



Application for Design Review for Signage

Applicant Name: _____

Address: _____ City: _____

State: _____ Zip: _____

Telephone: _____ Cell Phone: _____

Email: _____

Agent Name: _____

Address: _____ City: _____

State: _____ Zip: _____

Telephone: _____ Cell Phone: _____

Email: _____

Property Address (Es): _____

Current Zoning: _____

Current/Most Recent Property Use: _____

Proposed Use: _____

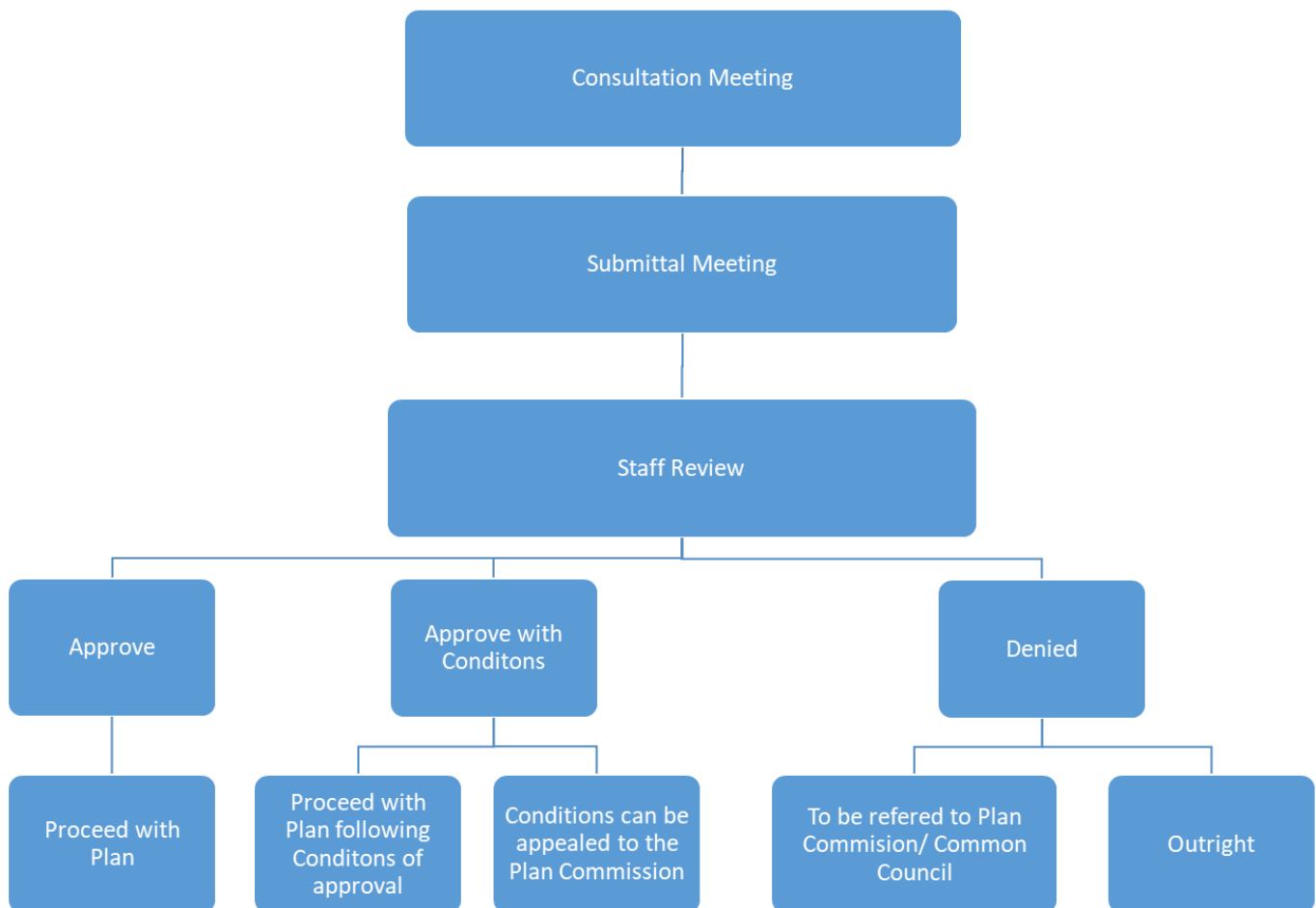
Signage. Signs should be minimal in number and size. Placement of signs shall not unduly obscure or interfere with sight lines to other properties. Signs should be architecturally compatible and contribute to the historic character of the area through the incorporation of tasteful presentations utilizing appropriate logos, symbols, graphics and/or text. Free-standing signs should incorporate architectural features or materials of the buildings or facilities they are intended to promote. Signs shall comply with all zoning requirements.



The downtown area has design guidelines which are specific to projects. The design guidelines can be found at the following link:

https://www.cityofracine.org/Departments/City-Development/_Documents/Adopted-Plans/Downtown-Design-Guidelines-5_10_05/

Application Review Process





DEPARTMENT OF CITY DEVELOPMENT



If the required supplemental materials, which constitute a completed application, are not submitted, the application will not be processed.

