



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Finance and Personnel Committee

Chairman Q.A. Shakoor II
Vice Chair Terry McCarthy
Alderman Mary Land
Alderman Tracey Larrin
Alderman Jason Meekma

Monday, July 23, 2018

5:00 PM

City Hall, Room 307

Call To Order

PRESENT: 3 - Q.A. Shakoor II, Mary Land and Jason Meekma

EXCUSED: 2 - Terry McCarthy and Tracey Larrin

Chairman Comments

Also Present: David Brown, Finance Director, Emelia Roso, Human Resources Assistant, Mayor Mason, Scott Letteney, City Attorney.

Approval of Minutes for the June 25, 2018 Meeting.

A motion was made by Alderman Land, seconded by Alderman Meekma, that this file be to Approve the Minutes

[0689-18](#)

Subject: Communication from the Director of Parks, Recreation, and Cultural Services requesting permission to accept a donation from Educator's Credit Union for the Gus Macker Tournament.

Recommendation of the Finance & Personnel Committee on

07/23/2018: Permission be granted to the Director of Parks, Recreation, and Cultural Services to accept a donation from Educator's Credit Union for the Gus Macker Tournament.

Fiscal Note: No City match required.

Attachments: [GusMacker_Educator'sCreditUnion_LOR](#)

A motion was made by Alderman Meekma, seconded by Alderman Land, that this file be Recommended For Approval

[0718-18](#)

Subject: Communication from the Director of Parks, Recreation & Cultural Services requesting permission to accept a \$1,500 donation received on 6/29/18 for various programs from Landmark Credit Union.

Recommendation of the Finance & Personnel Committee on

07/23/2018: Permission be granted to the Director of Parks, Recreation & Cultural Services to accept a \$1,500 donation received on 6/29/18 for various programs from Landmark Credit Union.

Fiscal Note: No City match required.

Attachments: [Landmark Donation 6-29-18](#)

A motion was made by Alderman Land, seconded by Alderman Meekma, that this file be Recommended For Approval

[0708-18](#)

Subject: Communication from the Public Health Administrator requesting permission to accept the contract amendment and funding in the amount of \$15,000 from the Department of Health Services / Division of Public Health for the AIDS / HIV Partner Services program (Grant Control #00183).

Recommendation of the Finance & Personnel Committee on

07/23/2018: Permission be granted to the Public Health Administrator to accept the contract amendment and funding in the amount of \$15,000 from the Department of Health Services / Division of Public Health for the AIDS / HIV Partner Services program (Grant Control #00183).

Fiscal Note: No City match required.

Attachments: [2018 AIDS-HIV Partner Services \(\\$15000\)](#)

Julie Kinzelman, Laboratory Director, appeared before the Committee to speak on the item.

A motion was made by Alderman Meekma, seconded by Alderman Land, that this file be Recommended For Approval

[0709-18](#)

Subject: Communication from the Public Health Administrator requesting permission to enter into a grant agreement and accept funding in the amount of \$75,000 from the Fund for Lake Michigan at the Greater Milwaukee Foundation for the support of the Priority Green Infrastructure and Habitat Projects within the Pike and Wind Point Watersheds project (Grant Control #00188).

Recommendation of the Finance & Personnel Committee on

07/23/2018: Permission be granted to the Public Health Administrator enter into a grant agreement and accept funding in the amount of \$75,000 from the Fund for Lake Michigan at the Greater Milwaukee Foundation for the support of the Priority Green Infrastructure and Habitat Projects within the Pike and Wind Point Watersheds project (Grant Control #00188).

Fiscal Note: No City match required.

Attachments: [2018 FFLM Pike & Wind Point Watersheds Project \(\\$75000\)](#)

Julie Kinzelman, Laboratory Director, appeared before the Committee to speak on the item.

A motion was made by Alderman Land, seconded by Alderman Meekma, that this file be Recommended For Approval

[0710-18](#)

Subject: Communication from the Public Health Administrator requesting permission to enter into an agreement and accept funding in the amount of \$29,000 from the Wisconsin Department of Natural Resources for the Wisconsin Beach Monitoring Program (Grant Control #00187).

Recommendation of the Finance & Personnel Committee on 07/23/2018: Permission be granted to the Public Health Administrator to enter into an agreement and accept funding in the amount of \$29,000 from the Wisconsin Department of Natural Resources for the Wisconsin Beach Monitoring Program (Grant Control #00187).

Fiscal Note: No City match required.

Attachments: [2018 WI DNR Wisconsin Beach Monitoring Program \(\\$29000\)](#)

Julie Kinzelman, Laboratory Director, appeared before the Committee to speak on the item.

