



City of Racine, Wisconsin
Agenda BRIEFING MEMORADUM

AGENDA DATE:

May 9, 2022 – Finance and Personnel

May 17, 2022 – Common Council

SUBJECT:

Communication sponsored by Alder Taft on behalf of the Assistant Director of Human Resources requesting to reclassify the position of Transit Manager from Grade L to Grade O on the compensation structure and change the title of the position to Transit and Mobility Director.

PREPARED BY:

Rashanda Cainion, Assistant Human Resources Director / Affirmative Action Officer

EXECUTIVE SUMMARY:

The Human Resources Department proposes retitling and regrading a position.

PROJECT BACKGROUND & ANALYSIS:

The position of Transit Manager changed when Racine Transit became a department of the City of Racine on February 1, 2022. The Transit Manager had been in charge of the contract between the City of Racine and Transit Management. The position is now the Director over the department and is in need of a new grade and title. The new job description was sent to our consultant, Carlson Dettmann for review. Their recommendation was as follows:

- Transit Manager position be retitled to Transit and Mobility Director and regraded from Grade L to Grade O on the salary schedule.

BUDGETARY IMPACT:

Sufficient funding exists in the budget to accommodate these proposed changes.

RECOMMENDED ACTION:

The Assistant Director of Human Resources be authorized to adjust the title and pay grade for the position.