



# City of Racine Meeting Minutes

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Transit and Parking Commission

---

Wednesday, June 28, 2006

4:30 PM

Room 301 - City Hall

---

### Call To Order

**PRESENT:** Mark Kowbel, Timothy Craft and Laurie Kell

**ABSENT:** Thomas M. Sollman

**EXCUSED:** Deborah Ganaway

Also Present: J. Rooney, Secretary; M. Glasheen, Staff; T. Wittig, PTMR; D. Bose; Deputy Police Chief T. Christensen; E. Rautenberg, Family Services of Racine; R. Wadleigh, Kenosha Racine Bike Club

The meeting was called to order by Vice-Chairman Craft at 4:30 P.M.

### 1. Approval of Minutes for the May 31, 2006 Meeting

*The minutes of the meeting held on May 31, 2006 were approved as printed.*

**to Approve the Minutes**

### Parking System Business

#### 2. [06-1870](#)

**Subject:** Communication from the Mayor asking to discuss parking restrictions on the SW corner of 13th Street and Washington Avenue.

**Recommendation:** Section 94-282 of the Municipal Code be amended to prohibit parking from 2:00 A.M. to 6:00 A.M. in Uptown Lot No. 5, upper and lower levels.

**Fiscal Note:** N/A

*Mr. Rooney began the discussion by noting that the parking lot on this corner was the site of a triple homicide within the last year. The Mayor suggested that parking be restricted from this lot from 2:00 A.M. to 6:00 A.M., in order to move people out of the area after bar closings. Mr. Rooney noted that by ordinance all parking lots are currently open 24 hours. He noted that if the Commission approves an ordinance change, it would be referred to the City Attorney to draft the change and then reappear before the Commission at the next meeting for approval.*

*Mr. Craft asked about penalties. Deputy Chief Christensen stated the police would issue a standard parking ticket. In response to a question, Mr. Rooney stated there are no current renters that would be affected by the change. Mr. Kowbel asked if there were any other locations that might be helped by this change. Deputy Chief Christensen indicated*

*that no other lots have been identified at this time as being in problem areas.*

*Mr. Kowbel moved that Section 94-282 of the Municipal Code be amended to prohibit parking from 2:00 A.M. to 6:00 A.M. in Uptown Lot No. 5, upper and lower levels. Ms. Kell seconded and the motion passed.*

**Recommended For Adoption**

### 3. **Miscellaneous Parking System Business**

*There was no miscellaneous Parking System business to discuss.*

### **Transit System Business**

4. [06-2084](#) **Subject:** Communication from Family Service of Racine requesting the extension of the trolley service on Sunday, August 6, 2006 to the DeKoven Center at 20th and Wisconsin for the Taste of Racine.

**Recommendation:** Request be granted and that a second trolley be placed in service on Sunday, August 6, 2006, to serve the Taste of Racine Festival at the DeKoven Center, and further recommend that the City of Racine accept a \$250 donation from Family Services of Racine to help offset the cost of the extra service.

**Fiscal Note:** The City will accept a donation of \$250 to help offset the cost of additional trolley service on August 6, 2006.

*Mr. Rautenberg noted the event was held at the Zoo in 2005, but is being moved to the DeKoven Center this year. It will be held from 11:00 A.M. to 6:00 P.M., is a family friendly event, and drew a sizeable crowd last year. He noted that parking is limited in the area of the DeKoven Center and that an extension of trolley service would help the event greatly.*

*Mr. Glasheen noted that the extension would add over 50% more mileage to the current route, and that schedules would be impossible to keep with one vehicle. He indicated that a second trolley could be placed in service at a cost of about \$500 for the day, which would allow for the extra service and some semblance of schedule adherence.*

*Mr. Rautenberg indicated that Family Service of Racine could donate \$250 toward the cost of the extra trolley.*

*Ms. Kell moved that the request be granted and that a second trolley be placed in service on Sunday, August 6, 2006, to serve the Taste of Racine Festival at the DeKoven Center, and further recommended the City of Racine accept \$250 from Family Services of Racine to help offset the cost of the extra service. Mr. Kowbel seconded and the motion passed.*

**Recommended For Adoption**

5. [06-2111](#) **Subject:** Communication from the Kenosha Racine Bike Club requesting permission for the Belle Urban System to accept a \$1,500 donation for the purchase of bike racks for city buses.

**Recommendation:** The funds be accepted and placed in account 105.000.2480, Deferred Revenue, and be combined with grant funds in 2007 for the purchase of bicycle racks on Belle Urban System buses.

**Fiscal Note:** The City is accepting a donation of \$1,500 to purchase two bicycle racks for installation on Belle Urban System buses.

