



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Wastewater Commission

Tuesday, September 17, 2024

4:30 PM

City Hall, Room 207

The meeting was called to order at 5:23 p.m. by Commission President, Natalia Taft.

ROLL CALL

Let the record show that City Administrator Sullivan was present and voting as a City Commissioner Alternate for Alder McCarthy who was excused.

PRESENT: 10 - Natalia Taft, Stacy Sheppard, Claude Lois, Cory Mason, Anthony Bunkelman, Mollie Jones, Jens Jorgenson, Jack Feiner, Jim Sullivan and Nancy Washburn

EXCUSED: 3 - John Tate II, Terry McCarthy and Kevin Salb

[0788-24](#)

Subject: Approval of Minutes for the August 20, 2024, Wastewater Commission Meeting

Staff Recommendation: To Approve

Fiscal Note: N/A

A motion was made by Washburn, seconded by Bunkelman, that this file be Approved.

[0789-24](#)

Subject: Approval of Minutes for the September 10, 2024, Wastewater Commission Meeting

Staff Recommendation: To Approve

Fiscal Note: N/A

A motion was made by Washburn, seconded by Bunkelman, that this file be Approved.

[0790-24](#)

Subject: Election of Officers

Staff Recommendation: To Approve all Officers as Constituted

Fiscal Note: N/A

A motion was made by Jorgenson to nominate the following slate of individuals for Commission Officers for the 2024-2025 term:

President: Natalia Taft
Vice President: John Tate II
Secretary: Alder Mollie Jones

With no other slate of nominations presented, the motion was seconded by Alder Jones, that these nominations be Approved. The motion PASSED by a voice vote, with one NAY vote recorded.

[0791-24](#)

Subject: Public Hearing to be held by the Wastewater Commission Regarding Facility Planning for the Off-site Biosolids Storage Facility located at 13800 Golf Rd. in the Village of Caledonia

Staff Recommendation: To Adopt the Resolution Recommending Approval by the Wisconsin Department of Natural Resources of a Facility Planning Document Dated August 15, 2024, and Entitled "Facility Plan Amendment for Racine Sludge Cake Relocation"

Fiscal Note: N/A

The Wastewater Utility Director presented a Resolution Recommending Approval for the Wisconsin Department of Natural Resources of a Facility Planning Document Dated August 15, 2024 entitled "Facility Plan Amendment for Racine Sludge Cake Storage Relocation." The resolution details the intent of the facility plan as well as the public hearing requirements, and will be included in the facility plan submitted to the DNR.

A motion was made by Lois, seconded by Bunkelman, that this file be Approved.

Let the record also show that Alder Jones was excused at this point in the meeting due to obligations to attend a subsequent City meeting being held at the same time as the Wastewater Commission meeting.

[0795-24](#)

Subject: Change Order #2 on Contract D-22 - Biogas Conditioning Project, Lee Mechanical (Contractor)

Staff Recommendation: To Approve

Fiscal Note: Contract change results in an increase of \$55,635.04 bringing the total contract amount to \$1,961,761.00.

The Wastewater Utility Director presented Change Order No. 2 on Contract D-22, Biogas Conditioning Project, Lee Mechanical (contractor) in the amount of \$55,635.04. This change order is for the purpose of re-routing piping around obstacles as well as upgrading to more durable materials to prevent degradation from the sun's ultraviolet rays.

A motion was made by Lois, seconded by Washburn, that this file be Approved.

[0792-24](#)

Subject: Submission of the Proposed 2025 Wastewater Operations and Maintenance Budget and the Proposed 2025-2029 Capital Improvement Plan

Staff Recommendation: To Adopt the Operations & Maintenance Budget and the Capital Improvement Plan as presented with a Referral to the Committee of the Whole

Fiscal Note: N/A

A motion was made by Lois, seconded by Washburn, that the O&M Budget as well as CIP be Approved and Referred to the Committee of the Whole.

[0793-24](#)

Subject: Approval of the 2025 Sewer Service Rates

Staff Recommendation: To Approve with Referral to the Committee of the Whole

Fiscal Note: N/A

The Wastewater Utility Director submitted the 2025 Class I and Class II Sewer Service Rates, and recommended that they be approved as developed per Sewer Agreement methodology.

A motion was made by Sheppard, seconded by Lois, that this file be Approved with a Referral to the Committee of the Whole.

