



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes Finance and Personnel Committee

*Chairman James T. Spangenberg  
Vice Chair Q.A. Shakoor, II  
Alderman Robert Anderson  
Alderman Michael Shields  
Alderman Terry McCarthy*

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Monday, January 11, 2010

5:00 PM

City Hall, Room 301

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### Call to Order and Roll Call

**PRESENT:** 4 - Alderman Spangenberg, Michael Shields, Q.A. Shakoor, II and Terry McCarthy

**ABSENT:** 1 - Robert Anderson

### Approval of Minutes for the December 21, 2009 meeting. to Approve the Minutes

1. [09-4574](#)

**Subject:** Communication from the Director of Parks, Recreation & Cultural Services requesting to accept a donation of \$575 from St. Catherine's Boys Soccer for a park bench at Lockwood Park playground.

**Recommendation of the Finance & Personnel Committee on 01-11-10:** The Director of Parks, Recreation & Cultural Services accept the donation of \$575 from St. Catherine's Boy's Soccer team to be utilized for the purchase of a park bench placed at Lockwood Park playground and an appropriate letter of thanks be sent.

**Fiscal Note:** N/A

**Attachments:** [Lock playground bench donation](#)

*Alderman Terry McCarthy recommended approval to accept the \$575 donation from St. Catherine's Boys Soccer team to be utilized for a park bench at Lockwood Park playground.*

**Recommended For Approval**

2. [09-4592](#)

**Subject:** Communication from the Interim Public Health Administrator requesting to accept additional funding of \$17,656 from the State of Wisconsin Department of Health Services for the Division of Public Health. (Grant Control #2006-049)

**Recommendation of the Finance & Personnel Committee on 01-11-10:** The Mayor and City Clerk be authorized and directed to amend the agreement with the State of Wisconsin Department of

Health Services for the Division of Public Health Contract, Grant Control No. 2006-049, to accept additional funding of \$17,656 to be utilized for the Women, Infants and Children (WIC) Program.

**Fiscal Note:** No match required on the part of the City.

**Attachments:** [WIC Breastfeeding Amendment.pdf](#)

*Marcia Fernholz, Interim Public Health Administrator, appeared before the Committee requesting to accept additional funding of \$17,656 from the State of Wisconsin Department of Health Services for the Division of Public Health.*

**Recommended For Approval**

3. [09-4534](#)

**Subject:** Communication from the Director of Racine Wastewater Utility requesting an amendment of the Household Hazardous Waste Agreements with Surrounding Communities for the New 2010 Rate of \$2.40/Year/Household

**Recommendation of the Wastewater Commission on 12/15/09:**

That Mayor Dickert and the City Clerk be authorized to sign amendments to the Household Hazardous Waste Agreement with participating communities. Refer to the Finance and Personnel Committee for approval.

**Recommendation of the Finance & Personnel Committee on**

**01-11-10:** The Mayor and the City Clerk be authorized and directed to amend the Racine Area Intergovernmental Household Hazardous Waste Program agreement with the City of Racine and the participating communities.

**Fiscal Note:** Reduce the annual fee on a per residential dwelling from \$4.00 per year to \$2.40 per year for the year 2010 and subsequent years.

**Attachments:** [hhw agreement signature pages.pdf](#)

*Keith Haas, Director of Racine Wastewater Utility, appeared before the Committee requesting to amend the Household Hazardous Waste agreements with the Village of Elmwood Park, Village of North Bay, Village of Wind Point, Village of Caledonia, Village of Mt. Pleasant and the Village of Sturtevant for the new 2010 rate. The annual rate is being reduced, per residential dwelling, from \$4.00 per year to \$2.40 per year.*

**Recommended For Approval**

4. [09-4572](#)

**Subject:** Communication from the Chief of Police, requesting authorization for the Purchasing Agent to negotiate sole-source procurement for the purchase of a Video File Management Software system.

**Staff recommendation to the Finance & Personnel Committee on**

**01-11-10:** Permission be granted for formal bidding procedures be waived and that the Purchasing Agent be authorized to negotiate the purchase of a Video File Management Software system with the Tough Solutions company.

**Fiscal Note:** Funds are available in account 101.311.5770, Machinery & Equipment Outlay.

**Attachments:** [LEGISTAR 09-4572 001](#)

*Tom Christensen, Deputy Chief, appeared before the Committee requesting authorization of the Purchasing Agent to negotiate with the Tough Solutions Company for the purchase of a Video File Management Software system. Tom stated the system would integrate well with the current system in the Police Department.*

**Recommended For Approval**

5. [09-4578](#)

**Subject:** Communication from Racine County Economic Development Corporation submitting its proposed 2010 agreement for the commercial corridor redevelopment program.

