



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Draft

### Library Board

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Thursday, February 16, 2023

4:30 PM

Racine Public Library, Lee Room

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#### Call To Order

#### Roll & Introduction

**PRESENT:** 10 - Melissa Kaprelian, Melvin Hargrove, James O'Hagan, Angelina Cruz, Jenny Trick, Carl Hubbard, Damian Evans, Becki Hornung, Alberto Huerta and Brian F. O'Connell

**ABSENT:** 1 - Grace Allen

Welcome to new RPL Board Member, Nicole Pfeifer (County Appointee)

#### Comments from the Public

*None*

[0156-23](#)

**Subject:** Correspondence

Received and Filed

#### Consent Agenda

[0137-23](#)

**Subject:** Approve Minutes for January 19, 2023 Regular Board Meeting

A motion was made by Trick, seconded by Hargrove, that this file be Approved

[0103-23](#)

**Subject:** Approve Minutes from February 2, 2023 Closed Session Meeting

A motion was made by Trick, seconded by Hargrove, that this file be Approved

[0138-23](#)

**Subject:** Approve Financial 2022 Year End Executive Summary Report

A motion was made by Trick, seconded by Hargrove, that this file be Approved

[0139-23](#)

**Subject:** Approve Financial January - February 2023 Invoices and Credit Card Purchases

A motion was made by Trick, seconded by Hargrove, that this file be Approved

[0140-23](#)

**Subject:** Approve Financial January 2023 Executive Summary Report

A motion was made by Trick, seconded by Hargrove, that this file be Approved

[0141-23](#)

**Subject:** Approve 4th Quarter Trust Funds which are both of these sheets: this and this

A motion was made by Trick, seconded by Hargrove, that this file be Approved

## Reports

[0142-23](#)

**Subject:** Executive Director Report (Angela Zimmermann)

*When asked by James if Angela has returned to meeting with the Mayor and the City Executive Meetings, Angela has not returned to those meetings. She did offer to return to those meetings.*

Received and Filed

[0143-23](#)

**Subject:** RPL Board President Report (Trustee Kaprelian)

Received and Filed

[0157-23](#)

**Subject:** City Council Liaison (Trustee Kaprelian)

*New City Electric Busses*

Received and Filed

[0144-23](#)

**Subject:** RPL Foundation and RPL Foundation Capital Campaign Initiatives (Trustee Kaprelian and Executive Director Zimmermann)

Received and Filed

[0145-23](#)

**Subject:** RUSD Liaison (Trustee O'Connell)

Received and Filed

[0146-23](#)

**Subject:** Prairie Lakes Library System Liaison (Trustee O'Hagan)

*Meeting shall be happening on Wednesday, February 22, 2023.*

Received and Filed

[0147-23](#)

**Subject:** Building & Grounds Committee Report (Trustee O'Connell) - last met on June 9th, 2021

**Received and Filed**

[0148-23](#)

**Subject:** Finance & Personnel Committee Report (Trustee Kaprelian)

*Becky Hornung will be the point person on the board to meet with Angela to review her evaluation and align with the board.*

**Received and Filed**

[0089-23](#)

**Subject:** Referred from the full Board on January 19th, discussion on usage of the \$125,000 earmarked in the City budget, under contingency funds as it relates to City Resolution 0030-23.

*Next Meeting will be held on March 9, 2023 at 3:15 p.m.*

**A motion was made by O'Connell, seconded by Trick, that this file be Deferred**

**Motion was made by Hargrove, seconded by Hubbard to accept the recommendation from F&P**

**Roll Call Vote:**

**No O'Hagan; Huerta; Cruz; Hubbard; O'Connell**

**Yes: Trick; Hornung; Kaprelian; Hargrove; Pfeifer**

**Abstain: Evans**

**Substitute Motion made by Cruz seconded by O'Connell (RPL Board of Trustees will apply the \$125,000 earmarked to Salary increases for all library worker forward with the raises retroactive to the start of the fiscal year)**

**Roll Call vote:**

**Yes: O'Hagan; O'Connell; Huerta; Cruz; Hubbard**

**No: Trick; Hornung; Kaprelian; Hargrove; Pfeifer**

**Abstain: Evans**

**New Business**

[0149-23](#)

**Subject:** DPI Trustee Essentials Chapter 1: The Trustee Job Description - Information (Steve Ohs from Prairie Lakes Library System will be joining this discussion)

**Received and Filed**

[0150-23](#)

**Subject:** DPI Trustee Essentials Chapter 2: Who Runs the Library? - Information (Steve Ohs from Prairie Lakes Library System will be joining this discussion)

**Received and Filed**

[0151-23](#)

**Subject:** Approve Annual Unitrust Fund Distribution from the Library Unendowed Fund, Library Endowed Fund, Mary Egan Fund, and S.Lindh Fund (total of \$28,469.75) towards Library Print, AV, and nontraditional

materials. - Discussion/Action

**A motion was made by Hubbard, seconded by Hornung, that this file be Approved**

[0152-23](#)

**Subject:** Approve \$30,000 from the Langner Fund for the purchase of exterior video surveillance camera addition. This would be a sole source referral as we already use ClearCom for our servers and cameras.- Discussion/Action

**A motion was made by O'Hagan, seconded by O'Connell, that this file be Approved**

[0153-23](#)

**Subject:** Approve 2022 State Annual Report

**A motion was made by Trick, seconded by Hargrove, that this file be Approved**

[0159-23](#)

**Subject:** 2022 Annual Report Statement Concerning Public Library System Effectiveness

**A motion was made by O'Hagan, seconded by O'Connell, that this file be Approved**

[0154-23](#)

**Subject:** Approve changes to the Sensory Room Policy and Procedures

**A motion was made by Hornung, seconded by Hubbard, that this file be Approved**

[0155-23](#)

**Subject:** Approve changes to the Exhibit Space and Posting Policy

**A motion was made by O'Hagan, seconded by O'Connell, that this file be Approved**

**Confirmation of Next Meeting: Thursday, March 16th at 4:30 pm**

**Adjournment**

*Meeting adjourned at 6:58 p.m. by Trick*