



City of Racine Parks, Recreation & Cultural Services Public Event Application

Play
Every Day.

(For new events/returning with significant changes)

INSTRUCTIONS: Please carefully read the attached "Public Event Planning Instructions" before completing this application. Incomplete applications will not be accepted.

Applying for a NEW public event? ☐ Yes ☒ No

Applying for a RETURNING public event with significant changes? ☒ Yes ☐ No

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STEP 1: SELECT A LOCATION(S)

please select all that apply:

☐ Crosswalk Park, 317 Main St.

☐ Harris Plaza, 605 Grand Ave.

☐ Island Park, 1704 Liberty St.

☒ Lake Michigan Pathway

☐ Lincoln Park, 2200 Domanik Dr.

☐ Lockwood Park, 4300 Graceland Blvd.

☐ Monument Square, 502 Main St.

☐ North Beach Park, 1501 Michigan Blvd.

☐ Pershing Park, 800 Pershing Dr.

☐ Root River Pathway

☐ Sam Johnson Parkway

☐ Stage-on-Wheels

☐ Other _____

STEP 2: EVENT ORGANIZER INFORMATION

Name of Event Organizer Patrick Flynn

Name of the Organization 5Kevents.org, llc

Address 1318 North Main Street City/State Racine Zip WI

Daytime Phone 262.620.2018 Cell Phone 262.620.2018 Email patrick@5Kevents.org

Alternate Contact Stacy Vanoost Phone 262.989.3799 Email stacy@5Kevents.org

Please select appropriate response

Event Organizer is an: ☐ Individual Proprietor ☐ Corporation* ☒ LLC* ☐ Other Non-Profit 501(c)(3) agency

Is the applicant organization a not-for-profit? ☒ Yes* ☐ No

(*Please attach a proof of your not-for-profit status or a copy of the business structure status to this application for verification purposes.)

STEP 3: EVENT INFORMATION

Event Name Racine Family YMCA Lighthouse Run Expected Attendance 500

Date(s) of Event 06.17.2023 Start Time 8am End Time 12 noon

Set-up Date 6.17.23 Set-up Start Time 5am Set-up End Time 8am

Tear-down Date 6.17.23 Tear-down Start Time 10am Tear-down End Time 12:00 noon

Does your event require you to be in the park before 8 a.m. and after 10 p.m.? ☒ Yes ☐ No

STEP 4: RUN/WALK INFORMATION

Run/Walk Step-off time 8 am Total # of Aid Stations 5

Does the route include any portion of the City bicycle pathways? ☒ Yes ☐ No

Run/Walk route map included? ☒ Yes ☐ No

How will the route be marked? (i.e. staff/volunteers at turns, signs staked in grass along the route, etc.)

Cones and yard signs, volunteers/staff at all turns, no parking signs

STEP 5: STAGE-ON-WHEELS INFORMATION

Delivery Location _____ Location Street Address _____ Zip _____

Delivery Date _____ Delivery Time _____ Pick-up Date _____ Pick-up Time _____

Open/Close/Use Information: Date Stage to be OPENED _____ Opening Time _____ Closing Time _____

Additional Opening Date _____ Opening Time _____ Closing Time _____

Is additional staging needed? ☐ yes ☐ no Will amplified music be played? ☐ yes ☐ no Will electricity be needed? ☐ yes ☐ no

STEP 6: ADDITIONAL INFORMATION

1) Has this event been previously held in a City of Racine park?

☒ yes ☐ noEvent Name RacineLighthouse Run Location Downtown RacineDate annually for 45 years

2) Will you be selling, serving, and/or sampling beer and/or wine at your event?

☒ yes ☐ no

3) Will you be selling, serving, and/or sampling food/beverages at your event?

☒ yes ☐ no

4) Will you have amplified sound at this event?

☒ yes ☐ no

5) Will you have any temporary structures such as tents, stages, inflatables at this event?

☒ yes ☐ no# of tents/canopies 5 Size of tents/canopies 10x10, plus event timing trailer

6) Will your event feature vendors?

