

# City of Racine

*City Hall  
730 Washington Ave.  
Racine, WI 53403*



## Meeting Minutes

Monday, March 19, 2007

4:30 PM

City Hall, Room 103

**Board of Cemetery Commissioners**

## Call To Order

*Meeting Called to order at 4:30 p.m.*

## Approval of Minutes for February 19th and February 26th Meeting.

*The minutes of the February 19, 2007 and the special meeting of February 26, 2007 were approved as printed. The movers were not mentioned in the minutes.*

*03/19/2007 - Alderman Weidner inquired as to why the Cemetery Board does not have a staff clerical person to record the minutes of our meetings. Informal discussion followed - we had previously had a "part timer" clerical staff member of the Directors Office available for reasons unknown to the Board, she no longer was available, with no explanation made to the Board that anyone could remember.*

## Roll Call

**PRESENT:** 4 - Sharon Baldukas, Vilas Lund, Dale H. Slaasted and Sandy Weidner

**EXCUSED:** 1 - Margo Drummond

## Reports

*Financial Report: Jack Schumann passed out account status reports to all members present. These reports were received and accepted as provided. Chairman Baldukas inquired on the status of the funds raised by Commissioner Drummond and Roberta Fiene. She stated that the purpose for the funds was the purchase of a permanent sign for Mound cemetery and she could not find that as part of any of the reports received. It appeared that the funds were included in the Fence Funds, and that was not correct. Director Snow told the Chairman to contact him with the amount and correct information and he would see that the appropriate funds would be so indicated on future reports. Further discussion of the reports was deferred until the April Meeting.*

**should be considered separately from the other items of the Report**

## Old Business

### 06-2639

Subject: Volunteer Computer Work: Item was discussed as a non-agenda item. Item is now open for discussion. Questions regarding item should be referred to file no. 06-2597 supplement to Agenda items.

*03/19/2007 - Alderman Weidner moved and was 2nd by Vilas Lund to again defer this item until we are in receipt of the recent audit. Motion Passed.*

**Deferred**

**06-3021**

Subject: Request of Alderman Thomas Friedel for review of the fees charged for use of Cemetery facilities (grounds and buildings) used for a function not associated with burial on Cemetery grounds.

**Attachments:** [Cemetery fees - Ald. Friedel](#)

*03/19/2007 - Cemetery Fees as requested by Alderman Friedel. Director Snow handed out the proposed addition to the Cemetery Rules and Regulations Book on the matter of the rental fees for the Mound Chapel. After discussion, Alderman Weidner moved and 2nd by Dale Slaasted, that the proposed addition be accepted and added immediately to the Cemetery Rules and Regulations Book. Motion Passed.*

**Approved**

**07-0240**

Subject: Repairs needed on the World War II War Memorial

*03/19/2007- WW II Memorial at Graceland Cemetery. Jack Schumann handed out a Memo indicating the necessary repairs on the Memorial. Discussion followed concerning the "Engineering Fees (10%) and the 15% contractor fees indicated. Jack explained just what they were and why. After discussion the discussion the memo was accepted.*

**Approved**

07-0249

Subject: Communication from the Director of Parks, Recreation & Cultural Services requesting to meet with the Finance and Personnel Committee and the Cemetery Commission for permission to use additional funds from the Cemetery's maintenance fund and Crypt fund for 2007 projects.

Recommendation of the Finance & Personnel Committee on 3-12-07: Item be deferred.

Recommendation of the Cemetery Commission on 3-19-07: Necessary repairs to the War Memorial. Alderman Weidner moved and Dale Slaasted seconded the motion to approve the transfer of funds from the Cemetery Maintenance Fund and the Crypt Fund to complete the previously started projects. Amounts authorized from the maintenance Fund \$99,000.00 for completion of the Mound Cemetery Building, \$106,000.00 for the War Memorial projects, and from the Crypt Fund \$44,000.00 for a total of \$249,000.00. Motion Passed.

Recommendation of the Finance & Personnel Committee on 03-26-07: \$270,000 be transferred as follows:

Transfer from:

Cemetery's Maintenance fund balance	\$205,000
Cemetery's Crypt fund balance	\$ 65,000
Total	\$270,000

Transfer to 207.000.5760:

Mound Cemetery Maintenance building renovation	\$ 99,000
Graceland Cemetery war memorial renovation	\$106,000
Mound Cemetery crypt renovation	\$ 45,000
Mound Cemetery new crypt design	\$ 20,000
Total	\$270,000

Fiscal Note: There are sufficient funds available for the transfer.

**Attachments:** [Crypt fund for 2007 projects](#)

*3/19/07 - Necessary repairs to the War Memorial. Alderman Weidner moved and Dale Slaasted seconded the motion to approve the transfer of funds from the Cemetery Maintenance Fund and the Crypt Fund to complete the previously started projects. Amounts authorized from the maintenance Fund \$99,000.00 for completion of the Mound Cemetery Building, \$106,000.00 for the War Memorial projects, and from the Crypt Fund \$44,000.00 for a total of \$249,000.00. Motion Passed.*

**Approved**

New Business

07-0322

Subject: Election of New Officers

*03/19/2007 - Election of Officers: Dale Slaasted moved and Alderman Weidner seconded the nomination of Chairman Baldukas to remain as Chair of this Board. Passed.*

**Approved**

### **Adjournment**

*There being no further time allotted to our use of the meeting room, the Board meeting adjourned at 5:30 p.m.*