

WISCONSIN DEPARTMENT OF JUSTICE

**Beat Patrol 2023
Grant Summary Sheet**

Grantee or Unit of Government: **City of Racine**

Project Name: **Beat Patrol Grant Racine**

Address: **Racine Police Department, 730 Center St., Racine, Wisconsin, 53403-1134**

Project Director: **Jessie Metoyer**

Phone number: **262-635-7861**

Signing Official: **Mayor Cory Mason, City of Racine, 730 Washington Avenue,
Racine, Wisconsin 53402-1146**

Amount of State Award: **\$121,434**

Amount of Match: **\$40,478**

Amount of Total Award: **\$161,912**

SUMMARY OF GRANT:

In order to supplement existing law enforcement services, the City of Racine Police Department utilizes the Beat Patrol initiative to target and address crime and quality of life issues at the neighborhood level. A special "Neighborhood Policing Beat Patrol Officer" job posting outlines the specific duties and responsibilities for the local Beat Patrol officers. Under this initiative, squad, foot, and bicycle patrols are used to address crime and quality of life issues in recovering neighborhoods. Officers are required to perform all standard law enforcement duties, in addition to developing problem-solving partnerships at the local level.

Name of Program Manager: **Caitlin Snyder**

Phone number: **608-381-3050**

Name of Grants Specialist: **Deb Hughes**

Phone number: **608-284-0432**



**STATE OF WISCONSIN
DEPARTMENT OF JUSTICE**

Josh Kaul
Attorney General

Room 114 East, State Capitol
PO Box 7857
Madison WI 53707-7857
(608) 266-1221
TTY 1-800-947-3529

November 8, 2022

Deputy Chief Jessie Metoyer
Racine Police Department
730 Center St.
Racine, WI 53403-1134

Re: Beat Patrol Grant Racine
Wisconsin Department of Justice Grant Number: 2023-BP-01A-17841

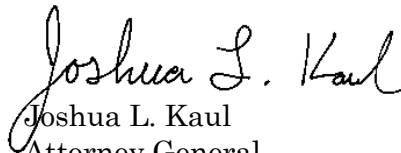
Dear Deputy Chief Metoyer:

The Wisconsin Department of Justice, Division of Law Enforcement Services has approved a grant award to the City of Racine in the amount of \$161,912 which includes your local match. Funding is provided by the State of Wisconsin to employ additional uniformed law enforcement officers whose primary duty is beat patrol. This grant supports the City of Racine's Beat Patrol Grant Racine Program.

To accept this award, please have the authorized official sign the Signatory Page and Standard Terms and Conditions in addition to initialing the bottom right corner of Attachments A and B. The project director should sign the acknowledgement notice. Please return the signed award document to the Wisconsin Department of Justice within 30 days. Please maintain a copy for your records. Funds cannot be released until all signed documents are received.

As project director, you will be responsible for all reporting requirements outlined in the grant award and ensuring that funds are administered according to the approved application materials and certifications. Please refer to the FAQ sheet enclosed for contact information and grant guidelines. We look forward to a collaborative working relationship with you.

Sincerely,


Joshua L. Kaul
Attorney General

JLK:DAH:alm
Enclosures



STATE OF WISCONSIN
DEPARTMENT OF JUSTICE

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Attorney General

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BEAT PATROL GRANT PROGRAM AWARD
Beat Patrol Grant Racine
2023-BP-01A-17841

The Wisconsin Department of Justice (DOJ) hereby awards to the **City of Racine**, (hereinafter referred to as the **Grantee**), the amount of **\$161,912** for programs or projects pursuant to Wisconsin Statute S.165.986.

This grant may be used until **December 31, 2023** for the programs consistent with the budget and general conditions in Attachment A, subject to any limitations or conditions set forth in Attachments B and/or C, if included.

The Grantee shall administer the programs or projects for which this grant is awarded in accordance with the applicable rules, regulations, and conditions of the Wisconsin Department of Justice. The submitted application is hereby incorporated as reference into this award.

This grant shall become effective, and funds may be obligated (unless otherwise specified in Attachments A and/or B) when the Grantee signs and returns one copy of this grant award to the Wisconsin Department of Justice.

BY:

JOSH KAUL

Attorney General

Wisconsin Department of Justice

11/08/2022

Date

The (Grantee), **City of Racine**, hereby signifies its acceptance of the above-described grant on the terms and conditions set forth above or incorporated by reference therein.

GRANTEE: **City of Racine**

BY:

NAME: **Cory Mason**

TITLE: **Mayor**

Date

WISCONSIN DEPARTMENT OF JUSTICE
ATTACHMENT A

Grantee: City of Racine

Project Title: Beat Patrol Grant Racine

Grant Period: From January 1, 2023 To December 31, 2023

Grant Number: 2023-BP-01A-17841 Program Area: BP 2023 01A

BEAT PATROL GRANT PROGRAM APPROVED BUDGET

See your E-grants Application for details

		<u>State Funds & Local Match</u>
Personnel		<u>\$108,749</u>
Employee Benefits		<u>\$53,163</u>
STATE TOTAL	<u>\$121,434</u>	
LOCAL CASH MATCH	<u>\$40,478</u>	
TOTAL APPROVED BUDGET	<u>\$161,912</u>	<u>\$161,912</u>

Award General Conditions

1. Grant recipients are advised that DOJ will monitor grants to ensure that funds are expended for appropriate purposes and that recipients are complying with state and federal requirements as described in the grant award contract. This includes timely completion of progress and financial reports, active efforts to achieve and measure stated goals and objectives, appropriate documentation of activities and outcomes, on-going submission of participant data, and adherence to any conditions included in the grant award.
2. All awards are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by law.
3. The DOJ reserves the right to withhold grant payments if the grant recipient is delinquent paying any obligation to DOJ such as background check fees, etc. Refusal to provide information requested by DOJ may impact the payment of current or approval of future grant funds.
4. Please be advised that a hold may also be placed on any current or future application or grant payment if it is deemed that an agency is not in good standing on any DOJ grants or other reporting requirements, has other grants compliance issues (including being out of compliance with special conditions) that would make the applicant agency ineligible to receive future DOJ funding, failure to make progress in obtaining project goals and objectives, and/or is not cooperating with an ongoing DOJ grant review or audit.