[0794-24](#)

Subject: Approval of 2025 Household Hazardous Waste Rates

Staff Recommendation: To Approve

Fiscal Note: No rate change recommended

The Wastewater Utility Director presented the Household Hazardous Waste Rates and recommended no rate changes for the year 2025.

A motion was made by Lois, seconded by Bunkelman, that this file be Approved.

CLOSED SESSION

A motion was made by Sheppard, seconded by President Taft, to enter into Closed Session. The motion PASSED by the following vote:

AYES: 10 - Taft
Sheppard
Lois
Mason
Beyer
Bunkelman
Jorgenson
Feiner
Sullivan
Washburn

EXCUSED: 4 - Tate II
McCarthy
Jones
Salb

The Commission will convene into Closed Session pursuant to Wis. Stat. 19.85(1)(g) to confer with the Commission's Legal Counsel who is providing oral advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; also, pursuant to Wis. Stat. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Both of the preceding statutory exemptions concern the Commission's rights and responsibilities arising out of or relating to the Racine Area Intergovernmental Sanitary Sewer Service, Revenue-Sharing, Cooperation and Settlement Agreement dated April 25, 2002, as amended. The Commission will reconvene to Open Session at the conclusion of the Closed Session.

[0813-24](#)

Subject: Discussion and Update from Counsel on Legal Issues Relating to the Intergovernmental Sewer Agreement

Fiscal Note: N/A

Closed Session Discussion

Let the record show that Vice-President Tate II, who was attending the meeting virtually, was excused at this point due to other prior scheduled obligations.

OPEN SESSION

A motion was made by Jorgenson , seconded by Bunkelman, to enter into Open Session. The motion PASSED by the following vote:

AYES: 10 - Taft
Sheppard
Lois
Mason
Beyer
Bunkelman
Jorgenson
Feiner
Sullivan
Washburn

EXCUSED: 4 - Tate II
McCarthy
Jones
Salb

A motion was made by Sheppard, seconded by Jorgenson that Item# 0813-24 be Received and Filed.

[0438-24](#)

Subject: Request by the Village of Mount Pleasant for a Sanitary Sewer Extension for Braun Road

Staff Recommendation: To Approve

Fiscal Note: N/A

The Wastewater Utility Director presented the sewer extension request for Braun Road, which serves a 60 acre, multifamily development in the area of Braun Road and STH 31 within the Village of Mount Pleasant. Per Sewer Agreement Section 3.3a, the Commission is required to approve all SSR party sanitary sewer extensions. The extension entails approximately 2,690 L.F. of 12" and 15" PVC of sanitary sewer. The anticipated average daily flows are expected to be well within the allocated conveyance and treatment capacities.

A motion was made by Bunkelman, seconded by Washburn, that this file be Approved.

[0441-24](#)

Subject: Request by the Village of Mount Pleasant for a Sanitary Sewer Extension for TID#7

Staff Recommendation: To Approve

Fiscal Note: N/A

The Wastewater Utility Director presented the sewer extension request for TID#7, which will serve several new developments west of CTH V along the CTH C corridor within the Village of Mount Pleasant. Per Sewer Agreement Section 3.3a, the Commission is required to approve all SSR party sanitary sewer extensions. The extension entails approximately 3,750 L.F. of 12" sanitary sewer. The anticipated average daily flows are expected to be well within the allocated conveyance and

treatment capacities.

A motion was made by Lois, seconded by Bunkelman, that this file be Approved.

[0442-24](#)

Subject: Request by the Village of Mount Pleasant for a Sanitary Sewer Extension for Christina Estates East

Staff Recommendation: To Approve

Fiscal Note: N/A

The Wastewater Utility Director presented the sewer extension request for the Christina Estates East Subdivision, which will serve 10 new lots on Hunter Drive within the Village of Mount Pleasant. Per Sewer Agreement Section 3.3a, the Commission is required to approve all SSR party sanitary sewer extensions. The extension entails approximately 315 L.F. of 8" diameter sanitary sewer. The anticipated average daily flows are expected to be well within the allocated conveyance and treatment capacities.

A motion was made by Lois, seconded by Sheppard, that this file be Approved. The motion PASSED by a voice vote with one abstention.

Adjournment

There being no further business to address, the meeting was adjourned at 6:15 p.m.