



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final

### Finance and Personnel Committee

*Chairman Q.A. Shakoor II*  
*Vice Chair James Morgenroth*  
*Dennis Wiser*  
*Mary Land*  
*Henry Perez*

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Monday, May 8, 2017

5:00 PM

City Hall, Room 307

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#### Call To Order

**PRESENT:** 5 - Q.A. Shakoor II, James Morgenroth, Dennis Wiser, Mary Land and Henry Perez

#### Chairman Comments

*Also present: David Brown, Finance Director, Jennifer Haakenson, HR Clerk, Marisa Kasriel, Assistant City Attorney.*

#### Approval of Minutes for the April 24, 2017 Meeting.

**A motion was made by Vice Chairman Morgenroth, seconded by Alderman Wiser, that this be to Approve the Minutes**

#### [392-17](#)

**Subject:** Communication from the Purchasing Agent requesting to discuss the results of Official Notice #4-2017, Request for Proposal for Electrical Design for Movable Bridges. (Res. No. 0166-17)

#### **Recommendation of the Finance & Personnel Committee on**

**5/8/2017:** Recommend that the bid for Official Notice #4-2017, Electrical Design for Movable Bridges be awarded to AECOM at their bid price of \$133,246.06.

**Fiscal Note:** \$140,000 was budgeted for the expenditure and funds for this purchase are available in account 40402 57545, Bridges - State. This is 100% reimbursable by the State of Wisconsin.

**Attachments:** [392.17.pdf](#)

*Kathy Kasper, Purchasing Agent, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair Morgenroth, seconded by Wiser, that this file be Recommended For Approval**

#### [393-17](#)

**Subject:** Communication from the Purchasing Agent requesting to discuss the results of Official Notice #5-2017, Request for Proposal for

Scoreboards for Various Community Centers. (Res. No. 0167-17)

**Recommendation of the Finance & Personnel Committee on**

**5/8/2017:** Recommend that the bid for Official Notice #5-2017, Scoreboards for Various Community Centers be awarded to Nevco Inc. at their bid price of \$21,685, they being the lowest, responsible, responsive bidder.

**Fiscal Note:** Funds for this purchase are available in account 45050 57200, Parks Department Building Improvements.

**Attachments:** [393.17.pdf](#)

*Kathy Kasper, Purchasing Agent, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair Morgenroth, seconded by Wisner, that this file be Recommended For Approval**

[395-17](#)

**Subject:** Communication from the Purchasing Agent requesting to discuss the results of Official Notice #6-2017, Request for Bids for Ramp Replacement at the Police Impound Lot. (Res. No. 0168-17)

**Recommendation of the Finance & Personnel Committee on**

**5/8/2017:** Recommend that the bid for Official Notice #6-2017, Ramp Replacement at the Police Impound Lot be awarded to RAZA of Racine LLC of Racine, WI at their bid price of \$17,444

**Fiscal Note:** Funds for this purchase are available in account 45031 57110, Police Department - Land Improvements.

**Attachments:** [395.17.pdf](#)

*Kathy Kasper, Purchasing Agent, and Tom Eeg, Assistant Commissioner of Public Works - Operations, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair Morgenroth, seconded by Wisner, that this file be Recommended For Approval**

[396-17](#)

**Subject:** Communication from the Purchasing Agent requesting to discuss the procurement of electronic voting machines from Racine County.(Res. No. 0169-17)

**Recommendation of the Finance & Personnel Committee on**

**5/8/2017:** Recommend that the Mayor and City Clerk be authorized and directed to enter into an intergovernmental agreement with Racine

County for the procurement of 38 electronic voting machines.

**Fiscal Note:** Funds for this purchase are slated to be available in the 2018 Capital Improvement Funds. The estimated cost of each electronic voting machine is \$9,600 for an estimated maximum cost of \$364,800.

**Attachments:** [396.17.pdf](#)

*Kathy Kasper, Purchasing Agent, and David Brown, Finance Director, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair Morgenroth, seconded by Wisner, that this file be Recommended For Approval**

[394-17](#)

**Subject:** Communication from the Director of City Development seeking permission to apply for a \$320,000 DNR-Knowles Nelson Stewardship Grant for Parkland Development: Proposed RootWorks South River Loop Improvements. (Res. No. 0170-17)

**Recommendation of the Finance & Personnel Committee on**

**5/8/2017:** To apply for a \$320,000 DNR-Knowles Nelson Stewardship Grant for Parkland Development: Proposed RootWorks South River Loop Improvements.