☒ yes ☐ no7) Will your event include the use of portable toilets? (# of portable toilets 4)☒ yes ☐ no

8) Does your event include animals, exhibitions or petting zoos?

☐ yes ☒ no

9) Will you be posting advertisement for your event within the City of Racine Parks?

☒ yes ☒ no

10) Will your event require Monument Square Drive to be closed?

☐ yes ☒ no

11) Will your event require use of the electrical services?

☐ yes ☒ no**SECURITY DEPOSIT REFUND INFORMATION** To whom will the Deposit Refund be sent:Name of Payee/Organization 5Kevents.org, LLC ATTN Patrick FlynnStreet Address 1318 North Main Street RM/FLR/STE/UNIT _____City Racine State WI Zip Code 53402**APPLICATION SIGNATURE**

The event organizer/applicant hereby certifies that all of the information provided within and for this permit application is true and correct to the best of his/her knowledge. The applicant understands falsification of information may result in termination of use/permit and furthermore could result in denial of future use of park facilities. Applicant certifies he/she has read and understands the **Public Event Planning Instructions**.

The applicant agrees to have an authorized representative in attendance at the event at all times the event is in progress, who shall supervise the reserved premises to ensure that the event is conducted in a safe and orderly manner. Applicant agrees to pay City for PRCS permits sixty (60) days prior to the first park use date and within 30 days following the date of invoice the cost of overtime expenses incurred by City for its assistance in the implementation of this permit.

RELEASE OF LIABILITY

Applicant hereby covenants Not To Sue and agrees to Indemnify, Defend, and Hold Harmless City, its departments, officers, agents, employees, &/or volunteers from and against any and all costs (no limitation), damages, expenses, attorneys fees, or liability for personal injuries, bodily injuries, death, or property damage, of any character and to any person or property, regardless of cause, arising out of the acts of or sustained by Applicant, permit holder, event organizer, its officers, employees, agents, volunteer workers, participants in said Event or frequenters of said area during the time specified in the application and issued permit.

I have read this release and waiver of liability, fully understanding its terms, and understand that I have given up substantial rights by signing it. I realize I am not required to sign the Release. *Falsification of information on the application will result in forfeiture of up to \$200 per falsified item.*

Signature of Authorized Event Organizer: Patrick J. Flynn Date 01.02.2023

***If you are a Limited Liability Company, all partners must provide a signature:

Signature of Partner: _____ Title: _____ Date: _____

Signature of Partner: _____ Title: _____ Date: _____

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Does request require approval by the Board of PRCS or Common Council?

☒ Yes ☐ No Approval date: _____☒ Event Schedule ☐ Letter of Request ☒ Layout Map/Route ☒ Certificate of Liability ☐ Not-For-Profit



City of Racine Parks, Recreation & Cultural Services Public Event Application

Play
Every Day.

NARRATIVE, SCHEDULE, ROUTE/SITE MAP, STAGE-ON-WHEELS

Please provide a brief narrative of the event. If your event is a new event, provide a detailed "Letter of Request" on a separate sheet of paper:

45th annual Lighthouse Run. Route will be significantly changed from prior years for safety, cost reductions and to reduce staffing needs. We request closure of the Main Street Bridge from 8am to 10am, exclusive use of parking lane on Dodge Street to Richert, The event will follow the Lake Michigan Pathway to the parking/bike lane on Michigan Blvd to Lakecrest Ave to Main Street to 3 mile. No full street closures are requested..

EVENT SCHEDULE

The schedule begins when event set-up starts and ends when clean-up of the event area is complete, all equipment is removed and the park is available for regular use.

