



City of Racine, Wisconsin

AGENDA BRIEFING MEMORADUM

AGENDA DATE:

CDBG Advisory Board – November 28, 2022; Common Council – December 7, 2022

SUBJECT:

Communication sponsored by Mayor Mason requesting to amend the Emergency Solutions Grant (ESG) 2020 Contract Budget for Homeless Assistance Leadership Organization (HALO).

PREPARED BY:

Brendan Saunders and Cathy Anderson

EXECUTIVE SUMMARY:

Staff is requesting an amendment to the ESG 2020 Contract Budget for HALO. This amendment includes reallocating previously budgeted funds from the Rapid ReHousing category to the Shelter Services category.

BACKGROUND & ANALYSIS:

HALO was awarded an Emergency Solutions Grant in April of 2021 (Contract #2021059) and is requesting a budget amendment. According to the HUD Public Participation Plan, staff is required to bring all budgetary line item amendments before the board.

At the time ESG funds were allocated, HALO projected a higher community need for Rapid ReHousing. Other outside funding was available to HALO which fulfilled their Rapid ReHousing need with Permanent Housing, leaving an overage of funds within that category in their Contract with the City.

HALO has requested permission to reallocate \$31,784 from Rapid ReHousing to Shelter Services, which will allow funds to be fully expended. Their contract is scheduled to expire on December 31, 2022 and will not need to be extended.

By approving this request this amendment will keep funds allocated within the HUD guidelines.

BUDGETARY IMPACT:

Amending the existing Contract Budget line items does not change the overall budget. HALO is requesting the re-categorization of funds from Rapid ReHousing \$(31,784) to Shelter Services \$31,784.

RECOMMENDED ACTION:

Staff recommends that the CDBG Advisory Board approve the budget amendment that allows HALO to re-categorize their funds which will allow funds to be fully expended before their Contract expiration date.