



City of Racine, Wisconsin

AGENDA BRIEFING MEMORADUM

AGENDA DATE:

CDBG Advisory Board – November 28, 2022; Common Council – December 7, 2022

SUBJECT:

Communication sponsored by Mayor Mason requesting amendments to the ESG-CV Contracts previously awarded. Requesting permission to extend the expiration dates until June 30, 2023, for both Homeless Assistance Leadership Organization (HALO) and Lutheran Social Services (LSS) and to amend the HALO budget.

PREPARED BY:

Brendan Saunders, Neighborhood Services

EXECUTIVE SUMMARY:**Contract Extensions for HALO and LSS:**

Staff is requesting extension amendments to the ESG-CV Contract for HALO and LSS. Their contracts are set to expire on December 31, 2022. Approving this extension allows both entities to successfully spend their funds within HUD guidelines.

Budget Amendment for HALO:

Staff is also requesting an amendment for HALO to reallocate previously budgeted funds from the Rapid ReHousing category to the Shelter Services category.

BACKGROUND & ANALYSIS:

According to the HUD Public Participation Plan, staff is required to bring all budgetary line item amendments and contract extensions before the board.

Contract Extensions for HALO and LSS:

ESG-CV funding is set to expire on December 31, 2022 for the following contracts:

- HALO – ESG-CV (Contract #20200091)
- LSS – ESG-CV (Contract #20200065)

Because their contracts are set to expire they have requested an extension of funds until June 30, 2023.

Budget Amendment for HALO:

HALO has requested permission to reallocate \$(54,382) from the Rapid ReHousing category to the Shelter Services category of \$54,382.

Initially, HALO projected a higher community need for Rapid ReHousing. Other outside funding was available to HALO which fulfilled their Rapid ReHousing need with Permanent Housing, leaving an overage of funds within that category in our Contract.

By approving this request this amendment will keep funds allocated within the HUD guidelines.

BUDGETARY IMPACT:**Contract Extensions for HALO and LSS:**

Amending their existing Contracts does not change their overall budgets.

Budget Amendment for HALO:

HALO is requesting the re-categorization of funds from Rapid ReHousing \$(54,382) to Shelter Services \$54,382. This does not change their overall budget.

RECOMMENDED ACTION:

Staff recommends that the CDBG Advisory Board approve the Contract Extensions for both HALO and LSS. Additionally, staff recommends approval of the budget amendment for HALO permitting them to re-categorize their funds from Rapid ReHousing to Shelter Services.