, the City, and take advantage of the connection between the Transit Center and downtown. He noted that they have DJs every night and plan to have an outdoor beer garden installed on site. He indicated that if they can help with promotion in any way, they would be willing to help.*

*After further discussion, Mr. Craft moved that the communication be received and filed. Ms. Kell seconded and the motion passed.*

**A motion was made by that this file be Recommended to be Received and Filed .**

12. [06-1949](#)

**Subject:** (Direct Referral) Communication from the Purchasing Agent submitting bids for Official Notice #10, Janitorial Service for the Racine Railroad Depot.

**Recommendation:** Bid be awarded to Cleanco at their bid price of \$8,758.50 (annual cost), with funds for the service coming from account 105.420.5620, Shelter Maintenance and Repair.

**Fiscal Note:** Funds available as reported above.

*Members reviewed the communication from the Purchasing Agent and were advised that the cleaning was based on daily, weekly, monthly, semi-annual, and annual activities.*

*Ms. Kell moved that the bid be awarded to Cleanco at their bid price of \$8,758.50 (annual cost), with funds for the service coming from account 105.420.5620, Shelter Maintenance and Repair. Mr. Craft seconded and the motion passed.*

**A motion was made by that this file be Recommended For Adoption .**

13. [06-1943](#)

**Subject:** (Direct Referral) Communication from the Transit Planner submitting the April 2006 operating and financial report for Wisconsin Coach Lines Kenosha-Racine-Milwaukee intercity bus service.

**Recommendation:** Receive and file.

**Fiscal Note:** N/A

*Ms. Kell moved that the communication be received and filed. Mr. Craft seconded and the motion passed.*

A motion was made by that this file be Recommended to be Received and Filed .

14. [06-1863](#) **Subject:** Communication from the Transit Planner submitting the March 2006 operating and financial report for the Belle Urban System.

**Recommendation:** Receive and file.

**Fiscal Note:** N/A

*Ms. Kell moved that the communication be received and filed. Mr. Craft seconded and the motion passed.*

A motion was made by that this file be Recommended to be Received and Filed .

15. **Miscellaneous Transit System Business**

*Mr. Wittig introduced, Michelle Sylvester, to the members of the Commission. Ms. Sylvester will be running the paratransit service for the Belle Urban System. Mr. Wittig also advised members that the service will be called BUS DART, for BUS dial-a-ride transit.*

16. **Next Meeting Date**

*The next meeting of the Commission was scheduled for Wednesday, June 28, 2006, at 4:30 P.M.*

17. **Adjournment**

*The meeting adjourned at 5:40 P.M.*

*Respectfully submitted,*

*John C. Rooney, Acting Secretary  
Transit and Parking Commission*

*Approved,*

*Deborah Ganaway, Chairman  
Transit and Parking Commission*

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the Engineering Department, 636-9166, at least 48 hours prior to this meeting.**