

Legistar No. 11-7101

Office of the City Engineer

James J. Blazek, P.E.

City Engineer

John C. Rooney, P.E.

Assistant City Engineer, Traffic



City of Racine, Wisconsin

City Hall
730 Washington Avenue
Racine, Wisconsin 53403
262-636-9191
FAX: 262-636-9545

**CITY OF RACINE
APPLICATION FOR INSTALLATION OF
BANNERS ON STREET LIGHT POLES**

RECEIVED

NOV 10 2011

CITY ENGINEER

To: Public Works and Services Commission
730 Washington Avenue
Racine, WI 53403

Organization: RACINE CHRISTIAN COALITION OF CHURCHES

Contact Name/ Position: WILLIAM FRAYER / TRUSTEE, ADVOCATE/COMPTROLLER
KNIGHTS OF COLUMBUS 697/1207

Address: 2339 MEACHEM ST. RACINE, WIS. 53403

Telephone: 262 945-1095 CELL
(262) 633-7887 HOME Fax: () EMAIL WFRAYER@SBCGLOBAL.NET

Reason for Request: INSTALL TEMPORARY BANNER TO CELEBRATE CHRISTMAS (CHRIST'S BIRTH)
AND PROMOTE COMMUNITY CAROLING PROGRAM ON DEC. 11, 2011

Date of Event (if applicable): SUNDAY, DECEMBER 11, 2011 (1-4PM)

Proposed Location of Banners: 1ST LIGHT POLE SOUTH OF 5TH ST. ON EAST SIDE OF SQUARE

Quantity of Temporary Banners: 1 Deposit Required (Quantity x \$15):
\$ 15.00

Time Period Of Banners: From NOV., 2011 To JAN., 2012

Quantity of Permanent Banners: Deposit Required (Quantity x \$30):
\$

Time Period Of Banners: From To

A sketch or drawing, including dimensions, is required as part of this application. BANNER 8' x 2' VERTICAL

The undersigned hereby makes application for the installation of temporary banners as outlined on this form. I hereby acknowledge that I have reviewed and agree with the terms and conditions as outlined in the City of Racine's "POLICY ON THE INSTALLATION OF BANNERS ON CITY-OWNED STREET LIGHT POLES".