*Mr. Wadleigh reported to the Commission their annual fundraiser had generated \$6,900 and they had decided to give the City of Racine \$1,500 for the purchase of up to two bicycle racks for installation on City buses.*

*Mr. Glasheen explained to those present the City had submitted an application to purchase and install bike racks on all buses and had been given a top ranking among all projects in SE Wisconsin. The projects are presently in Madison awaiting final review and authorization. Racine funding for the bike racks would be available on July 1, 2007.*

*Mr. Glasheen suggested that the donation be accepted and that the funds be held until receipt of the grant, at which time all funds would be commingled and a standard bike rack would be purchased and installed on all buses.*

*Mr. Kowbel moved that the funds be accepted and placed in account 105.000.2480, Deferred Revenue and be combined with grant funds in 2007 for the purchase of bicycle racks on Belle Urban System buses. Ms. Kell seconded and the motion passed.*

**Recommended For Adoption**

6. [06-2085](#)

**Subject:** Communication from the Wisconsin Department of Transportation submitting a 2006 CMAQ marketing contract for the Belle Urban System.

**Recommendation:** The Mayor and City Clerk be authorized and directed to execute the agreement on behalf of the City of Racine.

**Fiscal Note:** The grant provides \$86,266 in federal funds for marketing of the Belle Urban System.

*Mr. Glasheen reported the grant amount is \$86,266, which can be matched with bus operating funds and used for marketing of the Belle Urban System.*

*Mr. Kowbel moved that the Mayor and City Clerk be authorized and directed to execute the agreement on behalf of the City of Racine. Ms. Kell seconded and the motion passed.*

**Recommended For Adoption**

7. [06-2115](#)

**Subject:** Communication from the Transit Planner submitting the May 2006 operating and financial report for Wisconsin Coach Lines Kenosha-Racine-Milwaukee intercity bus service.

**Recommendation:** The communication be received and filed.

**Fiscal Note:** N/A

*Mr. Kowbel moved that the communication be received and filed. Ms. Kell seconded and the motion passed.*

**Recommended to be Received and Filed**

8. [06-2039](#) **Subject:** Communication from the Transit Planner submitting the April 2006 operating and financial report for the Belle Urban System.

**Recommendation:** The communication be received and filed.

**Fiscal Note:** N/A

*Mr. Kowbel moved that the communication be received and filed. Ms. Kell seconded and the motion passed.*

**Recommended to be Received and Filed**

9. [06-2146](#) **Subject:** (Direct Referral) Communication from the Transit Planner submitting the May 2006 operating and financial report for the Belle Urban System.

**Recommendation:** The communication be received and filed.

**Fiscal Note:** N/A

*Ms. Kell moved that the communication be received and filed. Mr. Kowbel seconded and the motion passed.*

**Recommended to be Received and Filed**

10. [06-2171](#) **Subject:** (Direct Referral) Communication from Virchow Krause submitting the 2005 audit and management letter for the Belle Urban System.

**Recommendation:** The communication be received and filed.

**Fiscal Note:** N/A

*Members were given copies of the audit and management letter.*

*Mr. Kowbel moved that the communication be received and filed. Ms. Kell seconded and the motion passed.*

**Recommended to be Received and Filed**

11. [06-2172](#)

**Subject:** (Direct Referral) Communication from the Transit Planner wishing to discuss the purchase and installation of Ticket Reader/Issue Machines for the fareboxes on the buses of the Belle Urban System.

**Recommendation:** Formal bidding procedures be waived and the Purchasing Agent be authorized and directed to negotiate with GFI Genfare for the acquisition of Ticket Reader/Issue Machine (TRiM) for the fareboxes on Belle Urban System buses, including 27 units, spare parts, training transfer cards and miscellaneous expenses, at a cost not to exceed \$145,000, with 80% of the cost of the units to be provided by Federal Capital Grants WI-03-0080, WI-03-0084, and WI-03-0091, and City of Racine CIP Capital projects Account 105.900.5010 (20%).

**Fiscal Note:** N/A

*Mr. Glasheen explained the desire of the BUS to add this equipment to the buses. The machines issue electronically printed transfers showing route, date, and time. The City will reduce the number of complaints from customers regarding time availability on transfers and reduce waste by not having to print and punch paper transfers in advance. The cost of the package will be about \$136,000.*

*Ms. Kell moved that formal bidding procedures be waived and the Purchasing Agent be authorized and directed to negotiate with GFI Genfare for the acquisition of Ticket Reader/Issue Machines (TRiM) for the fareboxes on Belle Urban System buses, including 27 units, spare parts, training transfer cards and miscellaneous expenses, at a cost not to exceed \$145,000, with 80% of the cost of the units to be provided by Federal Capital Grants WI-03-0080, WI-03-0084, and WI-03-0091, and City of Racine CIP Capital projects Account 105.900.5010 (20%). Mr. Kowbel seconded and the motion passed.*

**Recommended For Adoption**

12. **Miscellaneous Transit System Business**

*There was no miscellaneous transit business to discuss.*

13. **Next Meeting Date**

*The next meeting of the Commission was scheduled for Wednesday, July 26, 2006, at 4:30 P.M.*

**Adjournment**

*The meeting was adjourned at 5:25 P.M.*

*Respectfully submitted,*

*John C. Rooney, Secretary  
Transit and Parking Commission*

*Approved,*

*Deborah Ganaway  
Chairman*

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the Engineering Department, 636-9166, at least 48 hours prior to this meeting.**