Required Submittal Format

1. An electronic submission via email/USB drive/CD/Download link; and
2. One (1) paper copy, no larger than 11" x 17" size.

Required Submittal Item	Applicant Submitted	City Received
1. Signage Review Application		
2. Written description of project, including: a. Hours of operation b. Anticipated delivery schedule c. Maintenance plan d. General use of the building and lot	<input type="checkbox"/>	
3. Site Plan (drawn to scale) if installing freestanding sign, including: a. Fully dimensioned property boundary b. All buildings (existing and proposed) c. Setbacks from property lines d. Identification as to whether all elements are "Existing" or "Proposed" e. Location of signage, with setbacks	<input type="checkbox"/>	
4. Lighting Plan a. Location of light fixtures b. A cut sheet of light fixtures with indication of cut-offs or shielding c. Illumination diagram indicating intensity of lighting on the property.	<input type="checkbox"/>	
5. Signage Plan a. dimensioned color elevations of signage b. A diagram showing the location of the proposed signage on building	<input type="checkbox"/>	
6. Samples of sign materials	<input type="checkbox"/>	

Acknowledgement and authorization signatures

Design Review is not like a building permit; applying does not mean it will be approved.

The Review Committee may approve the design outright, or with changes which must be adhered to.

The signature(s) hereby certify that the statements made by myself and constituting part of this application are true and correct. I am fully aware that any misrepresentation of any information on this application may be grounds for denial of this application.

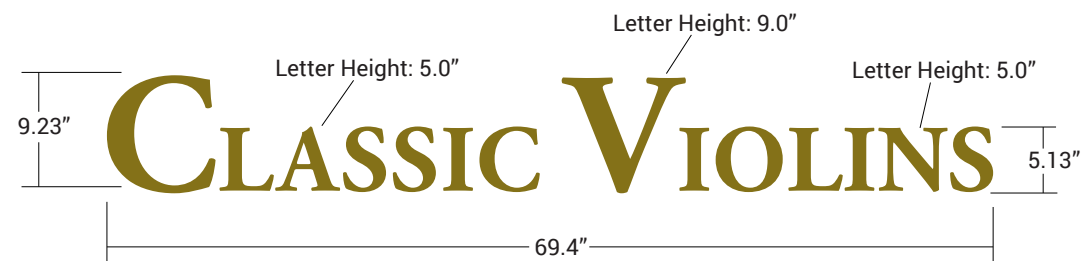
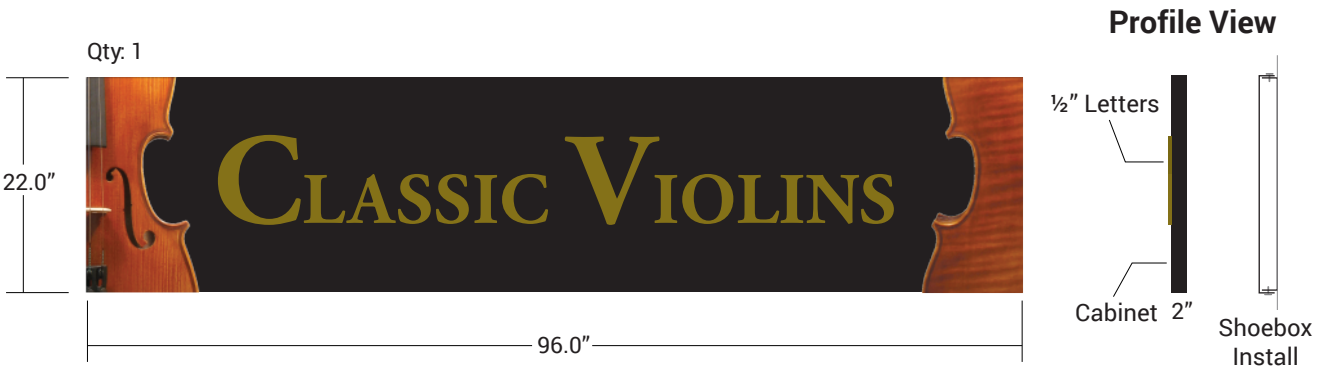
Owner Signature (acknowledgement and authorization): *[Signature]* Date: 5/1/21

Applicant Signature (acknowledgement): Melissa Cataldo Date: 4.29.21



Profile View





Client Classic Violins Violin Shape EST/ORD # EST - 7114	Size See Above Quantity 1 2 3 4 5 88	Sides S/S D/S Quantity 1 2 3 4 5 88	Materials & Specs 2" Deep Non Lit Cabinet Box - Cabinet Painted Black - Digital Print Images of Instruments - 1/2" Acrylic Copy - Tape & Siliconed to Cabinet - Cabinet Shoe Boxed to Concrete wall	Colors Full Color Instruments Painted Black Cabinet 2756 Metallic Gold	Project Manager Beth D. Designer - Date Brian Harrigan 04/15/2021
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