

COMMERCIAL BUILDING

REC ADJUSTMENT GRANT

Eligibility:

Commercial buildings, built before 2004 (when the Residential Equivalent Connection fee was initiated) are eligible. Mixed residential-commercial buildings are eligible, but only for the commercial portion of the building. The program is intended to facilitate new occupancies of existing space; it is not an assistance program for building renovations. Properties are limited to one grant per property for the life of this grant program regardless of the number of tenants, tenant spaces or uses existing or proposed on the property.

The Grant Program:

When the Water Utility determines that a proposed commercial occupancy will exceed the historical water use in a commercial building with existing water service and that one or more REC fees are due, the property owner may apply for a one-time grant for up to the cost of one REC fee (currently \$3,450). The program will make the grant as reimbursement to the building owner for the REC fee the owner has paid. In accordance with the ordinances governing such fees, the Water Utility continues to evaluate water usage at a property for up to three years after a new occupancy. The building owner may apply for a grant for one REC fee at any time during the evaluation period if the annual review of usage by the Water Utility results in additional REC fees being due and payable and the owner has not previously received a grant for the property.

As a condition of the grant, the owner cannot refuse access to the interior of the property to officials of the City of Racine, including without limitation assessors, building inspectors and health sanitarians who are acting in the course of their duties and responsibilities.

Operation:

REC fees are collected by the Building Inspection Department on behalf of the Water Utility. At the time the fee is paid, the property owner may submit a grant application/request for reimbursement. Building inspection will verify that the fee is paid and forward the application to the Department of City Development for verification of eligibility. Upon verification by City Development, the approved application will be sent to the Finance Department for creation of the reimbursement check, which will be mailed to the building owner.

Note that it is the building owner that pays the fee and receives reimbursement. This is because the new REC stays with the building – it does not diminish with subsequent changes in occupancy. However, the program has no objection to the owner and tenant reflecting the REC fee/grant in their lease agreement as appropriate to their specific arrangements.

**COMMERCIAL BUILDING
REC ADJUSTMENT GRANT
APPLICATION**

Property Address:	Parcel ID Number:
Owner's Name:	
Owner's Address:	
Owner's Agent:	
Owner's or Agent's telephone number:	
Owner's or Agent's e-mail address:	

Owner's Certification

I certify that I am the owner of the commercial property identified above, or owner's agent, and that I have paid the residential equivalency charge (REC) in the amount of \$_____.

If I am the owner's agent, I certify that the owner has given me authorization to submit this application and make these certifications on the owner's behalf.

I certify that I have read the eligibility requirements for this grant and believe, to the best of my knowledge, that the property is eligible for this grant.

I understand and agree that, as a condition of this grant, the owner shall not refuse access to the interior of the property to officials of the City of Racine, including without limitation, assessors, building inspectors and health sanitarians, who are acting in the course of their duties and responsibilities.

I certify that these statements are true and I understand that false statements may subject me to penalties, including repayment of the grant.

Signed: _____

Print Name: _____

Check one: ☐ Owner ☐ Agent

For Office Use - Verifications
BY BUILDING INSPECTION

REC Charge in the amount of \$_____ has been paid. Initialed: _____ Date: _____

BY CITY DEVELOPMENT

Property is eligible for a REC Adjustment Grant of \$_____. Initialed: _____ Date: _____

Entered into Cityworks. Initialed: _____ Date: _____

Entered into MUNIS for payment. Initialed: _____ Date: _____