(Also refer to Finance and Personnel Committee)

**Recommendation of the Redevelopment Authority on 01-06-10:**

Whereas sec. 46-268 of the Racine Municipal Code calls for the Authority to advise the Common Council on the use of Intergovernmental Revenue Sharing (Sewer Agreement) Funds, the Authority recommends the use of \$69,400.00 from the Intergovernmental Revenue Sharing Fund for the renewal of the RCEDC commercial corridor initiative contract for 2010.

Further recommends that the Mayor and City Clerk be authorized and directed to enter into the agreement with RCEDC.

**Fiscal Note:** The funds are available in the city's 2010 capital budget.

**Recommendation of the Finance & Personnel Committee on**

**01-11-10:** The Mayor and City Clerk be authorized and directed to enter into an agreement between the City of Racine and the Racine County Economic Development Corporation (RCEDC) to provide economic development assistance to the City, commencing on January 1, 2010 to December 31, 2010. Further recommends that \$69,400.00 from the Intergovernmental Revenue Sharing Fund be used for the renewal of the RCEDC commercial corridor contract for 2010.

**Fiscal Note:** Funds are available in account 919-000-5610, Professional Services-Commercial Corridors.

**Attachments:** [RCEDC 2010 commercial corridor agreement request](#)  
[CITYOF RACINE CORRIDOR 10 CONTRACT](#)  
[RDA resolution 10-04 \(RCEDC commercial corridor\)](#)  
[09-4578](#)

*Kristin Niemiec, Racine County Economic Development Corporation and Brian O'Connell, Director of City Development, appeared before the Committee submitting the proposed 2010 agreement for the commercial corridor redevelopment program with the City. Kristin reviewed the major activities performed in 2009 with their updates and the 2010 projects that are underway.*

**Recommended For Approval**

6. [09-4579](#)

**Subject:** Communication from Racine County Economic Development Corporation submitting its proposed 2010 agreement for the Brownfield redevelopment program.

(Also, refer to Finance and Personnel Committee)

**Recommendation of the Redevelopment Authority on 01-06-10:**

Whereas sec. 46-268 of the Racine Municipal Code calls for the Authority to advise the Common Council on the use of Intergovernmental Revenue Sharing (Sewer Agreement) Funds, the Authority recommends the use of \$55,000.00 from the Intergovernmental Revenue Sharing Fund for the renewal of the RCEDC brownfield initiative contract for 2010.

Further recommends that the Mayor and City Clerk be authorized and directed to enter into the agreement with RCEDC.

**Fiscal Note:** The funds are available in the city's 2010 capital budget.

**Recommendation of the Finance & Personnel Committee on**

**01-11-10:** The Mayor and City Clerk be authorized and directed to enter into a 2010 agreement with the Racine County Economic Development Corporation (RCEDC) for the Brownfield Redevelopment program.

**Fiscal Note:** The assistance provided under the agreement will cost \$55,000, no increase from 2009. Funding is available from Intergovernmental Sewer Revenue Sharing Funds which are included in the 2010 CIP.

**Attachments:** [RCEDC 2010 Brownfield redevelopment program request](#)  
[RCEDC Brownfields Contract draft](#)  
[09-4579](#)

*Tina Chitwood, Racine County Economic Development Corporation (RCEDC) and Brian O'Connell, Director of City Development, appeared before the Committee submitting the proposed 2010 agreement for the Brownfield Redevelopment between RCEDC and the City of Racine. Tina reviewed the major activities performed in 2009*

*and major goals for 2010.*

**Recommended For Approval**

7. [09-4593](#) **Subject:** Communication from Friends of Seniors, Inc. requesting to renew their lease for 201 Goold Street for 2010 - 2011.

**Recommendation of the Finance & Personnel Committee on**

**01-11-10:** The lease with Friends of Seniors, Inc. for the property at 201 Goold Street be renewed for the 24 month period from June 1, 2010 through May 31, 2012 under the same terms and conditions as the current lease expiring May 31, 2010.

**Fiscal Note:** The City will forgo the lease rate increase that other City tenants are paying. The annual rate will continue to be \$20,000 per year.

**Attachments:** [FOS 2010 - 2011](#)

*Dick Hinsman, President with Friends of Seniors, appeared before the Committee requesting to renew their lease for 201 Goold Street. He reviewed the work they have put into the building.*

**Recommended For Approval**

**Miscellaneous Business**

None

**Adjournment**

**There being no further business to come before the Committee, the meeting adjourned at 6:00 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, January 25, 2010 at City Hall, Room 301.**

Respectfully submitted,

**Ald. James Spangenberg, Chairman  
Finance & Personnel Committee**