The schedule should include all activities planned for the event, including but not limited to:

- General: set-up, hours of operation, teardown/clean-up, leave park
- Vending: when vendors will set-up, hours of operation, teardown/clean-up, leave park
- Music/Performance: stage set-up, performance schedule, teardown/clean-up, leave park
- Displays, Exhibits, Demonstrations: set-up, open hours, teardown/clean-up, leave park
- Run/Walk/Parade, etc.: when staging starts, start time(s), end time(s), set-up, clean-up, leave park

Example: 8:00 a.m.	Example: Set-up
5:00 am	Set up Pop-ups, Sponsor. announcer/award center, start and finish line areas, etc. Registration in hotel
11:00	Tear down all areas, the 10 Mile course will be taken down after the last runner passes.
12:00	Clean up complete, leave area
	Aid Station #1 Wind Point Light House
	Aid Station #2: Lakecrest and Michigan Blvd
	Aid Station #3: Rooney Park/Racine Yacht Club
	Aid Station #4: North Beach/Lake Michigan Pathway
	Aid Station #5 Double Tree Hotel Conference Room at Finish line

Please attach a detailed event route/site map and/or Stage-on-Wheels placement map.

Site map should include, but is not limited to, the following:

- Accessible paths for wheelchairs
- Disabled parking
- Dumpsters
- Exit location for fenced outdoor events
- Event perimeter
- Fencing
- Garbage and recycling receptacles

- Placement of Vehicles
- Portable toilets
- Signage
- Stages
- Temporary structures
- Vendors

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If the event includes a run/walk component on City streets, the approval of the City of Racine Parks, Recreation, & Cultural Services department for the use of the park **does not imply approval of the proposed route**. Routes need to be approved through Department of Public Works and City of Racine Police Department.

What impact do you anticipate your event will have on the residents/businesses in the areas surrounding the park? Consider things such as noise, parking, traffic, etc. What plans do you have to minimize these impacts?

Area residents and businesses will be notified of the event and impacts (Parking Lane Closures, etc) We will work with the Racine County Sheriff's Dept. Racine Police and other agencies to minimize impact on residents/businesses. With current changes the need for Police presence (4 at Most) will be very limited.

2023 Lighthouse Run - CHANGES

Revised Route

Starting on the Lake Michigan Pathway behind the Double Tree Hotel. This will be an out and back course. There will be no loop at 3 Mile to 4 Mile.

The route will follow the Lake Michigan Pathway, over Main Street Bridge to Dodge Street to Reichert Ct Blvd, back onto the Lake Michigan Pathway, Past the Zoo, North on Michigan Blvd to Lakecrest Drive, West on Lakecrest to Main, North on Main to 3 Mile, North on 3 Mile to the Wind Point Lighthouse and Back. All routes, 10 Mile, 4 Mile and 2 Mile will use the exact same route, with turnarounds at the 2 Mile and 1 Mile markers.

This will minimize traffic disruptions, Reefpoint Marina will not be impacted at all, All Downtown Streets will remain open, and the Boat Basin will have full access. This is by far the safest and most scenic route Lighthouse Run will have in it's 45 year history,

OTHER CHANGES:

1. Event will be hosted at the Double Tree Hotel Conference Room and Lake Michigan Pathway.
2. There will be no road closures in Racine with exception of the North bound lane of the Main Street Bridge
3. We will utilize the parking lane on Dodge Street, Michigan Blvd, and Lakecrest Drive.
4. We will utilize the Northbound parking/bike lanes on Main to 3 Mile Rd.
5. We will close the northbound lane on 3 Mile to the Lighthouse only. The South bound lane will remain open.

The course will be an out and back eliminating the need for over 30 volunteers and many police offices. We will equest 4 officers, 2 of which will be in Wind Point the other 2 in Racine at Lakecrest /Main and the Main Street Bridge.

Festivities will be limited to the space in the Double Tree Hotel and the Lake Michigan Pathway behind the hotel. We will encourage participants to continue gathering at Downtown establishments for drinks and dining.

Our goal is to rebuild the race over the next couple years, eventually moving the Start and Finish to Festival Park which will include a Runners Expo with National Appeal.

