



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Draft

Waterworks Commission

Monday, April 24, 2023

4:00 PM

City Hall Annex, Room 227

ROLL CALL

PRESENT: 4 - Natalia Taft, John Tate II, Mollie Jones and Paul Vornholt

EXCUSED: 4 - Stacy Sheppard, Jason Meekma, Terry McCarthy and Cory Mason

[0347-23](#)

Subject: Approval of Minutes for the March 21, 2023, Meeting

Recommendation: To Approve

Fiscal Note: N/A

A motion was made by Vice President Taft, seconded by Alternate Vornholt, that this file be Approved

[0353-23](#)

Subject: Proposal from IRS Roofing Services for Utility Building Roof Inspections

Recommendation: To Approve

Fiscal Note: The cost of the proposal is \$13,650 with funding appropriated in the Water Utility 2023 Operation and Maintenance Budget, Contractual Services Account.

The Water Utility Director presented proposal on services provided by IRS Roofing Services, who is retained every 2 years to inspect the roofs on all Utility buildings. Inspection service includes a detailed report with drawings and budget estimates for scheduling repair/replacement.

A motion was made by Vice President Taft, seconded by Alternate Vornholt, that this file be Approved

[0363-23](#)

Subject: Change Order No. 1 on Contract W-22-5, Villa Street Lead Service Replacements, Five Star Energy Services (Contractor)

Recommendation: To Approve

Fiscal Note: Change Order No. 1 on Contract W-22-5 is in the amount of \$72,199.96, bringing the total contract amount to \$704,199.96

A motion was made by Vice President Taft, seconded by Alder Jones, that this file be Approved

[0364-23](#)

Subject: Change Order No. 2 on Contract W-22-5, Villa Street Lead Service Replacements, Five Star Energy Services (Contractor)

Recommendation: To Approve

Fiscal Note: Change Order No. 2 on Contract W-22-5 is a net credit reduction of (\$29,200.00), bringing the total contract amount to \$674,999.96.

A motion was made by Vice President Taft, seconded by Alternate Vornholt, that this file be Approved

[0348-23](#)

Subject: Communication sponsored by Alder McCarthy, on behalf of the Waterworks Utility Dept., submitting the Developer's Agreement for the Hoods Creek Phase 3 Development Project (HCP2 LLC, developer).

Recommendation of the Waterworks Utility Dept. on 04-24-2023:

That the Developer's Agreement for the Hoods Creek Phase 3 Development Project (HCP2 LLC, developer) be Approved and Referred to the Finance & Personnel Committee.

Recommendation of the Finance and Personnel Committee on 04-24-2023: That the Mayor and City Clerk be authorized to approve and accept the Developer's Agreement for the Hood's Creek Phase 3 Development Project (HCP2 LLC, developer).

Fiscal Note: The developer pays all costs associated with the installation of the main estimated at \$80,000.

The Water Utility Director presented Developer's Agreement for the Hoods Creek Phase 3 Development which consists of about 400 ft. of 8" water main extension on Creek View Lane. The 2004 Retail Water Agreement Sect. 5b. provides that the water main be built to utility specifications, and upon successful structural testing and receipt of as-built drawings, the water main would be dedicated as an asset for the Utility to maintain.

A motion was made by Vice President Taft, seconded by Alder Jones, that this file be Referred Finance and Personnel Committee

[0349-23](#)

Subject: Proposal from raSmith for Construction-Related Services for the Hoods Creek Phase 3 Development Project

Recommendation: To Approve

Fiscal Note: The total cost of the proposal is \$7,900 paid by the developer.

The Water Utility Director presented proposal by raSmith for inspection services for the water main installation.

A motion was made by Vice President Taft, seconded by Alternate Vornholt, that this file be Approved

[0350-23](#)

Subject: Communication sponsored by Alder McCarthy, on behalf of the Waterworks Utility Dept., submitting the Developer's Agreement for the Kinzie Ave. Water Main Extension Project (V. Mt. Pleasant, developer).

Recommendation of the Waterworks Utility Dept. on 4-24-2023:

That the Developer's Agreement for the Kinzie Ave. Water Main Extension Project (V. Mt. Pleasant, developer) be Approved and Referred to the Finance & Personnel Committee.