William E. Frayer
Signature

11/3/11
Date

*our
street
banner*

2x8 Custom

Order ID: 528158

COMMUNITY
CHRISTMAS
PROGRAM

CHRISTMAS
BEGINS WITH
Christ



*O Holy Night
A Child Is Born*

DECEMBER 12TH
2PM - 4PM
MONUMENT SQUARE

Sponsored By
The Christmas Coalition

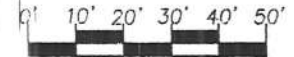
11TH, 2011

1-4 PM

2011

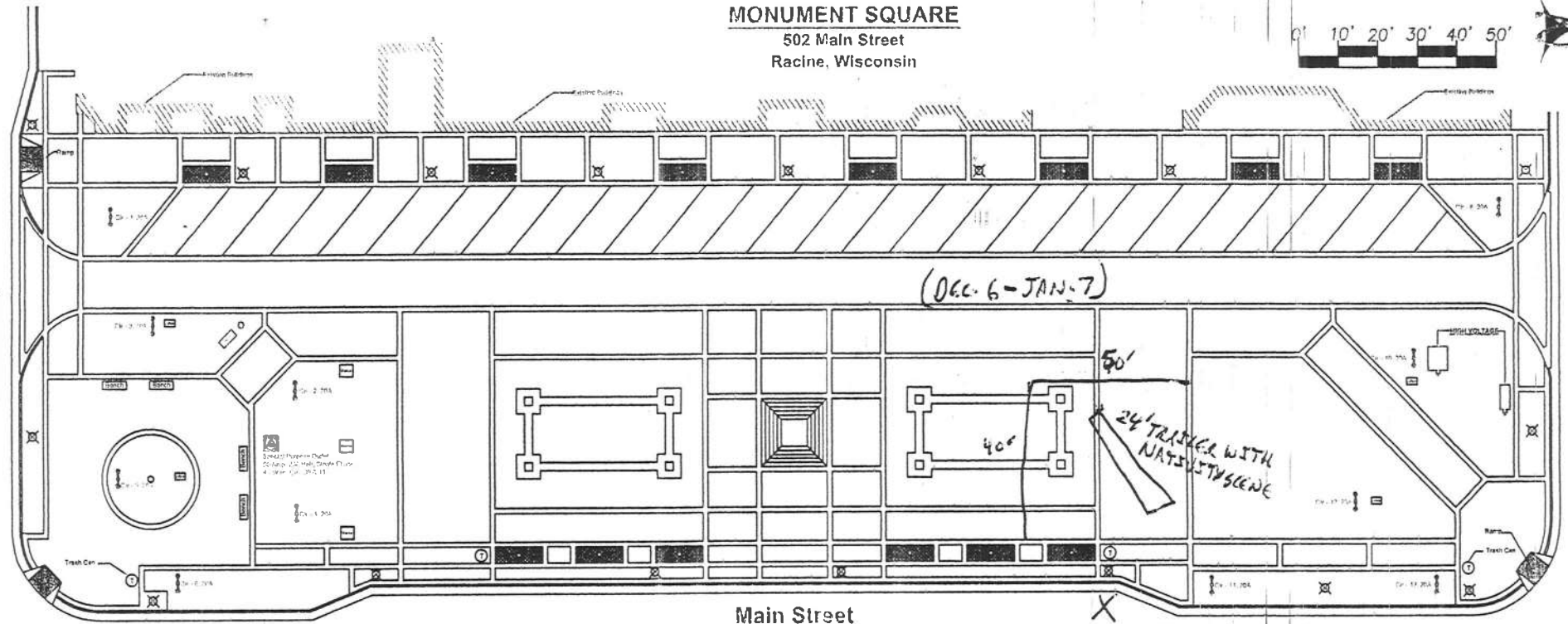
MONUMENT SQUARE

502 Main Street
Racine, Wisconsin



6th Street

5th Street



Main Street

BANNER

Requirements for Facility Use:

- Monument Square contains one 50 amp electrical service for servicing the scheduled events.
Use of the electrical source will result in a charge to the Sponsor if PRCS services are required during the scheduled event or program.
- The Sponsor shall restore the premises to their original condition immediately after the program or event ends.
- The Sponsor shall bag and remove all trash.
- The Sponsor shall not use tent stakes, spray paint, attach any posters, stickers, signs, banners, or materials to bricks, bollards, monuments, lights, electrical cabinets, benches, trash receptacles or parking meters, shall not drag, roll, or move any items that may scratch, mark or damage the bricks on Monument Square.
- The Sponsor shall not charge admission or registration fees for any event and Sponsor shall not close Monument Square off or restrict entrance to Monument Square.
- The Sponsor shall comply with guidelines and policies established by PRCS for the use of Monument Square.
- The Sponsor agrees to pay City personnel costs for events that require additional City services.
- Reservation permits are non-transferable and sub-leasing is not permitted.
- The Sponsor is responsible for securing safety of its event, monitoring sound levels (City ordinance: maximum noise level of 85 db) and managing crowd control (1 police officer or security personnel/250 people recommended).
- Set-up for gatherings and events may not begin before 7:00am and Sponsor shall clean and restore the site to the original condition not later than 11:00pm.
- Sponsor agrees to cover area underneath vehicles and hydraulic equipment parked on Monument Square to protect against oil, fuel, and fluid leaks.
- Program publicity is the Sponsor's responsibility.
- A Sponsor may request closing Monument Square Drive by submitting the request to the Director of PRCS at the time the application is submitted. This requires the Sponsor to notify the abutting property owners to be notified 72 hours in advance. If the closing is approved, Sponsor will be required to compensate the City for loss of meter revenue and payment of other City costs associated with the closure.
- A Sponsor may request closing public streets, lanes, or sidewalks outside Monument Square other than Monument Square Drive, by submitting the request to the Mayor/Common Council for referral to the Public Works and Services Committee, and action by the Common Council. If the closing is approved, Sponsor will be required to comply with the conditions of street closing, including payment to the City for loss of meter revenue and payment of other City costs associated with the closure.

Adopted 04-07-06

Key



Street Lighting - No Public Use Power

Special Purpose Outlet - Special Events Only

2 - 120 Volt, 20 Amp Outlets on 1 Circuit

Historical Monument

Trash Can - Fixed Location

Backflow Preventor - Irrigation Only

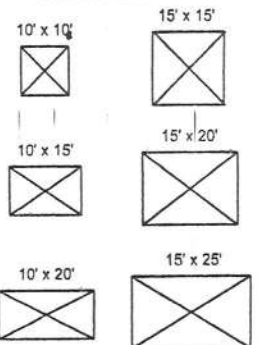
Park Bench - Fixed Location

High Voltage Electric Equipment

Tree Grates

Planter or Turf Area

Booth Sizes to Scale



CITY OF RACINE
DEPARTMENT OF PARKS, RECREATION
AND CULTURAL SERVICES

MONUMENT SQUARE
EVENT SITE PLAN

Drawing Number: 24-2-2569

DRAWN BY: R. RAIN

SCALE: None

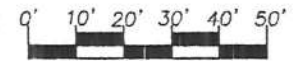
Date: April 2008

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2011

MONUMENT SQUARE

502 Main Street
Racine, Wisconsin



6th Street

5th Street

Main Street

Dec. 11, 2011

REFRESHMENT
TABLES

24' TRAILER WITH
NATIVITY SCENE

10' x 20' TENT

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Park Bench - Fixed Location



High Voltage Electric Equipment

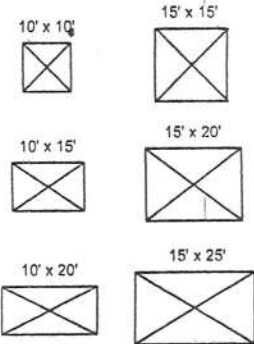


Tree Grates



Planter or Turf Area

Booth Sizes to Scale



	<p>CITY OF RACINE DEPARTMENT OF PARKS, RECREATION AND CULTURAL SERVICES</p>	
	<p>MONUMENT SQUARE EVENT SITE PLAN</p>	<p>Drawing Number: 24-2-2569</p>
<p>DRAWN BY: R. Rahr</p>	<p>SCALE: 1/8" = 1'-0"</p>	<p>Date: April 2008 Page: 1 of 1</p>

