



City of Racine, Wisconsin
Agenda BRIEFING MEMORADUM

AGENDA DATE:

July 11, 2022 – Finance and Personnel

July 19, 2022 – Common Council

SUBJECT:

Communication sponsored by Alder Taft on behalf of the Director of Human Resources requesting to reclassify the positions of Director of City Development from Grade R to Grade S on the salary schedule and Assistant Director of City Development from Grade N to Grade O on the salary schedule.

PREPARED BY:

La’Neka Horton, Human Resources Director

EXECUTIVE SUMMARY:

The Human Resources Department proposes reclassification of the following positions: Director of City Development, and Assistant Director of City Development.

PROJECT BACKGROUND & ANALYSIS:

The positions of Director of City Development and Assistant Director of City Development has undergone significant changes in the scope and complexity of duties. The job descriptions were sent to our consultant, Carlson Dettmann for review. Their recommendations were as follows:

- Regrade Director of City Development from Grade R to Grade S on the salary schedule.
- Regrade Assistant Director of City Development from Grade N to Grade O on the salary schedule.

BUDGETARY IMPACT:

Sufficient funding exists in the budget to accommodate these proposed changes.

RECOMMENDED ACTION:

The Director of Human Resources be authorized to adjust the title and pay grade for the position.