



Racine Fire Department
810 Eighth St, Racine WI 53403

August 29, 2019

Honorable Members of the
Racine Police & Fire Commission

Dear PFC,

The fire department is requesting future interview dates for fire department candidates in early to mid-October.

At the present time the fire department has two openings to fill and we have up to five candidates we would like the PFC to interview at this time. We anticipate each interview would last no more than 30 minutes for a total of 2-1/2 hours of time.

Conducting these interviews now will allow for the establishment of a hiring list which will carry us through early 2020 for anticipated openings.

Recommendation: the PFC approve one special meeting in early to mid-October to conduct fire department candidate interviews.

Fiscal Note: none

Respectfully submitted,

Steve Hansen, Fire Chief