Event Managed by 5Kevents.org
Charity: Racine Family YMCA

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/03/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Next First Insurance Agency, Inc. PO Box 60787 Palo Alto, CA 94306	CONTACT NAME:	
	PHONE (A/C, No, Ext): (855) 222-5919	FAX (A/C, No):
INSURED 5Kevents.org, LLC dba AD-vantage Promotions 1318 N Main St Racine, WI 53402	E-MAIL ADDRESS: support@nextinsurance.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Next Insurance US Company	
	INSURER B:	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		
NAIC # 16285		

COVERAGES

CERTIFICATE NUMBER: 877893383

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	X		NXTJ7V77JR-00-GL	03/01/2022	03/01/2023	EACH OCCURRENCE \$1,000,000.00
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000.00
							MED EXP (Any one person) \$15,000.00
							PERSONAL & ADV INJURY \$1,000,000.00
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$2,000,000.00
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$2,000,000.00
	OTHER:						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY	<input type="checkbox"/> NON-OWNED AUTOS ONLY					PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> AUTOS ONLY						\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> OCCUR					AGGREGATE \$
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$	<input type="checkbox"/> CLAIMS-MADE					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y / <input checked="" type="checkbox"/> N					E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
A	Professional Liability			NXTJ7V77JR-00-GL	03/01/2022	03/01/2023	Each Occurrence: \$1,000,000.00 Aggregate: \$2,000,000.00

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Certificate Holder is City of Racine- Parks, Recreation and Cultural Services Department. This Certificate Holder is an Additional Insured on the General Liability policy per the Additional Insured Automatic Status Endorsement. All Certificate Holder privileges apply only if required by written agreement between the Certificate Holder and the insured, and are subject to policy terms and conditions.

CERTIFICATE HOLDER

City of Racine- Parks, Recreation and Cultural Services Department
its officers, council members, employees and agents -
Lighthouse Run June 17, 2023
800 Center St
Racine, WI 53403

LIVE CERTIFICATE



Click or scan to view

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

RECEIVED

FEB 02 2023



CERTIFICATE OF PROPERTY INSURANCE

DATE (MM/DD/YYYY)
02/03/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

PRODUCER Next First Insurance Agency, Inc. PO Box 60787 Palo Alto, CA 94306	CONTACT NAME:		
	PHONE (A/C, No, Ext): (855) 222-5919	FAX (A/C, No):	
	E-MAIL ADDRESS: support@nextinsurance.com		
	PRODUCER CUSTOMER ID:		
INSURED 5Kevents.org, LLC dba AD-vantage Promotions 1318 N Main St Racine, WI 53402	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Next Insurance US Company		16285
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
	INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** 877893383 **REVISION NUMBER:**

LOCATION OF PREMISES / DESCRIPTION OF PROPERTY (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	COVERED PROPERTY	LIMITS
A	<input checked="" type="checkbox"/> PROPERTY	NXT39DDFR7-00-CP	12/06/2022	12/06/2023	<input type="checkbox"/> BUILDING	\$
	<input type="checkbox"/> CAUSES OF LOSS				<input checked="" type="checkbox"/> PERSONAL PROPERTY	\$100,000.00
	<input type="checkbox"/> BASIC				<input checked="" type="checkbox"/> BUSINESS INCOME	\$Included
	<input type="checkbox"/> BROAD				<input checked="" type="checkbox"/> EXTRA EXPENSE	\$Included
	<input checked="" type="checkbox"/> SPECIAL				<input type="checkbox"/> RENTAL VALUE	\$
	<input type="checkbox"/> EARTHQUAKE				<input type="checkbox"/> BLANKET BUILDING	\$
	<input type="checkbox"/> WIND				<input type="checkbox"/> BLANKET PERS PROP	\$
	<input type="checkbox"/> FLOOD				<input type="checkbox"/> BLANKET BLDG & PP	\$
	<input type="checkbox"/>				<input type="checkbox"/>	\$
	<input type="checkbox"/>				<input type="checkbox"/>	\$
	<input type="checkbox"/> INLAND MARINE	TYPE OF POLICY			<input type="checkbox"/> EQUIPMENT	\$
	<input type="checkbox"/> CAUSES OF LOSS	POLICY NUMBER			<input type="checkbox"/> MISC TOOLS	\$
	<input type="checkbox"/> NAMED PERILS				<input type="checkbox"/> BORROWED TOOLS	\$
	<input type="checkbox"/> OPEN PERILS				<input type="checkbox"/>	\$
	<input type="checkbox"/> CRIME				<input type="checkbox"/>	\$
	<input type="checkbox"/> TYPE OF POLICY				<input type="checkbox"/>	\$
	<input type="checkbox"/>				<input type="checkbox"/>	\$
	<input type="checkbox"/> BOILER & MACHINERY / EQUIPMENT BREAKDOWN				<input type="checkbox"/>	\$
	<input type="checkbox"/>				<input type="checkbox"/>	\$
	<input type="checkbox"/>				<input type="checkbox"/>	\$
	<input type="checkbox"/>				<input type="checkbox"/>	\$