RELEASE OF LIABILITY

Waiver and Hold Harmless Agreement

The Sponsor hereby agrees to accept full responsibility for the property and facilities and to comply with all regulations governing their use. As a condition of the privilege to use such property and facilities, the identified business, organization, or individual(s), hereby agree(s) to indemnify, defend, covenant not to sue and holds harmless the City of Racine, its officers, departments, agents, employees and authorized volunteers from and against any and all claims, lawsuits, costs, damages and losses (no limitation), including attorneys' fees, to persons or property due to or arising from the use, occupation and control of the property and/or facilities under the permit applied for herein, and shall defend the City of Racine, its officers, departments, agents, employees and authorized volunteers from any and all suits and claims arising therefrom, except to the extent caused by acts of the City, its officers, agents, or employees. The person(s) signing the permit application has authority to sign on behalf of the business or organization and hereby accepts responsibility for payment of all charges for use of the property and/or facilities and for payment of all damages incurred to the property or facilities while the undersigned party has use of the property and facilities under the permit, and for all liability provided for herein.

Concerns, conflicts or disagreements with the terms of the Release must be addressed to the Director of the PRCS Dept. before signing the Release.

I have read this release and waiver of liability, fully understand its terms, and understand that I have given up substantial rights by signing it.

Monument Square Application for Programs/Events: NATIVITY SCENE / CHRISTMAS COMMUNITY CAROLING PROGRAM

Sponsor's Authorized Signature William E. Frapp Date 11/3/11
Title/Position

(TRUSTEE-RACINE CHRISTMAS COALITION OF CHURCHES)
ADVOCATE/COMPTROLLER KNIGHTS OF COLUMBUS 697/1207

For office use only:

Permission Approved _____ Permission Denied _____

Fees Assessed:

Parking _____ Music License _____ Labor Costs _____ Street Closure _____

Administrative:

Resident _____ Non-resident _____

ACORD™ CERTIFICATE OF LIABILITY INSURANCEDATE (MM/DD/YYYY)
11/18/2009

PRODUCER **Amy A Stankowski**
Church Mutual Insurance Company
3000 Schuster Lane
Merrill WI 54452

If calling from Wisconsin: 1-800-554-2642 Option 1

If calling from Outside Wisconsin: 1-800-554-2642 Option 2, then area code 414

INSURED

PLYMOUTH CONGREGATIONAL CHURCH**1143 COLLEGE AVE****RACINE WI 53403-1916**

Group 281

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE

NAIC #

INSURER A: Church Mutual Insurance Company 18767

INSURER B:

INSURER C:

INSURER D:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR	INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A		GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> LOCATION <input type="checkbox"/> PROJECT	0204091-02-059249	05/01/2009	05/01/2012	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Eo. occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 \$
		AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea. Accident) \$ BODILY INJURY (Per Person) \$ BODILY INJURY (Per Accident) \$ PROPERTY DAMAGE (Per Accident) \$ AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$
		EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCURRENCE <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$				WC STATUTORY LIMITS OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
		WORKERS COMPENSATION AND EMPLOYER'S LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describes under SPECIAL PROVISIONS below				\$
		OTHER				\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

Evidence of liability insurance for a sponsored banner and nativity scene at Monument Square in Racine, WI from December 10, 2009 through January 8, 2010. 01-505

CERTIFICATE HOLDER

City of Racine
Attn: Public Works and Service Committee
730 Washington Ave
Racine, WI 53403

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

Beth Ann Houle

ACORDTM CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/06/2008

PRODUCER

Lockton Risk Services
P.O. Box 410679
Kansas City, MO 64141-0679
800-496-0288

INSURED Kaycee LTD and Knight of Columbus

1021 Blaine Avenue

Racine, WI 53405

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INSURERS AFFORDING COVERAGE

NAIC #

INSURER A: Westport Insurance Corporation

INSURER B:

INSURER C:

INSURER D:

INSURER E:

COVERAGES

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INSR ADD'L LTR INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMSMADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	WIB114L01965102	03/22/2008	03/22/2009	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ Included GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$
	EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMSMADE DEDUCTIBLE RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	OTHER Liquor Liability	WIB114L01965102	03/22/2008	03/22/2009	Occurrence \$500,000 Aggregate \$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

Certificate Holder is named as Additional Insured as respects to General Liability.

CERTIFICATE HOLDER

St. Catherines High School
1200 Park Avenue
Racine, WI 53403

CANCELLATION

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AUTHORIZED REPRESENTATIVE

ACORD 25 (2001/08)

DS#6254874

671309

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