A motion was made by Alderman Meekma, seconded by Alderman Land, that this file be Recommended For Approval

[0747-18](#)

Subject: Communication from the Racine Police Department requesting to receive reimbursement from WisDOT, not to exceed \$60,000.00, for law enforcement services in relation to the I-94/41 corridor construction project.

Recommendation of the Finance & Personnel Committee on 07/23/2018: Permission be granted to the Racine Police Department to receive reimbursement from WisDOT, not to exceed \$60,000.00, for law enforcement services in relation to the I-94/41 corridor construction project.

Fiscal Note: N/A

Attachments: [Agreement - 2018-2019 TMP City of Racine PD_Dev Rds \(13202595.03\)](#)

A motion was made by Alderman Land, seconded by Alderman Meekma, that this file be Recommended For Approval

[0703-18](#)

Subject: Communication from the Fire Chief requesting permission to accept a donation of \$1,000 from the FBI Milwaukee Citizens Academy

Alumni Association for the UTV Fund.

Recommendation of the Finance & Personnel Committee on 07/23/2018: Permission be granted to the Fire Chief to accept a donation of \$1,000 from the FBI Milwaukee Citizens Academy Alumni Association for the UTV Fund.

Fiscal Note: No City match required.

Attachments: [UTV Fund Donation Acceptance](#)

Chief Hansen appeared before the Committee to speak on the item.

A motion was made by Alderman Land, seconded by Alderman Meekma, that this file be Recommended For Approval

[0732-18](#)

Subject: Communication from the Assistant Commissioner of Public Works/City Engineer submitting a State/Municipal Project Agreement for the 2018 - 2019 Local Roads Improvement Program (LRIP).

Recommendation of the Finance & Personnel Committee on 07/23/2018: To Authorize the City Engineer to sign the State/Municipal Project Agreement for the 2018 - 2019 Local Roads Improvement Program (LRIP).

Fiscal Note: The estimated cost of the project is \$570,000.00 with the City's share being \$413,255.17 and the LRIP/State Funds being \$156,744.83.

Attachments: [0732-18 SMA 2018-2019 LRIP.pdf](#)

A motion was made by Alderman Meekma, seconded by Alderman Land, that this file be Recommended For Approval

[0761-18](#)

Subject: (Direct Referral) A communication by the Director of City Development requesting the Common Council to authorize the Mayor to execute an agreement with InterMed, Inc. acknowledging the change in controlling interests of the party to the financial assistance incentive, Vista Dental.

Recommendation of the Finance & Personnel Committee on 07/23/2018: To approve that the financial assistance incentive received by Vista Dental Products be transferred to its successor purchaser, Inter-Med, Inc.

Fiscal Note: This development incentive, approved in 2015, reimburses the company 75% of the property tax annually generated by the development for a ten year period. The monies from this incentive are

budgetd in the City's Intergovernmental Sewer Sharing Fund account for the term of the agreement. To date, the City of Racine has reimbursed the company a total of \$27,092.69.

Attachments: [ABM Vista Dental Inter-Med transfer TRIP](#)
[Vista Letter regarding Development Incentive](#)

Amy Connolly, Director of City Development, appeared before the Committee to speak on the item.

A motion was made by Alderman Meekma, seconded by Alderman Land, that this file be Recommended For Approval

[0737-18](#)

Subject: Communication from the Finance Director requesting to have Brad Viegut, our representative from Robert W. Baird & Company, appear before the Finance and Personnel Committee at their next scheduled meeting on Monday, July 23, 2018 to discuss our 2018 borrowing for budgeted Capital Projects.

Recommendation of the Finance & Personnel Committee on 07/23/2018: Approve the financing plan for 2018 Capital Projects and issuance of note anticipation notes as presented.

Fiscal Note: Note anticipation notes of approximately \$10,245,000 will be issued to fund projects as adopted in the 2018 budget.

Attachments: [0737-18](#)
[prs financing plan racine finance committee.07.23.18](#)

Brad Viegut, a representative from Robert W. Baird & Compay, appeared before the Committee to speak on the item.

A motion was made by Alderman Meekma, seconded by Alderman Land, that this file be Recommended For Approval

[0578-18](#)

Subject: Communication from the City Attorney presenting a proposed Donations Policy.

Recommendation of the Finance & Personnel Committee on 07/23/2018: To approve the proposed Donations Policy as presented.

Fiscal Note: N/A

Attachments: [Draft Monetary Donation Policy - 2018-06-27](#)

Scott Letteney, City Attorney, appeared before the Committee to speak on the item.

A motion was made by Alderman Land, seconded by Alderman Meekma, that this file be Recommended For Approval

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 5:22 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, August 13, 2018 at City Hall, Room 307.

Respectfully submitted,

**Ald. Q.A. Shakoor II, Chairman
Finance & Personnel Committee**