SPECIAL CONDITIONS / OTHER COVERAGES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Proof of Insurance.

CERTIFICATE HOLDER City of Racine- Parks, Recreation and Cultural Services Department its officers, council members, employees and agents - Lighthouse Run June 17, 2023 800 Center St Racine, WI 53403	LIVE CERTIFICATE  Click or scan to view	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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RACINE FAMILY YMCA

8501 CAMPUS DRIVE | MOUNT PLEASANT, WI 53406

www.ymcaracine.org

March 24, 2023

Jaimie Kirkwood, AFO
Public Events & Volunteer Coordinator
City of Racine – Parks, Recreation and Cultural Services
800 Center Street
Racine, WI 53403

Dear Jaimie,

This letter is to inform you that the Racine Family YMCA will be partnering with Patrick Flynn and 5K Events to work on the Lighthouse Run beginning this year and going forward. Mr. Flynn and his team will work on the logistics such as filing for permits, etc. He will be your contact for all race activities going forward. The main goal of this partnership is to renew interest in the run, increase participation levels, keep costs down and maintain Lighthouse Run as a community-wide fun event for years to come.

Thank you so much for your generous assistance with this longstanding community event, it is truly appreciated! If you have any questions, please let Patrick know, and thank you again!

Sincerely,

Brenda Hughes
Chief Philanthropy Officer

Patrick Flynn
5K Events

ON LEAVE
Ahmad Qawi
President & CEO

BRANCH LOCATIONS

RIVERSIDE BRANCH

141 Main Street
Racine, WI 53403

G. BRAY NEIGHBORHOOD BRANCH

924 Center Street
Racine, WI 53403

MOUNT PLEASANT BRANCH

8501 Campus Drive
Mount Pleasant, WI 53406



01.16.2023

Brenda Hughes
Racine Family YMCA

This document presents you with our offer for the Racine Family YMCA in partnership with the Lighthouse Run. The Racine Family YMCA will transfer the reins to the annual Racine Family Lighthouse Run to 5Kevents.org, LLC. In return, 5Kevents will then partner with the YMCA by making them a permanent beneficiary of the event and will continue the name as "Racine Family YMCA Lighthouse Run." 5Kevents.org, LLC will manage all aspects of the event. The YMCA will commit to utilizing its resources to focus efforts on sponsorship and participant recruitment. If, for any reason, 5K Events.org LLC decides not to continue holding the Lighthouse Run, the Racine Family YMCA would have the first right of choosing to take the event back.

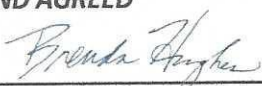
Below are the conditional requirements:

