



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Draft

Library Board

Thursday, August 17, 2023

4:30 PM

Racine Public Library, Lee Room

Call To Order

4:34 p.m.

Roll Call & Introductions

Attorney Letteney

PRESENT: 8 - President O'Connell, Hargrove, O'Hagan, Cruz, Pfeifer, Peete, Secretary Holding and Vice President Taft

EXCUSED: 5 - Trick, Allen, Huerta, Hubbard and Evans

Comments from the Public

None

[0840-23](#)

Subject: Press Mention Highlights

Filed

Communications

[0836-23](#)

Subject: Approve Minutes from the July 27th Regular Board Meeting

A motion was made by Peete, seconded by O'Hagan, that this file be Approved

[0837-23](#)

Subject: Approve Financial July 11th - August 11th, 2023 Invoices and Credit Card Purchases

A motion was made by Vice President Taft, seconded by Peete, that this file be Approved

[0838-23](#)

Subject: Approve July 2023 Financial Executive Summary Report

A motion was made by Vice President Taft, seconded by Pfeifer, that this file be Approved

Recognition of Summer Youth Employees

Head of Digital Services, Melissa Donaldson had the two youth employees do a presentation on security projects they developed, Felix Guereca and Ethan Brown. Both youth employees will stay on board thru the end of the year.

Reports

[0839-23](#)

Subject: August 2023 Interim Executive Director and Leadership Team Reports

Filed

RPL Board President (Trustee O'Connell)

City Council Liaison (Trustee Peete)

RPL Foundation (Interim Executive Director Demske)

RUSD Liaison (Trustee O'Connell)

Prairie Lakes Library System Liaison (Trustee O'Hagan)

Building & Grounds Committee Report (Trustee O'Connell) - did not convene before the August meeting; date needs to be set prior to the September meeting

Finance & Personnel Committee Report - did not convene before the August meeting; date needs to be set prior to the September meeting

Board Internal Communication Preferences

Committee Appointments

The following appointments were made by President O'Connell:

F&P

Peete - Chair

Taft

Evans

Pfeifer

Huerta

B&G

O'Hagan - Chair

Hubbard

Allen

Hargrove

Trick

[0835-23](#)

Subject: Creation of Ad Hoc Governance and Bylaws Committee

The following appointments made by President O'Connell:

Helding - Chair

Cruz

Taft

Hubbard

O'Connell

A motion was made by Vice President Taft, seconded by Peete, that this file be Approved

[0757-23](#)

Subject: Approve changes to the Emergency Procedures - Discussion/Action

A motion was made by Secretary Helding, seconded by Hargrove, that this file be Referred Library Board- Finance and Personnel

[0751-23](#)

Subject: Follow-up from the May 18th Board Meeting in relation to Board of Trustee oversight concerning employee HR issues/Email Response from DPI - Information/Discussion

A motion was made by O'Hagan, seconded by Vice President Taft, that this file be Referred Ad Hoc Governance and Bylaws Committee

Budget Update

RPL is working on the draft budget to present to RPL-F&P. Should any issues arise Finance Director has offered to assist. A meeting will be requested by Peete to present to F&P early in September.

Executive Director Search Update

No update

Library Public Safety

Closed Session

Entered closed session at 6:07 p.m and allow for Attorney Letteney to stay

A motion was made by Secretary Helding, seconded by Vice President Taft, that this file be Approved

[0841-23](#)

Subject: Communication from the Board President requesting the City Attorney present information regarding the employment, promotion, compensation or performance evaluation data of a public employee subject to the jurisdiction or authority of the Library Board

Discussion on item. No action taken.

A motion was made by Vice President Taft, seconded by O'Hagan, that this file be Received and Filed

Open Session

Entered open session at 7:33 p.m.

A motion was made by O'Hagan, seconded by Vice President Taft, that this file be Approved

Confirmation of Next Meeting: Thursday, September 21st at 4:30 pm

Adjournment

There being no further business to address, meeting adjourned at 7:33 p.m.