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### **Letter of Request**

The Downtown Racine Corporation, German Fest event from Saturday, June 20th from 12:00 pm to 9:30 pm, and Sunday, June 21<sup>st</sup> 12:00 pm – 5 pm on Monument Square. This will be a free event and open to the public.

This family-friendly event will include:

- Live polka music
- German-style family games
- Wood cut-out photo-ops
- Beer and Bavarian pretzels from Racine Brewing Company and the German-American Club

We ask to set-up on Monument Square at 9:00 am and take-down at 9:30 pm on 6/20 and set-up 9:00 am and take-down 5:00 pm on 6/21.

Parking will be handled by promoting the use the various ramps downtown.

Two Port-a-Potties and a cleaning station will be on Monument Square already from Party on the Pavement.

If this event is approved, it will be promoted by Downtown Racine through our website, social media platforms and local media outlets.

We believe this will be a great event that will bring hundreds of people from the surrounding area to downtown Racine on a fun-filled Friday weekend.