1. The Racine Family YMCA will receive a portion of each registration once we exceed 1000 participants. We will donate \$5.00 per registration thereafter. We budget \$30 for early registration, \$35 for General and \$40 for on-site. This is to ensure we cover event costs. We would anticipate 1500 to 2000 participants who should provide a race contribution to your organization in the amount of \$2,500 to \$5,000. There is no guarantee as to the actual number of participants. This is strictly an estimate.
2. 75% of any monetary donations or monetary-only sponsorship will be retained by your organization that is a direct result of this event. The balance (25%) will be retained by 5Kevents.org for administration fees and to help offset the costs of the event. Proceeds generated from this program are projected to range between \$5,000 and \$10,000 depending on how active the organization is in securing sponsorship. We cannot guarantee these numbers will fall in that range. Your organization is responsible for securing sponsorships.
3. 5Kevents.org offers unique and proprietary sponsorship opportunities such as photography, course markers, swag, t-shirts, etc. not typically offered by other race management companies. The complete list and profit potential will be made available later. An additional \$5,000 to \$20,000 in proceeds should be expected from these opportunities if all items are sold.
4. The YMCA will notify The City of Racine, the Village of Wind Point, and North Bay regarding the renewed partnership.
5. The YMCA will grant 5Kevents.org permission to display the YMCA logo on all marketing materials, t-shirts, etc.
6. The YMCA will advertise this event through newsletters, mailings, email lists, bulletins, press releases, displaying posters, distribution of postcards, etc.
7. The YMCA will provide a minimum of 30 volunteers on the day of the event and at least 4 volunteers the week preceding the event from 10 pm to 3pm to assemble race day packets at our office in Racine.
8. 5Kevents will be responsible for all future event costs upon execution of this document and while under its control. 5Kevents.org has complete and final authority to make changes to the event to secure its financial and future success.
9. The YMCA shall not bind 5Kevents.org for any financial or other obligations without written authorization.
10. Projected revenue to the YMCA could range anywhere from \$12,500.00 to \$35,000.00 under this program.

Please acknowledge receipt and acceptance of our offer by signing and dating this letter on the lines provided below. Email to patrick@5Kevents.org. Please notify us within 15 business days of your acceptance/acknowledgment. Failing to do so will indicate your rejection and will allow us to redirect our efforts to an alternate client.

Sincerely, 5Kevents.org, LLC, 1318 North Main Street, Racine, WI 53402

ACCEPTED AND AGREED

By:  Chief Philanthropy Officer Date: January 31, 2023
Brenda Hughes, Racine Family YMCA Title

Kirkwood, Jaimie

From: Brenda Hughes <BHughes@ymcaracine.org>
Sent: Tuesday, August 23, 2022 4:21 PM
To: Mason, Cory; Molbeck, Tom; Pritzlaff, Ronald; Vornholt, Paul; Rooney, John; kkasper@caledonia-wi.gov; Eschmann, Randall; b.graziano@windpoint.org; glarsen@caledonia-wi.gov; Massie, Jonathan L.; police@windpoint.org; Smith, Michael; Anderson, Julie; Corey Sebastian; Ahmad Qawi; Kirkwood, Jaimie
Subject: 45th Lighthouse Run - tentative date Saturday, June 17, 2023

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon,

With tremendous gratitude to Mayor Cory Mason of Racine, and to all of you who helped make this year's Lighthouse Run a wonderful success, we are writing to share that the Racine Family YMCA is very excited to return for the 45th Lighthouse Run in 2023, with the tentative date of Saturday, June 17th requested for the event. We are beginning the application process, and our intention is for the race to begin, as in past years, in downtown Racine, to the Village of Wind Point Lighthouse, and returning to downtown Racine with the finish line at Monument Square.

The Racine Family YMCA is truly grateful for the extraordinary civic and community partnership and support received for this event over many years, and we look forward to partnering with you again in 2023 to benefit youth and families in need! We will be reaching out to the individual agencies and departments in the City of Racine, Racine County, and the Villages of Caledonia and Wind Point regarding applications and permits over the next few weeks. Until then, if you have any questions, please contact Ahmad Qawi, Racine Family YMCA President/CEO, who is copied on this email; or me at bhughes@ymcaracine.org, 262.898.4756 (office) or 414.861.7442 (cell). Thank you again!

Sincerely,

--Brenda

Brenda L. Hughes

Chief Philanthropy Officer

Racine Family YMCA

420 Seventh Street, Racine, WI 53403

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