**Fiscal Note:** \$500,000 in matching funds are budgeted in the 2017 IG Capital Budget and in associated line items in the TID 18 project plan. Funds will be used for design, engineering, and amenities associated the River Loop areas south of Fourth Street and will include walkways and railings stormwater plantings, walkway corridor and sidewalks and amenities. It is anticipated that any award notice will be received in late 2017 or early 2018. (Grant Control #00135).

**Attachments:** [Racine Knowles Grant Full Application 4.28.17](#)

*Amy Connolly, Director of City Development, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair Morgenroth, seconded by Wisner, that this file be Recommended For Approval**

[400-17](#)

**Subject:** Communication from the City Clerk submitting the bid received for printing the Common Council Proceedings and legal notices for the period of June 1, 2017 through May 31, 2018. (Res. No. 0171-17)

**Recommendation of the Finance & Personnel Committee on**

**5/8/2017:** The bid for printing Common Council Proceedings and all legal notices for the period of June 1, 2017 through May 31, 2018 as required by Section 985.06 of the Wisconsin Statutes, be awarded to

The Journal Times, they being the only qualified bidder.

**Fiscal Note:** There were no charges in the rates from 2016/2017 to 2017/2018. Council proceedings publication rate is \$0.41 per line, session printing is \$13.50 per page and annual books are \$55.00. Other advertising publication rate is \$0.40 per line for first insertion and \$0.39 per line for each subsequent insertion. All affidavits of publication are \$1.00 each. Funds for Council Proceedings publication are appropriated in account 11001 52315; City Council Advertising.

**Attachments:** [Newspaper Bid 2017 from JT 05032017112016](#)

*David Brown, Finance Director, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair Morgenroth, seconded by Wisner, that this file be Recommended For Approval**

[390-17](#)

**Subject:** Communication from the Director of Finance to request the reclassification of the City Assessor position.

**Recommendation of the Finance & Personnel Committee on 5/8/2017:** Reclassify the City Assessor position from pay grade NR-15 to NR-18.

**Fiscal Note:** Pay Grade NR-15 range is from \$71,574 to \$96,623 with a midpoint of \$83,348. Pay Grade NR-18 is from \$85,246 to \$115,080 with a midpoint of \$99,269. The annual increase based on midpoints would be \$15,921.

*David Brown, Finance Director, and Timothy Thompkins, Human Resources Manager, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair Morgenroth, seconded by Wisner, that this file be Recommended For Approval**

[391-17](#)

**Subject:** Communication from the HR Manager to request adding ICMA as a 457B provider for deferred compensation. (Res. No. 0172-17)

**Recommendation of the Finance & Personnel Committee on 4/10/17:** The City add ICMA as an optional 457B deferred compensation provider for all employees.

**Fiscal Note:** The City will not incur any significant cost in adding ICMA as a provider. Adding ICMA as a provider will enable us to meet certain contract obligations.

*David Brown, Finance Director, and Timothy Thompkins, Human Resources Manager, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair Morgenroth, seconded by Wisner, that this file**

be Recommended For Approval

[343-17](#)

**Subject:** Communication from the City Attorney submitting the claim of Lance Chady for consideration.

**Recommendation of the Finance & Personnel Committee on 5/8/2017:** That the claim of Lance Chady be denied.

**Fiscal Note:** N/A

**Attachments:** [chady\\_001](#)

*Marisa Kasriel, Assistant City Attorney, appeared before the Committee to speak on the item.*

A motion was made by Vice Chair Morgenroth, seconded by Wisner, that this file be Recommended For Denial

[344-17](#)

**Subject:** Communication from the City Attorney submitting the claim of James Metzger for consideration.

**Recommendation of the Finance & Personnel Committee on 5/8/2017:** That the claim of James Metzger be denied.

**Fiscal Note:** N/A

**Attachments:** [metzger\\_001](#)

*Marisa Kasriel, Assistant City Attorney, appeared before the Committee to speak on the item.*

A motion was made by Vice Chair Morgenroth, seconded by Wisner, that this file be Recommended For Denial

## Adjournment

There being no further business to come before the Committee, the meeting adjourned at 5:47 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, May 22, 2017 at City Hall, Room 307.

Respectfully submitted,

Ald. Q.A. Shakoor II, Chairman  
Finance & Personnel Committee