5. A hold may also be placed on any application or grant payment if it is deemed that an agency is not in compliance with federal civil rights laws and/or is not cooperating with an ongoing federal civil rights investigation.
6. Program Income: To maintain consistent practices with other similar programs, and as a proven practice, projects funded under this announcement are subject to program income guidelines detailed in the federal Office of Justice Programs Financial Guide. Grant award funds received are not program income. Program income is income earned by the recipient, during the funding period, as a direct result of the award. Any fees charged to the participants of your project are considered program income. The amount earned as program income during the length of the grant period must be expended by the end of the grant period and must be used for the purposes and under the condition applicable to the award.
7. All procurement transactions, whether negotiated or competitively bid and without regard to dollar value, shall be conducted in a manner to provide maximum open and free competition.
8. If the grant award budget contains wages, the grantee's records must be maintained in a form that, at any given time, an auditor or DOJ representative would be able to identify the use of Federal and Matching funds. These records should include information such as employee name, rate of pay, hours worked, and amount of time dedicated to the grant project.
9. Award funds will be used to supplement, not supplant, planned or allocated funds.
10. To be allowable under a grant program, all funds (state, federal, and cash match) must be obligated (purchase order issued) or paid for services provided during the grant period. If obligated by the end of the grant period, payment must be made within 30 days of the grant period ending date.
11. All budget changes require prior approval from DOJ and must be requested in a grant modification via Egrants.
12. Subgrantees acknowledge that failure to submit an acceptable Equal Employment Opportunity Plan (if required to submit one pursuant to 28 CFR 42.302) that is approved by the Federal Office of Civil Rights, is a violation of its Certified Assurances and may result in the suspension of the grant.
13. Grant funds will be paid to the grantee on a reimbursement basis.
14. Any changes in personnel involved with the grant including the Project Director, Financial Officer, and/or Signatory must be reported to DOJ in a grant modification via Egrants.
15. Fees for independent consultants may not exceed the federal rate of \$650 per eight-hour day unless prior approval is received from DOJ.
16. Reimbursement for travel (i.e. mileage, meals, and lodging) is limited to state rates.
17. Recipient fully understands that DOJ has the right to suspend or terminate grant funds to any recipient that fails to conform to the requirements (special/general conditions and general operating policies) or that fails to comply with the terms and conditions of its grant award.
18. All contracts pertaining to this grant must be submitted to DOJ within 30 days of receipt of Grant Award Documents.
19. If the grant award contains equipment, a request for reimbursement should only be submitted once the equipment is installed and testing has been completed.

WISCONSIN DEPARTMENT OF JUSTICE
ATTACHMENT B

Award Special Conditions

1. Grant monies that a city receives under this grant may be used for salary and fringe benefits only. Overtime is unallowable.
2. The positions funded must be created on or after April 20, 1994 and result in a net increase in the number of uniformed law enforcement officers assigned to beat patrol duties.
3. For each year that a city receives a grant, the city shall provide matching funds of at least 25% of the amount of the grant.
4. The grantee will provide Wisconsin Department of Justice with the date of hire, the name of each person hired, and the date of termination.
5. Based on the final financial report due on January 30, 2024, the grantee shall reimburse Wisconsin Department of Justice any funds paid to the grantee in excess of the actual allowable salary and fringe benefit costs for calendar year 2023.

**BEAT PATROL GRANT PROGRAM
ACKNOWLEDGEMENT NOTICE**

Grantee: City of Racine Date November 2022
Project Title: Beat Patrol Grant Racine Grant No. 2023-BP-01A-17841

The following reporting requirements apply to your grant award.



PROGRESS REPORTS must be submitted on a scheduled basis and should be completed in Egrants. Narrative reports on the status of your project are due to DOJ on:

<u>4/12/2023</u>	<u>7/12/2023</u>	<u>10/12/2023</u>	<u>1/30/2024 Final</u>
_____	_____	_____	_____

NOTE: Report due 04/12 includes January, February and March program activity.
Report due 07/12 includes April, May and June program activity.
Report due 10/12 includes July, August and September program activity.
Report due 01/30 includes October, November and December program activity.



FINANCIAL REPORTS must be submitted on a scheduled basis and should be completed and certified in Egrants. Supporting documentation should be attached to the Fiscal Report in Egrants and are due to DOJ on:

<u>4/12/2023</u>	<u>7/12/2023</u>	<u>10/12/2023</u>	<u>1/30/2024 Final</u>
_____	_____	_____	_____

NOTE: Report due 04/12 includes January, February and March program activity.
Report due 07/12 includes April, May and June program activity.
Report due 10/12 includes July, August and September program activity.
Report due 01/30 includes October, November and December program activity.

ACKNOWLEDGEMENT

The materials referenced above were received and reviewed by the appropriate members of this organization. I also acknowledge receipt of the Grant Award and any attached Special Conditions, as well as receipt of the General Conditions which were previously provided in the Instructions for Filing and Application. I understand that this grant is awarded subject to our compliance with all Conditions, Regulations, and Obligations described in the above materials.

_____, Project Director
Date _____ Jessie Metoyer