Recommendation of the Finance and Personnel Committee on

4-24-23: That the Mayor and City Clerk be authorized to approve and accept the Developer's Agreement for the Kinzie Ave. Water Main Extension Project (V. Mt. Pleasant, developer).

Fiscal Note: The developer pays all costs associated with the installation of the main estimated at \$140,000.

The Water Utility Director presented Developer's Agreement for the Kinzie Ave. Water Main Extension Project, which consists of about 700 ft of 8" water main extension. The 2004 Retail Water Agreement Sect. 5b. provides that the water main be built to utility specifications, and upon successful structural testing and receipt of as-built drawings, the water main would be dedicated as an asset for the Utility to maintain.

A motion was made by Vice President Taft, seconded by Alternate Vornholt, that this file be Approved

[0351-23](#)

Subject: Proposal from raSmith for Construction-Related Services for the Kinzie Ave. Water Main Extension Project

Recommendation: To Approve

Fiscal Note: The total cost of the proposal is \$9,900 paid by the developer.

The Water Utility Director presented proposal by raSmith for the inspection services for the water main installation.

A motion was made by Vice President Taft, seconded by Alder Jones, that this file be Approved

[0352-23](#)

Subject: Communication sponsored by Alder McCarthy, on behalf of the Waterworks Utility Dept., submitting the Developer's Agreement for the Emstan Hills Project (Velstand Hills LLC, developer).

Recommendation of the Waterworks Utility Dept. on 04-24-2023:

That the Developer's Agreement for the Emstan Hills Project (Velstand

Hills LLC, developer) be Approved and Referred to the Finance & Personnel Committee.

Recommendation of the Finance and Personnel Committee on 04-24-2023: That the Mayor and City Clerk be authorized to approve and accept the Developer's Agreement for the Emstan Hills Project (Velstand Hills LLC, developer).

Fiscal Note: The developer pays all costs associated with the installation of the main estimated at \$100,000.

The Water Utility Director presented Developer's Agreement for the Emstan Hills Project, which consists of about 500 ft of 12" water main extension on Emstan Hills Road. The 2004 Retail Water Agreement Sect. 5b. provides that the water main be built to utility specifications, and upon successful structural testing and receipt of as-built drawings, the water main would be dedicated as an asset for the Utility to maintain.

A motion was made by Vice President Taft, seconded by Alternate Vornholt, that this file be Referred Finance and Personnel Committee

[0227-23](#)

Subject: Communication sponsored by Alder McCarthy, on behalf of the Waterworks Utility Dept., submitting the Developer's Agreement for the Via Vita Senior Living Project (V. Mt. Pleasant, developer).

Recommendation of the Waterworks Utility Dept. on 04-24-2023: That the Developer's Agreement for the Via Vita Senior Living Project (V. Mt. Pleasant, developer) be Approved and Referred to the Finance & Personnel Committee.

Recommendation of the Finance and Personnel Committee on 04-24-2023: That the Mayor and City Clerk be authorized to approve and accept the Developer's Agreement for the Via Vita Senior Living Project (V. Mt. Pleasant, developer).

Fiscal Note: The developer pays all costs associated with the installation of the main estimated at \$100,000.

The Water Utility Director presented Developer's Agreement for the Via Vita Senior Living Project, which consists of about 500 ft of 12" water main extension. The 2004 Retail Water Agreement Sect. 5b. provides that the water main be built to utility specifications, and upon successful structural testing and receipt of as-built drawings, the water main would be dedicated as an asset for the Utility to maintain.

A motion was made by Vice President Taft, seconded by Alternate Vornholt, that this file be Referred to the Finance and Personnel Committee

[0228-23](#)

Subject: Proposal from Pinnacle Engineering for Construction-Related Services for the Via Vita Senior Living Project

Recommendation: To Approve

Fiscal Note: The total cost of the proposal is \$8,500 paid by the developer.

The Water Utility Director presented proposal by Pinnacle Engineering for the inspection services for the water main installation.

A motion was made by Vice President Taft, seconded by Alder Jones, that this file be Approved

Adjournment

There being no further business, the meeting was adjourned at 4:29 p.m.