



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
[www.cityofracine.org](http://www.cityofracine.org)

## Meeting Agenda - Final Finance and Personnel Committee

*Chair Natalia Taft  
Vice Chair Marcus West  
Alder Sam Peete  
Alder Jason Meekma  
Alder John Tate II*

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Monday, April 26, 2021

5:30 PM

Virtual

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### Call To Order

### Approval of Minutes for the April 12, 2021 Meeting.

[0324-21](#)

**Subject:** Communication sponsored by Alder Taft requesting that the Finance and Personnel Committee determine the day of the week and the hour at which it will meet for the 2021-2022 Aldermanic year.

**Staff Recommendation:** That Finance and Personnel Committee be scheduled for 5:30PM on Mondays prior to Common Council, any meetings landing on a holiday be moved to the following Wednesday.

**Fiscal Note:** N/A

[0322-21](#)

**Subject:** Communication sponsored by Alder Taft, on behalf of the City Clerk, requesting to waive formal bidding and purchase forty (40) Franklin 4-station Voting Booths from Inclusion Solutions.

**Staff Recommendation:** To authorize the purchasing agent to procure from Inclusion Solutions 40 4 station voting booths.

**Fiscal Note:** Total cost of \$34,753.40 would be fully funded through the CTCL grant.

**Attachments:**

[Quote-SQ-008678.pdf](#)

[Franklin 4.docx](#)

[Poll Booths 4-Station ABM.docx](#)

[0323-21](#)

**Subject:** Communication sponsored by Mayor Mason, on behalf of the Director of City Development, requesting approval of Environmental Consultants (as solicited by Official Notice 17-2020 - Request for Qualification, Environmental and Engineering Services related to Brownfield Initiatives) and the permission to enter into professional services contracts.

**Staff Recommendation:** That the request for approval of Environmental Consultants as solicited by Official Notice 17-2020 and the permission to enter into professional services contracts be approved. Further, that that the Mayor, City Clerk, and Executive Director of the Community Development Authority/Director of City Development, or their designees, and authorized representatives be authorized to negotiate and execute a professional services contract with Terracon Consultants, Inc. and negotiate and execute a professional services contract with LF Green Development, LLC for environmental consulting services as related to brownfield initiatives, on the City's behalf.

**Fiscal Note:** In the past, the vast majority (70%) of funding for the environmental consultant has come from grant funding either from the US EPA or WI DNR. Other funding has been obtained from Tax Increments District administrative and environmental funds, general professional service accounts of the Department of City Development and the CDA, project specific line items in the City's Capital Improvement Budget, and cost sharing with the property owner or developer. While being highly project and/or grant driven, estimated annual brownfield environmental consultant expenditures average \$200,000.

**Attachments:** [ABM - Environmental Consultant \(F&P\).docx](#)

[0293-21](#)

**Subject:** Communication sponsored by Alder Taft requesting to extend the City's contract with Racine Raiders for one year, for a contract ending date of December 31, 2021.

**Staff Recommendation:** To approve the extension agreement with the Racine Raiders at Horlick Field Concession Stand through December 31, 2021.

**Fiscal Note:** Racine Raiders will pay the sum of \$6,000 for 2021.

**Attachments:** [2017-2019 HAF Concessions.pdf](#)

[0294-21](#)

**Subject:** Communication sponsored by Alder Taft submitting Bid Results of Invitation for Bid (IFB) Contract #2021022 for North Beach Oasis Concession

**Staff Recommendation:** To approve the Contract #2021022 for North Beach Oasis Concession be awarded to Jose Felix from May 1, 2021 through December 31, 2023, with an option to extend for two (2) additional one (1) year terms if mutually agreed to in writing by both the concessionaire and the City.

**Fiscal Note:** Jose Felix will remit 16% of the gross sales for the first year, 16% for the second year and 16% for the third year.

**Attachments:**      [Felix.pdf](#)  
[IFB Concession North Beach Oasis.docx.pdf](#)  
[North Beach Oasis Concession Site Plan.pdf](#)  
[Bid Results -North Beach Oasis Concession.pdf](#)

**0304-21**      **Subject:** Communication sponsored by Alder Taft submitting Bid Results of Official Notice #2-2021 Razing

**Staff Recommendation:** To approve the Contract for Official Notice #2-2021 for 1124 Villa St. be awarded to RLP Diversified Inc. at their bid price of \$65,000.00 they being the lowest responsive, responsible bidder.

**Fiscal Note:** Funding for this project is available in account 22560 52390 - Raze Board Remove Buildings for the amount of \$65,000.00.

**Attachments:**      [Official Notice #2-2021 RAZING](#)  
[1124 VILLA ST SPECS](#)  
[Official Notice #2-2021 Bid Results for CC](#)  
[Bid Document](#)

**0305-21**      **Subject:** Communication sponsored by Alder Taft, on behalf Interim Chief Macemon, is requesting to appear before the F&P Committee on April 26, 2021 to discuss applying for and accepting the Wisconsin DOT / Bureau of Transportation Safety Grant (#00366).

**Staff Recommendation:** To authorize the Police Department to apply for and accept the Transportation Safety Grant (#00366) from the Wisconsin DOT for 2021.

**Fiscal Note:** The grant amount is \$13,000 and there is no city match required.

**Attachments:**      [Pedestrian Bike Safety 2021 Grant Control Form](#)  
[Re Sponsor Needed for RPD Grant](#)  
[Request to Appear RE WI DOT Bureau of Transportation Safety Grant](#)

## Adjournment

Public Comment is not yet accessible virtually, however if you would like to submit public comment via email please send the [humanresources@cityofracine.org](mailto:humanresources@cityofracine.org). Your comment will be sent to the Mayor and Alder's and put in the formal record as well.

For virtual access you may view the meeting: via Facebook live at  
<http://www.facebook.com/CityofRacineWI/>

Or iPhone one-tap :

US: +19292056099,,91604182903#,,, \*833178# or  
+13017158592,,91604182903#,,, \*833178#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 6833 or  
+1 253 215 8782 or +1 346 248 7799

Webinar ID: 912 9665 0644

International numbers available: <https://zoom.us/j/91296650644>

If you are disabled and have accessibility needs or need information interpreted for you, please contact Human Resources at 262-636-9175 at least 48 hours prior to this meeting.